

**SAUK CENTRE CITY COUNCIL
SAUK CENTRE PUBLIC UTILITIES COMMISSION
SPECIAL MEETING
WEDNESDAY, JULY 7, 2010**

1. CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE

The Sauk Centre City Council and Sauk Centre Public Utilities Commission met in a Special Meeting on Wednesday, July 7, 2010 at 5:00 p.m. in the City Hall Council Chambers pursuant to due notice being given thereof. Present were Mayor Brad Kirckof, Council Members David Thomas, Keith Johnson Warren Stone, Al Coenen and members of the Public Utilities Commission. Also present were City Administrator Willer, City Planner Sarah Morton, Public Works Director Wessel, City Engineer Yapp and Administrative Assistant Nicki Vogt. Mayor Kirckof presided thereat.

2. APPROVAL OF AGENDA

A motion was made by Council Member Stone and was seconded by Council Member Thomas to approve the agenda as presented. A vote being recorded as follows: For: Council Members Stone, Thomas, Johnson, Coenen and Mayor Kirckof. Against: None. The motion passed.

3. WASTEWATER TREATMENT PLANT

- a. Utility Superintendent Marty Sunderman provided the Council with the following information regarding the Wastewater Treatment Plant (WWTP):
 1. The engineer's estimate for construction cost for the project was \$6,800,000 with the final bid coming in at \$5,161,000. This is 24% under bid.
 2. PFA interest rate will be 1.911% with a savings of \$1,282,349 over a normal city general obligation bond.
 3. The SCPUC will save 645,000 kwhs per year in energy usage. By using the most efficient motors, blowers and building materials available today the SCPUC should save \$29,244 annually.
 4. The SCPUC will receive a rebate of over \$30,000 from MRES's Conservation Program.
 5. The SCPUC will also receive a matching grant from the Watershed District of approximately \$8,000. This will be used for a storm water runoff pond.
 6. The total amount to be borrowed is not to exceed \$7,058,050 at a rate of 1.911%.
- b. Council Member Thomas introduced Resolution No. 2010-37 Accepting the Offer of the MN Public Facilities Authority to Purchase a \$7,058,050 General Obligation Sewer Revenue Note of 2010 Providing for its Issuance and Authorizing Execution of a Bond Purchase and Project Loan Agreement. The motion was seconded by Council Member Stone. A vote being recorded as follows: For: Council Members Thomas, Stone, Johnson, Coenen and Mayor Kirckof. Against: None. The motion passed.

4. MMUA SAFETY TRAINING

The MMUA Safety Training is cost shared between the City and the Public Utilities Commission. Utility Superintendent Marty Sunderman stated that he feels that both entities are getting their money worth.

It was noted that all Safety Committee Meeting Minutes are presented to the Council and posted.

5. 4TH STREET STORMWATER PROJECT

The Public Utilities Commission met with City Engineer Yapp regarding this project and they feel they are getting the appropriate services mapped out.

6. XCEL ENERGY RATE INCREASE

Xcel Energy will be increasing their transmission rates by 105% or about \$188,000 per year starting 01.01.2011. This increase will be passed on to the customers.

7. WADENA STORM MUTUAL AID

The Council was presented with expenditures for the Wadena, MN mutual aid for the tornado damage on Thursday, June 17, 2010. Crews worked June 17-23 totaling 163 hours for a grand total cost of \$13,151.46. The grand total includes man hours, truck hours and material costs.

Mayor Kirckof thanked all those who participated in the clean-up.

8. DOWNTOWN ALLEY UPDATE

The downtown alley project started July 7, 2010. This project entails burying cable from Jitters Java Café to 2nd Street. This project is being completed jointly with Qwest, Charter and the PUC.

9. COUNCIL/BOARD COMMENTS

Marty Sunderman introduced Glen Bauer. Mr. Bauer replaced Arnie Blaskowski and Ken Friedrichs. He has a Class A Wastewater License and a Class C Water License.

It was noted that the Sauk Centre WWTP was upgraded to Class A.

10. ADJOURNMENT

A motion was made by Council Member Thomas and was seconded by Council Member Johnson to adjourn the meeting. A vote being recorded as follows: For: Council Members Thomas, Johnson, Stone, Coenen and Mayor Kirckof. Against: None. The motion passed.

With no further business to come before the Council, Mayor Kirckof adjourned the meeting at 5:55 p.m.

Respectfully submitted,

Mayor Brad A. Kirckof

City Administrator Vicki M. Willer