

**SAUK CENTRE CITY COUNCIL
REGULAR MEETING
WEDNESDAY, JUNE 17, 2015**

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

The Sauk Centre City Council met in a Regular Meeting on Wednesday, June 17, 2015 at 6:30 p.m. in the City Hall Council Chambers pursuant to due notice being given thereof. Present were Council Members Keith Johnson, Dave Thomas, Diane Kelly, Heidi Leach and Mayor Warren Stone. Also present were City Administrator Vicki Willer, City Planner Sarah Morton, Administrative Assistant Nicki Vogt and Public Works Supervisor Matt Zinniel. Mayor Stone presided thereat.

2. APPROVAL OF AGENDA

A motion was made by Council Member Thomas and was seconded by Council Member Leach to approve the agenda with the removal of 7e, Resolution No. 2015-41. A vote being recorded as follows: For: Council Members Thomas, Leach, Johnson, Kelly and Mayor Stone. Against: None. The motion passed.

3. APPROVAL OF MINUTES

A motion was made by Council Member Kelly and was seconded by Council Member Thomas to approve the June 3, 2015 Regular Meeting as presented. A vote being recorded as follows: For: Council Members Kelly, Thomas, Johnson, Leach and Mayor Stone. Against: None. The motion passed.

4. PUBLIC OPEN FORUM (Comments Limited to 3 Minutes)

None.

5. REPORTS/PRESENTATIONS

- a. Centerpoint representative Jim Zilka presented a Grant to Police Chief Bryon Friedrichs, stating that this Grant is part of Centerpoint's Energy Community Partnership Program where it awards public safety grants to its community members.

It was noted that Chief Friedrichs applied for this grant due to the departments need for additional portable radios.

The Council thanked Mr. Zilka and Centerpoint for their generosity.

- b. Police Chief Friedrichs presented the May 2015 report stating that there were 323 ICRs and 274 Verbal Warnings for a total of 597 calls.

In the month of May, the department completed 10 TZD hours.

Chief Friedrichs also noted that they recently participated in controlled pedestrian crosswalk checks. No tickets were written but verbal warnings were given.

- c. The City of Sauk Centre has an unofficial recognition program that is rather extraordinary. The reason being is that the employee is recognized after thirty years of continual service to the City of Sauk Centre and its citizens.

Paul “Frosty” Froseth has been recognized as one of those employees as he has been employed with the service for thirty years as of June 24, 2015.

6. PUBLIC HEARINGS

a. Vacation of RROW – 10th St. S.

Mayor Stone opened the Public Hearing and read the Public Hearing Procedure.

At the May 20, 2015 meeting, the Council accepted a petition and set a public hearing to consider the vacation of road right of way at the west end of 10th Street South.

The request is to vacate the last 200’ of the road right of way where it abuts farmland at the City limit in Sauk Centre Township. The right of way then turns south along the City limit boundary on the Township side. This continuous right of way provides for “public access” to the land, plus to the leaseholder of the billboards along the freeway. The drive to the billboard area is not physically located within this public right of way, but cuts the corner across private property as shown on the survey.

The owner of the property on which the right of way exists on the north side is requesting that the City vacate the right of way easement. Other landowners have signed onto the petition.

The Township has been made aware and is not opposed to the vacation, commenting that if the property develops it would be after it is annexed into the City in the future.

When the right of way was established it was noted that it would be potential for the farmland to be developed and allow for a “looped” development as far as road access and municipal utilities were concerned. The owner of the farm, however, has signed the petition.

The petitioner has stated he is requesting the vacation to allow for the construction of a home on the property and the possibility of a lot split in the future.

Mayor Stone called for persons to speak in favor.

Jim Miller, Applicant. Mr. Miller stated that he owns 3 acres in that area and that his intent is to build a house on the corner. He requested Council approval.

Mayor Stone called three times for additional persons to speak in favor or persons to speak against. None additional spoke.

Mayor Stone closed the Public Hearing. See 7a

7. ACTION ITEMS

- a. See 6a.

A motion was made by Council Member Thomas and was seconded by Council Member Leach to table action on this item. A vote being recorded as follows: For: Council Members Thomas, Leach, Johnson, Kelly and Mayor Stone. Against: None. The motion passed.

The Council asked staff to provide them with information regarding the following:

- Street easement versus a utility easement
- Alternate road easement options

- b. At the June 3, 2015 meeting, it was stated that a formal resignation was expected from a part time employee of the Police Department. Since that time, that resignation has been received.

