

**SAUK CENTRE CITY COUNCIL
REGULAR MEETING
WEDNESDAY, JUNE 6, 2018**

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

The Sauk Centre City Council met in a Regular Meeting on Wednesday, June 6, 2018 at 6:30 p.m. in the City Hall Council Chambers pursuant to due notice being given thereof. Present were Council Members Diane Kelly, Dave Thomas, Heidi Leach, Keith Johnson and Mayor Warren Stone. Also present was City Administrator Vicki Willer, Police Chief Bryon Friedrichs, city Planner, Sarah Morton, Public Works Supervisor Matt Zinniel, Administrative Assistant Nicki Vogt and City Engineer Keith Yapp. Mayor Stone presided thereat.

2. APPROVAL OF AGENDA

A motion was made by Council Member Leach and was seconded by Council Member Thomas to approve the agenda as presented. A vote being recorded as follows: For: Council Members Leach, Thomas, Johnson, Kelly and Mayor Stone. Against: None. The motion passed.

3. APPROVAL OF MINUTES

A motion was made by Council Member Kelly and was seconded by Council Member Thomas to approve the May 16, 2016 Regular Meeting Minutes as presented. A vote being recorded as follows: For: Council Members Kelly, Thomas, Johnson, Leach and Mayor Stone. Against: None. The motion passed.

4. PUBLIC OPEN FORUM (Comments Limited to 3 Minutes)

Lorraine Peschel – Mrs. Peschel is a retired teacher and a member of the Retired Teachers Association. She is in favor of moving the schoolhouse to a visible location and restoring it. She asked that the Council keep the Little Red Schoolhouse open during Sinclair Lewis Days.

Gunther Austin - Mr. Austin stated that there was previously a 2 story building in the proposed location for the schoolhouse in the Sinclair Lewis Park.

Mike Wiesser – Mr. Weisser supports the move to Sinclair Lewis Park.

Pam Borgmann- Mrs. Borgmann stated that she is on the Red Schoolhouse Committee and stated she would like open communication and respect between the City and the Committee. She feels that the move to Sinclair Lewis Park will enhance and improve the park.

Betty Keenan – Mrs. Keenan stated that Sinclair Lewis Park is a lovely park and she doesn't want to see it ruined by putting the Little Red Schoolhouse there and blocking the view. Her suggestion was to place the schoolhouse in Jaycee Park.

Mayor Stone called for additional persons to speak. None additional spoke.

5. PUBLIC HEARINGS

None.

6. REPORTS/PRESENTATIONS

- a. The EDA met on Wednesday, June 6th and discussed the following:
 - Three separate parties are interested in purchasing the railroad property. Each party will be asked to submit a proposal to be discussed at the July meeting.
- b. The Operations Committee met on Tuesday, May 29th regarding the proposed location for the Little Red Schoolhouse. See 7f.

7. ACTION ITEMS

- a. The Police Department has received clearance that the following vehicles and firearm have been forfeited to the Department and are available to be sold:

- | | |
|-----------------------------|-------------------------|
| 1) 2000 Chevrolet Silverado | VIN # 1GCEK19T6YE337449 |
| 2) 2002 Mitsubishi Montero | VIN # JA4MW51R92J057640 |
| 3) .45 Highpoint Pistol | Serial #4271149 |

Council Member Johnson introduced Resolution No. 2018-48, Resolution Declaring Property as Excess and Authorizing Advertisement for Sale. The motion was seconded by Council Member Kelly. A vote being recorded as follows: For: Council Members Johnson, Kelly, Thomas, Leach and Mayor Stone. Against: None. The motion passed.

- b. MnDot Aeronautics approved the City's request for a grant to update the Airport Zoning Ordinance. The total cost of the project is \$62,000 with 75% of the cost covered by the grant.

Council Member Johnson introduced Resolution No. 2018-49, Authorization to Execute MNDOT Grant Agreement for Airport Improvement Excluding Land Acquisition. The motion was seconded by Council Member Thomas. A vote being recorded as follows: For: Council Members Johnson, Thomas, Leach, Kelly and Mayor Stone. Against: None. The motion passed.

- c. With the 2018 Elections in August and November, the process for appointing and training election judges is underway. The following were proposed to be appointed:

Roxanne Behnen
Diane Bosl
Donna Broermann
Sally Brown
Wendy Drobny - Health Care Judge
Sandra Friedrichs - Head Judge
Claren Kane
Jacquelyn Kirckof
Melissa Kleinschmidt
Roberta Olson
Alice Peters
Marilyn (Tudie) Schwegman - Health Care Judge

Amy Trisko
Nicole Vogt
Vicki Willer - Clerk - Head Judge

Council Member Thomas introduced Resolution No. 2018-50, Resolution Appointing 2018 Primary and 2018 General Election Judges. The motion was seconded by Council Member Leach. A vote being recorded as follows: For: Council Members Thomas, Leach, Johnson, Kelly and Mayor Stone. Against: None. The motion passed.

- d. Mark Magnuson has not attended a Planning Commission meeting since November 15, 2017. Due to this absence, the Planning Commission is requesting the Council consider the absence as resignation and declare the seat vacated so a new member may be appointed.

A motion was made by Council Member Kelly and was seconded by Council Member Leach to approve the resignation of Mark Magnuson from the Planning Commission and declare the seat as an open seat. A vote being recorded as follows: For: Council Members Kelly, Leach, Johnson, Thomas and Mayor Stone. Against: None. The motion passed.

