

**SAUK CENTRE CITY COUNCIL
REGULAR MEETING
WEDNESDAY, JULY 1, 2020**

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

The Sauk Centre City Council met in a Regular Meeting on Wednesday, July 1, 2020 at 6:30 p.m. due notice being given thereof. Present were Council Members Joe Fuechtmann, Diane Kelly, Keith Johnson, Heidi Leach and Mayor Warren Stone. Also present was City Administrator Vicki Willer, Police Chief Friedrichs, Public Works Supervisor Clink, City Planner Morton and City Engineer Yapp. Mayor Stone presided thereat.

2. APPROVAL OF AGENDA

A motion was made by Council Member Leach and was seconded by Council Member Kelly to approve the agenda, with changes. A vote being recorded as follows: For: Council Members Leach, Kelly, Johnson, Fuechtmann and Mayor Stone. Against: None. The motion passed.

3. APPROVAL OF MINUTES

A motion was made by Council Member Kelly and was seconded by Council Member Fuechtmann to approve the July 1, 2020 Regular Meeting Minutes, with changes. A vote being recorded as follows: For: Council Members Kelly, Fuechtmann, Johnson and Mayor Stone. Against: None. Abstain: Council Member Leach. The motion passed.

4. PUBLIC OPEN FORUM (Comments Limited to 3 Minutes)

None.

5. PUBLIC HEARINGS

None.

6. REPORTS/PRESENTATIONS

a. Removed from agenda.

b. City Engineer Yapp updated the Council on the following projects:

2018 Project:

- Complete with the exception of the re-seeding which will happen this fall. Retainer will be held until re-seeding is complete.

2020 Project:

- Pipe work has begun and should take approximately 2-3 weeks
- Street work will begin following pipe work
- Easements – see 7e

7. ACTION ITEMS

a. On June 3, 2020, the City Council approved the sale of the City's older hotmix trailer. The trailer was advertised through online bidding with MinnBid with the successful buyer listed below.

BIDDER	AMOUNT
Mack Grady	\$1,785.00

Council Member Johnson introduced Resolution No. 2020-49, Resolution Authorizing Sale of Excess Vehicles. The motion was seconded by Council Member Leach. A vote being recorded as follows: For: Council Members Johnson, Leach, Fuechtmann, Kelly and Mayor Stone. Against: None. The motion passed.

- b. Stearns County Attorney’s Office has released the following to the City as a forfeited vehicle:

2003 Dodge Ram

Council Member Fuechtmann introduced Resolution No. 2020-50, Resolution Declaring Property as Excess and Authorizing Advertisement for Sale. The motion was seconded by Council Member Kelly. A vote being recorded as follows: For: Council Members Fuechtmann, Kelly, Leach, Johnson and Mayor Stone. Against: None. The motion passed.

- c. The City leases the mezzanine of the Civic Arena to the Department of Public Safety for Driver’s License Testing. The lease is Wednesday morning on a weekly basis.

The lease is up for renewal and the Department is requesting to continue.

The lease amount is \$2,340 per year.

A motion was made by Council Member Kelly and was seconded by Council Member Leach to approve Amendment No. 4 to Lease No. PS0257 with the State of Minnesota. A vote being recorded as follows: For: Council Members Kelly, Leach, Johnson, Fuechtmann and Mayor Stone. Against: None. The motion passed.

- d. The City previously approved multiple Outdoor Premise Permits allowing alcohol establishments to serve alcohol outdoors during the time the Shutdown did not allow indoor seating.

With indoor seating now allowed on a limited basis, the Council should decide if the Permits are now void or if they should continue until indoor seating is no longer limited.

A motion was made by Council Member Kelly and was seconded by Council Member Leach to approving continuing Outdoor Premise Permits until seating limitations are lifted. A vote being recorded as follows: For: Council Members Kelly, Leach, Fuechtmann, Johnson and Mayor Stone. Against: None. The motion passed.

