

**SAUK CENTRE CITY COUNCIL
REGULAR MEETING
WEDNESDAY, JULY 6, 2022**

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

The Sauk Centre City Council met in a Regular Meeting on Wednesday, July 6, 2022 at 6:30 p.m. due notice being given thereof. Present were Mayor Warren Stone, Council Members Diane Kelly, Joe Fuechtmann, Shalon Wilber and Heidi Leach. Also present were Engineer Keith Yapp, Public Works Supervisor Ben Clink, Police Sergeant Joe Jensen, City Administrator Vicki Willer and City Planner Sarah Morton. Mayor Stone presided thereat.

2. APPROVAL OF AGENDA

A motion was made by Council Member Wilber and was seconded by Council Member Leach to approve the agenda as presented. A vote being recorded as follows: For: Council Members Wilber, Leach, Fuechtmann, Kelly and Mayor Stone. Against: None. The motion passed.

3. APPROVAL OF MINUTES

A motion was made by Council Member Fuechtmann and was seconded by Council Member Kelly to approve the June 15, 2022 Regular Meeting Minutes as presented. A vote being recorded as follows: For: Council Members Fuechtmann, Kelly, Leach, Wilber and Mayor Stone. Against: None. The motion passed.

4. PUBLIC OPEN FORUM (Comments Limited to 3 Minutes)

None.

5. PUBLIC HEARINGS

None.

6. REPORTS/PRESENTATIONS

a. Police Sergeant Joe Jensen provided the Council with the following monthly reports:

May 2022:

- 754 total calls
- Discussion/review of portable speed signs – meant to make people aware of their current speed and to hopefully make people slow down
- Preparing for Sinclair Lewis Days and Stearns County Fair
- Mental health calls are becoming more common than they have in years past

b. City Engineer Yapp updated the Council on the following projects:

Arrowsmith Project:

- Restoration work due to erosion from storms

South Industrial Park

- Grading work is in progress
- Pipe portion of progress to be complete mid-August

- Pay Request No. 3 – See 7d

2022 Project

- Working on services for Phase 2 of the project
- Working on paving for Phase 1 of the project
- Rehabilitation portion will begin in early September

c. The EDA met on Wednesday, July 6, 2022 and discussed the following:

- Old Course owner, Brady Klick, updated the EDA on his request for the TIF District request/Development Agreement. The public hearing will be held in two weeks.

7. ACTION ITEMS

a. D.W. Jones Development, Inc. is in the process of acquiring and renovating the Silvercrest and Arrowsmith Apartments on Tenth St. S. They are requesting a Resolution of Support from the City which will assist them in acquiring the necessary funding for the project.

A motion was made by Council Member Wilber and was seconded by Council Member Fuechtmann to approve Resolution No. 2022-59, Resolution No. 2022-59, A Resolution In Support of a Proposal by D.W. Jones Development, Inc., Developer for the Rehabilitation of Silvercrest and Arrowsmith Apartments as Affordable Housing in the City of Sauk Centre. A vote being recorded as follows: For: Council Members Wilber, Fuechtmann, Leach, Kelly and Mayor Stone. Against: None. The motion passed.

b. Ann and Ron Bergemann, 829 Lakeshore Drive, have requested two deviations from the City Code regulating curb cuts and driveways.

The Bergemann's state:

We purchased our property in Sauk Centre in 2013. We enjoy using it 12 months of the year. With the recent restriction of overnight parking on the street during winter months we will have trouble using our property. Our garage will not accommodate our pickup. If we park our pickup tight to the garage outside it still has 3 feet sticking out beyond the curb. When we bring our snowmobiles along in the winter there is also no place to park our trailer as it is 28 feet long. The easiest and least expensive solution would be to grant permission to park overnight on the street during the restricted period. It is unlikely that this would happen more than a few nights per month. If there is no way around the parking restriction, we would like a variance to change part of our curb to the surmountable curb style that is common on most of the newer section of Lakeshore Drive towards Highway 71. This would allow us to park next to our garage off the street. If this is the direction that you choose to allow, we also want a permit to create a concrete pad next to our garage.



The City Code states: § 96.020 (c) 9: Residential uses shall be limited to 1 curb cut access per street frontage, except properties with 100 lineal feet of frontage or more may be allowed an additional curb cut provided the curb cuts measure at least 66 feet distant from each other.

The Bergemann's currently have 66 feet of frontage with an approximate 22-foot wide concrete drive up to their garage. Adjacent to the driveway is a street light and utility boxes for cable/telephone. The request is to either allow them to park on the street during the parking restriction period or create a surmountable curb that would allow them additional access to the lot for parking beyond the light and utility boxes.

The City Standard is to construct a standard curb with a three-foot taper and a four-foot apron. Since the City Code allows one access per 100' lot and the construction standard is for a xxx curb with taper and apron two deviations would need to be granted by the City Council. The Council can condition the approval if they choose.