- e. Removed from agenda.

- f. The Operations Committee met and are recommending the following for the relocation of the Little Red School House:

1. The City should be pro-active in finding a new home so that when a sale occurs this issue is resolved.
2. The proposal to put the school house at the front of Sinclair Lewis Park is not a recommended location due to the parks designation as Open Space and blocking the view of Sauk Lake which is identified as one of Sauk Centre's best assets.
3. The Committee has identified two locations that should be further vetted where the school house can be the centerpiece of a "Rural Education Historical Area".

- a. Fairgrounds
- b. Jaycee Park

These two locations were previously identified as potential locations by the Council.

By general consent, the Council and the Little Red Schoolhouse Committee will meet on Wednesday, June 13th to review the site proposal.

- g. The City has been a member of the League of Minnesota Cities' 4M Fund since its inception in 1987. In 2004, PMA Financial began acting as the fiscal agent.

Resolution No. 2018-52 reauthorizes our 4M Fund with PMA as the Agent.

The City may use this Fund to hold money from the upcoming bond proceeds that won't be expended until 2019.

Council Member Thomas introduced Resolution No. 2018-52, Resolution Reauthorizing Membership in the 4M Fund. The motion was seconded by Council Member Kelly. A vote being recorded as follows: For: Council Members Thomas, Kelly, Johnson, Leach and Mayor Stone. Against: None. The motion passed.

- h. Ambulance Director Kathy Struffert is recommending that the following two probationary EMTs be advanced to EMT-B1 status effective May 21, 2018:

Kristine Devens
Shannon Olson

Both have exceeded the required patient contacts required for promotion.

A motion was made by Council Member Johnson and was seconded by Council Member Thomas to approve the advancement of Kristine Devens and Shannon Olson to EMT-B1, effective May 21, 2018. A vote being recorded as follows: For: Council Members Johnson, Thomas, Leach, Kelly and Mayor Stone. Against: None. The motion passed.

8. UNFINISHED BUSINESS

- a. On July 5, 2017 the City Council adopted Ordinance 774 Authorizing the sale of On-Sale Liquor until 2:00 a.m.

At the time of the approval, the City Council stated that they would review the Ordinance in one year to determine if they should repeal the Ordinance or allow it to remain in effect.

A motion was made by Council Member Leach and was seconded by Council Member Thomas to reaffirm Ordinance No. 774, authorizing the sale of liquor until 2 a.m. A vote being recorded as follows: For: Council Members Leach, Kelly, Johnson, Thomas and Mayor Stone. Against: None. The motion passed.

- b. City Engineer Chuck Boser stated that the 2018 Capital Improvement – North Project has started and is on schedule.
- c. City Engineer Chuck Boser stated that the preconstruction meeting for the Getty Street project will take place on Tuesday, June 12th.

9. NEW BUSINESS

- a. By general consent, the Policy Committee will meet to discuss crosswalks and uncontrolled intersections.

10. CONSENT AGENDA

The Council considered the following Consent Agenda Items:

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| a. Schedule of Claims - | Unpaid Claims | \$137,011.86 |
| | Paid Claims | \$ 2,619.50 |
| | Total | <u>\$139,631.36</u> |

- a. Requests from John Steffes representing the American Legion Post 67, for two Temporary 3.2 On-Sale Beer License Permits for:
 - i. The term of two day, on July 20-21, 2018 for a Beer & Bingo Garden at the Sinclair Lewis Park.
 - ii. The term of one day, on September 15, 2018 for the Grillin & Chillin at the Sinclair Lewis Park.
- b. Request from John Steffes representing the American Legion Post 67, for one Temporary Extension of Out-Door Liquor Permits for the term of one day on October 6, 2018 for a 5K Run & DJ Music in their North Parking lot from Noon – 10:00 p.m.
- c. Request from John Steffes representing the American Legion Post 67 for a road closure of Park Road for the 5K Run from the intersection of Oak & Park Road to the boat landing.
- d. Request from John Steffes Representing the American Legion Post 67 has submitted an Application & Permit for a 4-Day Temporary On-Sale Liquor License during the Stearns County Fair from July 25-28, 2018. Fee and Certificate of Insurance are being provided.
- e. Gambling Application for Exempt Permit request from Sauk Centre Parish Volunteer Team of Catholic United Financial #26 for a raffle on September 23, 2018 at Holy Family School Cafeteria.
- f. Resolution No. 2018-53 Resolution Accepting Contributions. The contribution is as follows:

| | | |
|------------------------------|----------|---------------|
| The Men’s Card Playing Group | \$200.00 | Senior Center |
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A motion was made by Council Member Thomas and was seconded by Council Member Leach to approve the Consent Agenda as follows: For: Council Members Thomas, Leach, Johnson, Kelly and Mayor Stone. Against: None. The motion passed.

The Council thanked the Men’s Card Playing Group for their donation.

11. INFORMATIONAL ITEMS

- a. Hazardous Waste Day – June 13th from 9a.m. – 1p.m.

12. ADJOURNMENT

A motion was made by Council Member Leach and was seconded by Council Member Kelly to adjourn the meeting. A vote being recorded as follows: For: Council Members Leach, Kelly, Johnson, Thomas and Mayor Stone. Against: None. The motion passed.

With no further business to come before the Council, Mayor Stone adjourned the meeting at 7:30 p.m.

Respectfully submitted,

Mayor Warren Stone

City Administrator Vicki Willer