

**SAUK CENTRE CITY COUNCIL
REGULAR MEETING
WEDNESDAY, AUGUST 5, 2009**

1. CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE

The Sauk Centre City Council met in a Regular Meeting on Wednesday, August 5, 2009 at 6:30 p.m. in the City Hall Council Chambers pursuant to due notice being given thereof. Present were Council Members David Thomas, Keith Johnson, Warren Stone, Al Coenen and Mayor Kirckof. Also present were City Administrator Vicki Willer, Police Chief Bryon Friedrichs, Public Works Director Butch Wessel, City Planner Sarah Morton, Ambulance Director Kathy Struffert and Engineer Yapp with Bonestroo. Mayor Kirckof presided thereat.

2. APPROVAL OF AGENDA

Administrator Willer stated that Tina Rohde DBA Mustang Bar has requested a temporary outdoor liquor license for two events to be held on August 29 and September 8-12, 2009. Full application was received today; however, information has not yet been disseminated to the Council members.

It was the general consensus of the Council to table action on Ms. Rohde's request for a temporary outdoor liquor license until the August 19th meeting

A motion was made by Council Member Thomas and was seconded by Council Member Stone to adopt the Agenda. A vote being recorded as follows: For: Council Members Thomas, Stone, Johnson, Coenen and Mayor Kirckof. Against: None. The motion passed.

3. APPROVAL OF MINUTES

The Council's July 15, 2009 regular meeting minutes were approved with typographical changes noted.

4. PUBLIC OPEN FORUM

Melanie Roering of the Corner Bar stated that during the fair she did not observe security personnel watching for alcohol being consumed by minors in the grandstand section during the races. She also stated that she saw public urination in the grandstand. Staff was directed to bring this to the attention of the Fair Board.

5. PUBLIC HEARINGS

None.

6. REPORTS/PRESENTATIONS

- a. Mike Weisser of Valley Forge Village showed a 7 minute informative video on the plans for Valley Forge Village planned for the Home School property. The project has been in process for some time but has come together more actively since the fundraiser event in May. Their vision is to enhance the services that can be offered by the VA especially in the treatment of Post Traumatic Stress

Disorder (PTSD) for veterans returning from active service. The project is proposed to be owned by the non-profit group Patrick McCaffrey Foundation with aspects run by others. VICTRI who operates on the VA campus in St. Paul help veterans start small businesses. Larson Allen will handle the accounting and contracts. A state licensed board and lodging facility will run the room and board. Health Capital Management will handle the wellness including equine therapy, farming, mentors, etc. Dr. Bauer from the Mayo Clinic will monitor the health program. The Farmer Veteran Association will teach sustainable organic farming.

They are not looking for government funding. They are looking for endorsements at this time prior to looking for private funding. They also want to dispel the rumor that they don't feel the VA is doing its job. They are proposing that this campus supplement and support the VA.

Mayor Kirckof offered the support of the City in moving this project along.

- b. Ambulance Director Struffert presented the Ambulance Departments quarterly report as follows:

April 50 calls
May 50 calls
June 63 calls

Year to Date calls 291 compared to 238 in 2008 and 201 in 2007.

- c. Public Works Director Wessel reported on the August 4, 2009 Park Board meeting as follows:

- Sinclair Lewis Campground was full for the 4th of July, Sinclair Lewis Days and the weekend of the Stearns County Fair.
- A request was received to take reservations for monthly sites earlier in the year.
- A granite memorial bench has been requested.
- Funds are being sought to keep outdoor rink open this winter.
- Cost estimates are being compiled for the campground expansion to the west.
- Quotes are being sought for repairs to the arena roof.
- The Sinclair Lewis Park sign at Park and Main is being updated.

Al Coenen reiterated that campers should be able to make reservations via the mail so they don't have to come in person in January. He would also like to see Sauk Centre residents have first chance at reservations.

- d. Public Works Director Wessel reported on the July 20, 2009, Airport Commission meeting.

- Advertising campaign to fill new T-hangar is being started.
 - A determination was made to NOT waive the late fees on monthly hangar rentals.
 - Land lease for Schurman Farms was discussed with possible change to lease dates.
 - Compass Rose is completed.
- e. City Administrator Willer reported on the EDA Special Meeting held on July 17, 2009. The EDA is requesting the City Council's support is a joint project with Sauk Centre Opportunities in securing a new business in the industrial park. The proposal in front of the EDA is to assist Sauk Centre Opportunities in sharing in the cost of a lease for a period of six months and in the cost of installing an additional overhead door. The lessee is Dunham Express who proposes to open for business on August 1, 2009.