- e. Easements for the 2020 Public Improvement Project have been secured and are ready for payment as follows:

Property Owner	Parcel Address	Amount
Barbara D. Carlson	315 Elm Street North	\$7,042.00
Adam D. Denny and Sheril L. Denny	312 Elm Street North	
Jason Ebensteiner	331 Elm Street North	\$1,643.00
Kevin M. Grossman and Marian M. Grossman	310 Elm Street North	\$1,603.00
Susan A Hartigan	303 Elm Street North	\$8,115.00
Mark Hintzen	327 Elm Street North	\$646.00
Lee A. Nefstead and Carol A. Borchardt	306 Elm Street North	\$289.00
Darren P. McClanahan and Peggy E. McClanahan	555 4th Street North	\$1,850.00
Robert M. Polipnick and Ashley Polipnick	314 Elm Street North	\$1,765.00
Robert G. Shulze as Trustee of the Ragan Trust	321 Elm Street North	\$4,328.00
Anthony J. Rowe	318 Elm Street North	\$1,918.00
Paul A. Streitz	533 Lake Street	\$456.00

\$29,655.00

A motion was made by Council Member Johnson and was seconded by Council Member Fuechtmann to approve easement payments as presented. A vote being recorded as follows: For: Council Members Johnson, Fuechtmann, Kelly, Leach and Mayor Stone. Against: None. The motion passed.

f. Pay Request #15 has been received from Breitbach Construction Co.

Contract Amount	\$3,213,068.25
Value Completed to Date	\$3,072,725.90
Amount Earned	\$3,072,725.90
Less Retainage	<u>-\$122,909.04</u>
Subtotal	\$2,949,816.87
Less Previously Paid	-\$2,857,199.18
Failing Tests	<u>-\$815.00</u>
Amount Due this Request	<u>\$91,802.69</u>

A motion was made by Council Member Leach and was seconded by Council Member Fuechtmann to approve Pay Request No. 15 to Breitbach Construction in the amount of \$91,803.69. A vote being recorded as follows: For: Council Members Leach, Fuechtmann, Johnson, Kelly and Mayor Stone. Against: None. The motion passed.

- g. Pam Borgmann, representing the CVB is requesting that the City Council approve a street closure for Sinclair Lewis Avenue from Main St. to Oak St. for an Art Crawl on September 19, 2020 from 8:00 a.m. to 5:00 p.m.

A motion was made by Council Member Kelly and was seconded by Council Member Leach to recommend Stearns County approval of a street closure for an Art Crawl on September 19, 2020 from 8:00 a.m. to 5:00 p.m. A vote being recorded as follows: For: Council Members Kelly, Leach, Fuechtmann, Johnson and Mayor Stone. Against: None. The motion passed.

- h. Application has been received from David Eke representing D&K Beltline Properties for a minor subdivision (lot split) of Lot 1, Block 1, Sauk Centre Industrial Park. The property is located at 414 Lincoln Loop.

A Certificate of Survey has been provided and all property pins have been located or set. The proposal is to split off a portion of the southerly half of Lot 1 and add it to the northerly half of lot 1. The property is zoned I/C and meets all zoning criteria. The intent of the split is to create a larger northerly lot.

Council Member Fuechtmann introduced Resolution No. 2020-51, Resolution Approving Minor Subdivision. The motion was seconded by Council Member Kelly. A vote being recorded as follows: For: Council Members Fuechtmann, Kelly, Leach, Johnson and Mayor Stone. Against: None. The motion passed.

- i. The HRA is submitting a tax credit application to MN Housing on July 16. If awarded (we will know last Thursday in December) the Ridge Apartments will go through a substantial rehabilitation starting in October of 2021. Scope of works as follows:

- All new flooring in each unit and common areas.
- All new kitchen and bathroom cabinets and countertops.
- All new appliances.
- All new plumbing fixtures.
- All new integrated LED lighting in units and common areas.
- All new doors, trim and hardware in units and common areas.
- All new parking lot.
- Air Source Heat Pumps for all units.
- Air-to-Air Exchange for common areas.
- Replace exterior doors and add handicapped accessible door.
- All new siding, shingles and garage doors on garages.

