

**SAUK CENTRE CITY COUNCIL
REGULAR MEETING
WEDNESDAY, JUNE 18, 2014**

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

The Sauk Centre City Council met in a Regular Meeting on Wednesday, June 18, 2014 at 6:30 p.m. in the City Hall Council Chambers pursuant to due notice being given thereof. Present were Council Members Keith Johnson, Dave Thomas, Warren Stone and Mayor Kirckof. Also present were City Administrator Vicki Willer, City Planner Sarah Morton, Police Chief Bryon Friedrichs, Assistant Ambulance Director Deschene and Administrative Assistant Nicki Vogt. Mayor Kirckof presided thereat. Council Member Olson was absent.

2. APPROVAL OF AGENDA

A motion was made by Council Member Thomas and was seconded by Council Member Stone to approve the agenda with the deletion of 7d. A vote being recorded as follows: For: Council Members Thomas, Stone, Johnson and Mayor Kirckof. Against: None. Absent: Council Member Olson. The motion passed.

3. APPROVAL OF MINUTES

A motion was made by Council Member Stone and was seconded by Council Member Thomas to approve the June 4, 2014 Regular Meeting Minutes as presented. A vote being recorded as follows: For: Council Members Stone, Thomas, Johnson and Mayor Kirckof. Against: None. Absent: Council Member Olson. The motion passed.

4. PUBLIC OPEN FORUM (Comments Limited to 3 Minutes)

None.

5. PUBLIC HEARINGS – Vacation of RROW (State Road)

None.

6. REPORTS/PRESENTATIONS

- a. Police Chief Friedrichs reported that in the month of May there were 341 Verbal Warnings and 388 ICRs totaling 729. He also reported the Department completed a total of 30 TZD (Toward Zero Death) hours.
- b. The Planning Commission held a meeting on Tuesday, June 10th and discussed/reviewed the following:
 - April and May 2014 Building Permit Reports.
 - Recommendation to amend general regulations for nuisance complaints. This will come before the Council at a July meeting.
 - Review of an encroachment on City property.
 - GTS Educational Events.
 - Stearns County Hazardous Waste Mobile Unit.

7. ACTION ITEMS

- a. The Sauk Centre Fire Dept. Relief Association is proposing to increase the pension per year of service, which would be an Amendment to the Bylaws. This benefit is paid to

eligible retired firefighters at the time of retirement and is calculated based on years of service.

The investments of the Relief Association are the source of revenue for the payment. The Relief Association is funded through a combination of State Aid and Municipal Contributions. Historically the City contributed \$3,500 per year. This was raised for 2014 to \$4,500. However, in the recent past the City did have to make larger contributions due to the investment market which lowered the value of the investments. The investment portfolio has recovered and would cover the proposed pension at 98%. (Calculated as if all the firefighters retired at one time).

Although the investments of the Association are the funding source for the pension payments at retirement, the City has an obligation to make up for shortfalls. Therefore, City approval is required before the Association can raise the pension-per-year-of-service amount.

A history of the pension per year of service over the past twenty years is as follows:

2014	\$1,775 Proposed
2013	\$1,675
2012	\$1,550
2011	\$1,550
2010	\$1,550
2009	\$1,550
2008	\$1,550
2007	\$1,550
2006	\$1,400
2005	\$1,350
2004	\$1,175
2003	\$1,075
2002	\$1,050
2001	\$1,050
2000	\$1,000
1999	\$ 975
1998	\$ 875
1997	\$ 750
1996	\$ 750
1995	\$ 725

A motion was made by Council Member Stone and was seconded by Council Member Thomas to acknowledge the Fire Relief Association's increase in the benefit amount from \$1,675 to \$1,775. A vote being recorded as follows: For: Council Members Stone, Thomas and Johnson. Against: None. Absent: Council Member Olson. Abstain: Mayor Kirckof. The motion passed.

- b. The Sauk Centre Economic Development Authority has been discussing the potential purchase of real estate located on Railroad Avenue which was previously a lumber yard and is now used as a base for an excavation business and storage. The City's long range plan envisioned this area as residential with a combination of single or multi-family dwellings.

The source of funds for the purchase, if approved, would be pooled dollars from TIF District 1-1. The property would qualify due to the redevelopment nature of the project.

In addition to the purchase price, TIF dollars could be utilized for cleanup of the property. The City could then market the property for its intended use.