Officer Kyle Hartigan has accepted a full-time position in Crookston and has submitted his resignation for the City of Sauk Centre.

A motion was made by Council Member Johnson and was seconded by Council Member Thomas to accept the resignation of Kyle Hartigan from the Sauk Centre Police Department. A vote being recorded as follows: For: Council Members Thomas, Johnson, Leach, Kelly and Mayor Stone. Against: None. The motion passed.

The Council thanked Officer Hartigan for his service.

- c. Eight years ago the City recognized Tom Johnson from the Public Works (Street) Department for thirty years of service.

Now, at thirty-eight years of service, Tom has submitted his intention to retire from the City of Sauk Centre. His last date of employment will be June 30, 2015.

Tom began work with the City in September of 1977 and has been with the City longer than any other employee. He has worked with 9 mayors, 37 city council members, 7 City Clerks or Administrators and countless street and park employees.

A motion was made by Council Member Thomas and was seconded by Council Member Johnson to accept Tom Johnson's retirement with his final day of employment set to be June 30, 2015. A vote being recorded as follows: For: Council Members Thomas, Johnson, Leach, Kelly and Mayor Stone. Against: None. The motion passed.

The Council thanked Tom Johnson for his dedication and service.

- d. The City of Sauk Centre traditionally re-hires a seasonal employee each Summer Seasonal Employee to assist with watering, mowing etc.

Public Works Supervisor Zinniel is recommending that the Council appoint Dennis Christianson to return as a Seasonal Employee with the City for the balance of the season.

The rate of pay is set by the Union Contract.

A motion was made by Council Member Johnson and was seconded by Council Member Kelly to appoint Dennis Christianson as a seasonal employee with the City of Sauk Centre, effective Monday, June 22, 2015. A vote being recorded as follows: For: Council Members Johnson, Kelly, Leach, Thomas and Mayor Stone. Against: None. The motion passed.

- e. Removed from agenda.

8. UNFINISHED BUSINESS

- a. The City embarked on a proposal to either have removed or repaired several vacant buildings in the City that were deemed Hazardous under the Hazardous Buildings Act.

Nine properties were identified and declared Hazardous by the Council. Six have been removed. The update on these properties is as follows:

1. Hickman Drive – Was purchased and demolished by neighbor.
2. Elm Street – Was purchased and demolished by neighbor.
3. Getty Street – Proceeded through process and was demolished by City.
4. 2nd Street S. – Proceeded through process and was demolished by City.
5. Maple Street – Proceeded through process, was purchased and is being demolished by third party.
6. Birch St. S. – Proceeded through process and was demolished by City.
7. Getty Street – Became bank owned. Process delayed.
8. 2nd St. S. – Is being purchased by neighbor for renovation.
9. Ash St. N. – Issues with Bank Mortgage recorded on property. Is vacant and is still being worked on.

- b. City Administrator Willer stated that the Beltline/Centre Street Project pre-construction meeting was held on June 16, 2015. Work on this project will begin June 22, 2015. The Council was presented with the news release regarding the project.

9. NEW BUSINESS

None.

10. CONSENT AGENDA

The Council considered the following Consent Agenda items:

| | | | |
|----|----------------------|---------------|--------------------|
| a. | Schedule of Claims - | Unpaid Claims | \$73,619.66 |
| | | Paid Claims | <u>\$0.00</u> |
| | | Total | <u>\$73,619.66</u> |

b. May Checks #2573E-2812EE \$467,281.51
 #36292-#26402
 3 Payroll ACH

A motion was made by Council Member Leach and was seconded by Council Member Thomas to approve the Consent Agenda as presented. A vote being recorded as follows: For: Council Members Leach, Thomas, Johnson, Kelly and Mayor Stone. Against: None. The motion passed.

11. INFORMATIONAL ITEMS

a. The start time for the street dance closure for Sinclair Lewis Days street dance has been changed to 4:00 p.m. from the original 5:00 p.m. time. This change is due to the setup time that is needed for the stage.

This change has been approved by the County.

12. ADJOURNMENT

A motion was made by Council Member Kelly and was seconded by Council Member Johnson to adjourn the meeting. A vote being recorded as follows: For: Council Members Kelly, Johnson, Thomas, Leach and Mayor Stone. Against: None. The motion passed.

With no further business to come before the Council, Mayor Stone adjourned the meeting at 7:20 p.m.

Respectfully submitted,

Mayor Warren Stone

City Administrator Vicki Willer