7. ACTION ITEMS

- a. A pay request has been submitted by Boonstro on behalf of Larson Excavating for the Ash Street project. The total due is \$103,324.50. Total earned to date is \$1,252,071.58. Retainage of just over \$37,000 is being held. In addition, an invoice will be submitted to Sauk Centre Public Utility to reimburse the City for its share of the engineering costs of the project.

A motion was made by Council Member Stone and was seconded by Council Member Thomas to approve the pay request for \$103,324.50 for Larson Excavating. A vote being recorded as follows: For: Council Members Stone, Thomas, Johnson, Coenen and Mayor Kirckof. Against: None. The motion passed.

- b. The police department has nine forfeited vehicles that are eligible to be sold. The Chief is recommending they be sold through the online bidding process through the Department of Administration with the exception of the 1997 Ford Expedition which he is proposing to retain for police use.

1979 Polaris Apollo Snowmobile
 1991 Buick Lesabre Limited
 1991 Regal Gran Sport Limited
 1993 Buick Lesabre Custom
 1996 Kia Sephia
 1998 Chevrolet Malibu LS
 2000 Ford Focus ZX3
 2003 Chevrolet Cavalier
 1997 Ford Expedition

The vehicles will be listed on the website www.minnbid.org and will be available to view at the public works garage.

Chief Friedrichs explained that funds from the sale of the forfeited vehicles along with available used equipment will equip the retained Expedition so the cost will be negligible.

A motion was made by Council Member Coenen and was seconded by Council Member Thomas to approve Resolution 2009-43 declaring the vehicles as excess and offering them for sale and that the 1997 For Expedition be retained for police use. A vote being recorded as follows: For: Council Members Stone, Thomas, Johnson, Coenen and Mayor Kirckof. Against: None. The motion passed.

- c.d. Administrator Willer explained that at the time the City Code was codified the section on regulation of Transient Merchants was omitted. The effect of the proposed Ordinance reinstates regulation of Transient Merchants as well as updates the language according to current statutes.

Councilman Coenan requested clarification on whether a license is suspended or active during the appeal process. Mayor Kirckof suggested that action be tabled until that section of the Ordinance could be clarified.

A motion was made by Council Member Stone and was seconded by Council Member Coenen to table action on Ordinances 680 and 681 until the August 19 meeting. A vote being recorded as follows: For: Council Members Thomas, Johnson, Stone, Coenen and Mayor Kirckof. Against: None. The motion passed.

- e. Administrator Willer presented a resolution supporting the actions of the EDA in participation with Sauk Centre Opportunities in securing Dunham Express in the Industrial Park.

Mayor Kirckof stated many entities came together to make this happen which goes to show that multiple options exist to help companies locate here and the organizations in the City can work together to make that happen.

A motion was made by Council Member Johnson and was seconded by Council Member Coenen to approve Resolution 2009-44 Supporting EDA's Participation with Sauk Centre Opportunities on a Business Subsidy for the Sauk Centre Industrial Park. For: Council Members Johnson, Thomas and Mayor Kirckof. Against: Council Members Coenen and Stone. The motion passed.

- f. Briggs and Morgan is requesting that the City execute an agreement consenting to their representation of Xcel Energy in the CAPX 2020 project. The City currently uses Briggs and Morgan for bond counsel.

A motion was made by Council Member Stone and was seconded by Council Member authorizing the City Administrator to execute the consent agreement on behalf of the City. A vote being recorded as follows: For: Council Members

Thomas, Stone, Johnson, Coenen and Mayor Kirckof. Against: None. The motion passed.

- g. On December 17, 2008, the City Council approved Cristina Valdovinoz to complete the EMT training classes for eventual appointment as an EMT with the Sauk Centre Ambulance Department. She has completed her classes and is being recommended for appointment by Ambulance Director Kathy Struffert.