The Council reviewed the following options:

1. Grant second curb cut (approach). Remove existing second approach at property line and install new twelve foot or _____ foot cut a minimum of five feet from existing driveway. Curb Cut to meet City Construction standards for taper and apron.
2. Grant second curb cut (approach). Allow new twelve foot or _____ foot cut a minimum of five feet from existing driveway without removal of existing second approach. Curb Cut to meet City Construction standards for taper and apron.
3. Grant deviation from construction standard and convert entire frontage to surmountable curb which would allow access across entire lot.
4. Deny request.

A motion was made by Council Member Kelly and was seconded by Mayor Stone to deny the request. A vote being recorded as follows: For: Council Member Kelly and Mayor Stone. Against: Council Members Fuechtmann, Leach and Wilber. The motion failed due to lack of majority vote.

A motion was made by Council Member Leach to table action on this to allow time for staff to explore feasibility of available space without have to make a curb cut. The motion was seconded by Council Member Wilber. A vote being recorded as follows: For: Council Members Leach, Wilber, Fuechtmann and Mayor Stone. Against: Council Member Kelly. The motion passed.

- c. At the June 1, 2022 meeting the Council considered the request of Mainstreet Dental at 304 Main St. S. to designate a handicap parking space for their patrons. There are no other handicap designated stalls in the 300 block of Main. There is one on the 200 block adjacent to Palmer House and one in the 400 block adjacent to Jitters.

The City cannot designate handicap parking if the stall is not accessible due to lack of a pedestrian ramp. The stall directly to the north in front of 300 Main St. S. (Geyermans) is located adjacent to the ped ramp at the stoplight and could be so designated.



At the June 1 meeting the Council discussed the potential safety issues as it results to turning traffic at the light and tabled the issue pending input from MN Dot and the police department.

MnDot has delegated parking authority to the City and only provides design guidance.

A motion was made by Council Member Kelly and was seconded by Council Member Fuechtmann to approve Resolution No. 2022-52, Resolution Designation Parking and

Installation of Signs. A vote being recorded as follows: For: Council Members Kelly, Fuechtmann, Leach, Wilber and Mayor Stone. Against: None. The motion passed.

- d. Pay Request #2 has been received from Northern Lines Contracting for the South Sauk Centre Industrial Park project.

Contract Amount	\$3,675,760.50
Change Orders Approved	\$0.00
Total Contract	\$3,675,760.50
Value Completed to Date	\$739,402.55
Material On Hand	\$240,330.06
Amount Earned	\$979,732.61
Less Retainage	\$48,986.63
Subtotal	\$930,745.98
Less Previously Paid	\$652,487.78
Amount Due this Request	\$278,258.20

A motion was made by Council Member Leach and was seconded by Council Member Wilber to approve Pay Request No. 3 for Northern Lines Contracting for \$278,258.20. A vote being recorded as follows: For: Council Members Leach, Wilber, Kelly, Fuechtmann and Mayor Stone. Against: None. The motion passed.

8. UNFINISHED BUSINESS

None.

9. NEW BUSINESS

- a. Hospital Area Parking –
- CentraCare has asked all contractors to be more mindful of their parking in residential areas.
 - CentraCare noted that they would be open to discussion regarding single sided parking.
 - May install a hedge to block headlights shining into homes.
- b. Sidewalk inspections have taken place and have come back at a significantly high dollar amount. Staff recommended that this be sent to either the operations or finance committee for their recommendation

By general consent, the Council sent this discussion to the finance committee for their recommendation.

10. CONSENT AGENDA

The Council to consider the following Consent Agenda Items:

a.	Schedule of Claims - Unpaid Claims	\$452,875.20
	Paid Claims	<u>\$500.00</u>
	Total	<u>\$453,375.20</u>

a. Resolution No. 2022-61 - Resolution Accepting Contributions.

Men’s Card Playing Group \$129.25 Senior Center

A motion was made by Council Member Leach and was seconded by Council Member Fuechtmann to approve the Consent Agenda as presented. A vote being recorded as follows: For: Council Members Leach, Fuechtmann, Kelly, Wilber and Mayor Stone. Against: None. The motion passed.

The council thanked the Men’s Card Playing Group for their donation.

11. INFORMATIONAL ITEMS

- a. Public Hearing on TIF District 1-16 – July 20, 2022
- b. 2022A Bond Sale – 2022 Project – July 20, 2022

12. ADJOURNMENT

A motion was made by Council Member Wilber and was seconded by Council Member Leach. A vote being recorded as follows: For: Council Members Wilber, Leach, Kelly, Fuechtmann and Mayor Stone. Against: None. The motion passed.

With no further business to come before the Council, Mayor Stone adjourned the meeting.

Respectfully submitted,

Mayor Warren Stone

City Administrator Vicki Willer