The EDA is recommending Council approval.

Council Member Johnson introduced Resolution No. 2014-51, Resolution Authorizing Purchase of Real Estate. The motion was seconded by Council Member Thomas. A vote being recorded as follows: For: Council Members Johnson, Thomas, Stone and Mayor Kirckof. Against: None. Absent: Council Member Olson. The motion passed.

- c. At the May 21, 2014 City Council Meeting, the council gave approval to solicit quotes to improve the parking lot. Bids were opened on Thursday, June 12, 2014 with the results as follows:

Concrete Option:

A&J Concrete	\$34,205
Ron Leach & Sons	\$38,150
Worms Ready Mix	\$35,855

Bituminous Option:

Central Specialties	\$31,148
Riley Brothers	\$22,475
Mark Lee Construction	\$22,844

The City Council discussed which option would be in the best interest of the City. The original budget estimate was \$33,000.

Assistant Ambulance Director Deschane recommended that the Council award the bid to A&J Concrete because he feels that is the best option available.

Council Member Stone introduced Resolution No. 2014-48, Resolution Accepting Quote for Ambulance Parking Lot Improvements. The motion was seconded by Council Member Thomas. A vote being recorded as follows: For: Council Members Stone, Thomas, Johnson and Mayor Kirckof. Against: None. Absent: Council Member Olson. The motion passed.

- d. Removed from agenda.
- e. The work has been completed on the ditching and restoration of the roadway for the westerly 1,500 feet of Hickman Drive.

In order to preserve the roadway from the end of the existing asphalt to the west side end of the existing residences, several options were considered. The issue is that water discharges off the ends of the existing gutters on each side of the road and off the asphalt and washes the sand and gravel to the bottom of the hill creating large ruts. Staff has continually repaired the washouts between two to five times per year for the past twenty plus years.

The roadway was not paved to the bottom of the hill previously because new home development was anticipated which would then require water and sewer and the Council/PUC did not want to pave something that would have to be removed in a few years; however, a few years have now become over twenty during which public works staff continues to repair the road. The Council was presented with the following options:

- Option 1: Continue with repairs as previously done.
- Option 2: Remove and replace the asphalt hand formed gutters to channel the water.
- Option 3: Pave the road with the understanding that sometime in the future it may be removed for installation of water/sewer.

In anticipation of this discussion, Riley Bros. was asked to give an estimate on the project. The price quoted was \$6,500 for 3" of asphalt and \$7,450 for 3.5". The adjacent landowners were contacted to see if they would consider splitting the cost three ways.

The benefit to the City would be that we would not be spending man hours plus equipment and material costs repairing the washouts. (Value of approximately \$750 to \$1000 per year) The benefit to the landowners would be reduction in wear and tear on vehicles, dust, aesthetics, and dirt/mud tracking onto their driveways.

It was the general consent of the Council to approve paving 130' of Hickman Drive westerly from the end of existing pavement with costs to be split 50% to the City and 50% to the two property owners.

8. UNFINISHED BUSINESS

None.

9. NEW BUSINESS

None.

10. CONSENT AGENDA

The Council considered the following Consent Agenda Items:

a. Schedule of Claims - Unpaid Claims	\$66,217.39
Paid Claims	<u>\$170,730.38</u>
Total	<u>\$236,947.77</u>

b. Resolution No. 2014-46, Resolution Accepting Contributions. The contribution is as follows:

Men’s Card Playing Group	\$237.52	Senior Center
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A motion was made by Council Member Olson and was seconded by Council Member Thomas to approve the Consent Agenda as presented. A vote being recorded as follows: For: Council Members Olson, Thomas, Johnson, Stone and Mayor Kirckof. Against: None. The motion passed.

The Council thanked the Men’s Card Playing Group for their donations.

11. INFORMATIONAL ITEMS

a. Hazardous Waste Pickup Day – June 14, 2014 9:00 to 1:00 (Need Volunteers)

11. ADJOURNMENT

A motion was made by Council Member Thomas and was seconded by Council Member Olson to adjourn the meeting. A vote being recorded as follows: For: Council Members Thomas, Olson, Stone, Johnson and Mayor Kirckof. Against: None. The motion passed.

With no further business to come before the Council, Mayor Kirckof adjourned the meeting.

Respectfully submitted,

Mayor Brad Kirckof

City Administrator Vicki Willer