A motion was made by Council Member Johnson and was seconded by Council Member Thomas to appoint Cristina Valdovinoz as a Probationary EMT at the established rate of \$10.50 per hour effective August 6, 2009.: For: Council Members Thomas, Stone, Coenen, Johnson and Mayor Kirckof. Against: None. The motion passed.

- h. A request for an outdoor permit has been received by Melanie Roering at M&Ms Corner Bar. She is proposing a summer party customer appreciation event on August 27-29, 2009.

A motion was made by Council Member Johnson and was seconded by Council Member Stone to approve the request for an outdoor liquor permit for August 27 from 9:00 p.m. to 12:30 a.m., August 28 beginning at 6:00 p.m until 12:30 a.m. and August 29 beginning at 9:00 p.m. until 12:30 a.m. with conditions:

1. Liquor Liability coverage to extend outside to the parking lot behind the bar including a signed agreement from Sauk Centre Herald consenting to the use of its area.
2. Alcohol to be dispensed in non-glass containers.
3. Area to be completely fenced with no alcohol outside the fenced area.
4. Outside music to be turned off at 10:00 p.m. on Thursday evening and 12:30 am on Saturday and Sunday mornings.
5. Debris on street and related areas to be cleaned up.
6. Sidewalk to remain open during non permitted hours with sidewalk to remain a minimum of one half open during permitted hours.

A vote being recorded as follows: For: Council Members Coenen, Thomas, Johnson, Stone and Mayor Kirckof. Against: None. The motion passed.

Due to the discovery that City Code prohibits the closure of a public street for an event outside of Sinclair Lewis Days, it is being recommended that the \$150.00 special meeting fee be refunded to the bars that submitted a request for a special meeting on July 27.

A motion was made by Council Member Stone and was seconded by Council Member Johnson to refund the \$150.00 special meeting fee to Melanie Roering. For: Council Members Thomas, Stone, Coenen, Johnson and Mayor Kirckof. Against: None. The motion passed.

8. UNFINISHED BUSINESS

- a. A draft proposal updating the City’s Liquor Ordinance has been provided to the Policy Committee for review.

9. NEW BUSINESS

None.

10. CONSENT AGENDA

The Council then considered the following consent agenda:

- a. Schedule of Claims – Total of unpaid claims \$265,746.53 and paid claims \$7004.04 for a total of \$272,750.57.
- b. Resolution No. 2009-45, Resolution Accepting Contributions. The contributions totaled \$265.00 from the Men’s Card Playing Group to be used towards the Senior Center and \$25.00 from Nancy Loen to be used for the Ambulance Department.

A motion was made by Council Member Johnson and was seconded by Council Member Thomas to approve the Consent Agenda. A vote being recorded as follows: For: Council Members Thomas, Stone, Johnson, Coenen and Mayor Kirckof. Against: None. The motion passed.

Mayor Kirckof thanked the Men’s Card Playing Group and Nancy Leon for their contributions.

11. INFORMATION ITEMS

- a. The “Train the Trainer” Alcohol Awareness Course will be held on Thursday, August 6, 2009 at City Hall. Representatives from Morris, Willmar, Eden Valley, Sauk Centre, Waite Park, Albany, Melrose, St. Joseph, Avon and St. Bens are scheduled to attend.
- b. Officer Joe Jensen advanced to Step 4 of the Union Pay Scale on July 3, 2009, to \$21.64 per hour.
- c. A request for a new liquor license for on-sale, off-sale, and Sunday on-sale liquor license from Jeffrey Scott Thang has been received. A public hearing will be held on August 19.
- d. Financial reports have been completed and submitted on behalf of the Sauk Centre Fire Relief Association. The reports indicate that the fund is adequately funded to provide for the future retirement of eligible participants. In addition, the annual benefit level in effect for 2009 will remain at the current level of \$1,550.

- e. Mayor Kirckof has requested the September monthly meetings be pushed back to the second and fourth Wednesdays rather than the first and third. Approved by general consent.

12. ADJOURNMENT

A motion was made by Council Member Stone and was seconded by Council Member Thomas to adjourn the meeting. A vote being recorded as follows: For: Council Members Stone, Thomas, Johnson, Coenen and Mayor Kirckof. Against: None. The motion passed.

With no further business to come before the Council, Mayor Kirckof adjourned the meeting at 7:57 p.m.

Respectfully submitted,

Mayor Brad A. Kirckof

City Administrator Vicki M. Willer