Work will start in October 2021 and be complete the following spring once the parking lot has been replaced.

The HRA has requesting the support of the City Council for this project.

Council Member Kelly introduced Resolution No. 2020-42, Resolution Supporting Affordable Housing Rehab Proposal. The motion was seconded by Council Member Fuechtmann. A vote being recorded as follows: For: Council Members Kelly, Fuechtmann, Leach, Johnson and Mayor Stone. Against: None. The motion passed.

8. UNFINISHED BUSINESS

None.

9. NEW BUSINESS

- a. Mike Wiesser, representing Artify, submitted a proposal for 6 “book benches” to be installed around the community. The benches are painted to resemble books.

Potential locations include: Oak/5th St. Triangle, Jaycee Park, Sinclair Lewis Park, Community Garden or Conservation Park, Jitters, Boyhood Home, Learning Tree, Posit Office & Bike Trail. Because several of the locations are on City property, approval is sought for the placement.



Pam Borgmann stated that the benches are fiberglass and painted with artist paint and covered with a 25 year coat. Their plan is to solicit artists to paint the benches so they are professionally complete.

By general consent, the Council authorized placement of benches on City property.

- b. As part of the planning process for the redevelopment of T.H. 71 (Main Street) MnDot will be conducting demonstration projects in the City. The Demonstration Projects will show how different design ideas can be incorporated into the new design.

Three areas will be demonstrated.

- 1. Bump Outs for Pedestrian walkways at all corners of 4th St. S and Main Street.
- 2. Bump Outs for Pedestrian walkways at the SW and SE corners of Sinclair Lewis Avenue and Main St.
- 3. Bike Lane on the bridge over Sauk River.

- c. The budget process for 2021 has begun.

Department heads will be working on proposals to be presented to the Finance Committee later in July. A full Council workshop will be held in August.

- d. Requests have been sent to both Collective Bargaining Units with Teamsters Local 320 requesting proposals for the upcoming negotiations.

10. CONSENT AGENDA

The Council considered the following Consent Agenda Items:

a.	Schedule of Claims	Unpaid Claims	\$178,649.66
		Paid Claims	<u>0.00</u>
		Total Claims	<u><u>\$178,649.66</u></u>

A motion was made by Council Member Johnson and was seconded by Council Member Leach to approve the Consent Agenda as presented. A vote being recorded as follows: For: Council Members Johnson, Leach, Kelly, Fuechtmann and Mayor Stone. Against: None. The motion passed.

11. INFORMATIONAL ITEMS

- a. Charter Channel Lineup Changes
- b. Fireworks have been scheduled for July 17th. Fundraising is in progress through Go Fund Me and donations can also be dropped of City Hall or Mn National Bank.
- c. Sauk Centre Cruise Night take place on Thursday evenings.
- d. City Council Seat Openings (Johnson/Kelly) – 2. General Election November 3, 2020. Affidavits can be submitted July 28, 2020 through August 11, 2020.
- e. Absentee Ballot Dropoff Location – Anyone in Stearns County can drop off absentee ballots at Sauk Centre City Hall. City staff can act as a witness.
- f. Cares Act Funding is being released. The City of Sauk Centre should be receiving approximately \$340,000. It is recommended that the goal be the City grant the majority of the funding to local business that have been hurt by the shutdown.

12. ADJOURNMENT

A motion was made by Council Member Johnson and was seconded by Council Member Leach to adjourn the meeting. A vote being recorded as follows: For: Council Members Johnson, Leach, Kelly, Fuechtmann and Mayor Stone. Against: None. The motion passed.

With no further business to come before the Council, Mayor Stone adjourned the meeting.

Respectfully submitted,

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Mayor Warren Stone

City Administrator Vicki Willer