

**SAUK CENTRE CITY COUNCIL
REGULAR MEETING
WEDNESDAY, JUNE 2, 2021**

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

The Sauk Centre City Council met in a Regular Meeting on Wednesday, June 2, 2021 at 6:30 p.m. due notice being given thereof. Present were Council Members Diane Kelly, Shalon Wilber, Heidi Leach, Joe Fuechtmann and Mayor Warren Stone. Also present was Engineer Chuck Boser, Police Chief Bryon Friedrichs, Public Works Director Ben Clink and City Planner Sarah Morton. Mayor Stone presided thereat.

2. APPROVAL OF AGENDA

A motion was made by Council Member Wilber and was seconded by Council Member Fuechtmann to approve the agenda, with changes. A vote being recorded as follows: For: Council Members Wilber, Fuechtmann, Leach, Kelly and Mayor Stone. Against: None. The motion passed.

3. APPROVAL OF MINUTES

A motion was made by Council Member Kelly and was seconded by Council Member Leach to approve the May 19, 2021 Regular Meeting Minutes, as presented. A vote being recorded as follows: For: Council Members Kelly, Leach, Fuechtmann, Wilber and Mayor Stone. Against: None. The motion passed.

4. PUBLIC OPEN FORUM (Comments Limited to 3 Minutes)

None.

5. PUBLIC HEARINGS

None.

6. REPORTS/PRESENTATIONS

a. City Engineer Boser updated the Council on the following projects:

- Arrowsmith Plat 3 – Plans and specifications have been sent to bid. Will be opened the week of June 17th.
- Industrial Park 2 – Grading to begin June 8th with preliminary utilities to follow.
- 2022 CIP – putting together assessment spreadsheet.
- 2020 CIP – working on seeding

b. City Administrator Willer reported on the June 2, EDA meeting:

- Received reports from Sauk Centre Opportunities and Sauk Centre Chamber of Commerce
- Reviewed development timeline for the Information Center Property
- Reviewed plans for the Industrial Park South property

- Discussed potential purchase of Arrowsmith Plat 3. Discussed potential incentives, cost of lot, etc. The developer plans to submit a Letter of Intent to purchase.
- Discussed opportunity for billboard advertising.
- Potential residential development opportunity.

7. ACTION ITEMS

- a. Interviews for the recently vacated Full Time Public Works Position were conducted on May 27, 2021 with Interview Committee Members Vicki Willer, Ben Clink and Warren Stone. Five interviews were conducted and candidates were ranked in order. Nathan Reynolds has been offered the position and has accepted the offer.

Staff recommend that Reynolds be appointed to the Full Time Public Works Position at Step One, contingent upon successful background check.

A motion was made by Council Member Kelly and was seconded by Council Member Wilber to appoint Nathan Reynolds as a Full Time Public Works Maintenance Employee at Step One, contingent upon a successful background check. A vote being recorded as follows: For: Council Members Kelly, Wilber, Leach, Fuechtmann and Mayor Stone. Against: None. The motion passed.

- b. Kathy Struffert, Ambulance Director, is recommending the appointment of a licensed Emergency Medical Responder as a Driver for the Department.

Casey Klein is currently working on becoming a certified EMT at which time he would become eligible to be advanced to that role. He has been active with ride-alongs with the service as he goes through his training and works well with the other EMTs.

A motion was made by Council Member Fuechtmann and was seconded by Council Member Leach to appoint Casey Klein as a Driver with the Ambulance Department at the Driver Pay Rate. A vote being recorded as follows: For: Council Members Fuechtmann, Leach, Kelly, Wilber and Mayor Stone. Against: None. The motion passed.

- c. The Police Department has received the resignation of Madison Honer from the Department effective May 27, 2021. Madison has served as a part time officer since July 16, 2019.

A motion was made by Council Member Kelly and was seconded by Council Member Fuechtmann to accept the resignation of Madison Honer, effective May 27, 2021. A vote being recorded as follows: For: Council Members Kelly, Fuechtmann, Leach, Wilber and Mayor Stone. Against: None. The motion passed.

- d. Removed.

- e. Removed.

- f. A 2007 Chevrolet Impala has been released to the Police Department as a forfeited vehicle. The Department wishes to sell the vehicle to the highest bidder.

A motion was made by Council Member Wilber and was seconded by Council Member Kelly to approve Resolution No. 2021-52, Resolution Declaring Property as Excess and Authorizing Advertisement for Sale. A vote being recorded as follows: For: Council Members Wilber, Kelly, Leach, Fuechtmann and Mayor Stone. Against: None. The motion passed.

- g. In 2015 the City executed a Land Swap with Matthew Winters. Winters owned property at the end of Morning View Road and wanted to buy an additional 44 feet along the westerly edge of his property (Tract B). In exchange he gave the City a strip off the southern edge of his property for a future roadway extension Tract C/D.

At the time it was discussed if he would need an access easement across the property he was transferring to the City, however it was decided to wait in case the City built the road at which time it wouldn't be needed.

Winters is now seeking to sell the property and the new owners intend to build a house and will need an ingress egress easement in order to satisfy their mortgage holder.

A copy of the survey from the original sale was presented to the Council, along with a proposed easement.

A motion was made by Council Member Fuechtmann and was seconded by Council Member Leach to authorize Mayor Stone and City Administrator Willer to execute the Easement. A vote being recorded as follows: For: Council Members Fuechtmann, Leach, Wilber, Kelly and Mayor Stone. Against: None. The motion passed.

8. UNFINISHED BUSINESS

- a. At the May 19, 2021 Council Meeting, the Council approved a motion of a 3% bonus payment to City Administrator Willer. Since that time, Mayor Stone received information that per the State of MN, it is not permissible to use taxpayer dollars as bonus payments.

A motion was made by Council Member Wilber and was seconded by Council Member Kelly to rescind the previous motion made at the May 19, 2021 Council Meeting to approve a 3% bonus payment to City Administrator Willer. A vote being recorded as follows: For: Council Members Wilber, Kelly, Leach, Fuechtmann and Mayor Stone. Against: None. The motion passed.

9. NEW BUSINESS

None.

10. CONSENT AGENDA

The Council considered the following Consent Agenda Items:

a.	Schedule of Claims - Unpaid Claims	\$100,187.23
	Paid Claims	<u>\$13,526.00</u>
	Total	<u>\$113,713.23</u>

b. Resolution No. 2021-53 Resolution Accepting Contributions.

Men's Card Playing Group	\$73.75	Senior Center
Community Connections	\$1,700.00	Amb. Dept.
Lions Club of Sauk Centre	\$750.00	Outdoor Skating Rink

c. Request from Eric Hellermann dba Next Door Bar & Lounge VIII, LLC for Temporary Extension of Premise Permits for a Rock Band with music on June 12, 2021 in the back parking lots (Next Door's & Food Shelf's) from 6:00 p.m. – 3 a.m.

d. Temporary Extension of Premise Permit and road closure for a Sinclair Lewis Days Street Dance on July 17, 2021. The road closure request is a two block area from Main Street (Stoplights) to Elm Street from 7 a.m. – 3 p.m. and closed one block from Main to Oak Street from & 7 a.m. – 3 a.m.. Eric Hellermann plans to close the road at 7:00 A.M. for the car show and street dance and re-open at 3:00 A.M. following clean-up. The fenced area will be from the Palmer House across to Geyerman's and at the intersection of Elm Street.

The Car Show/Street Dance/Road Closure Permit will be sent to Jodi Teich at the County after Council approval.

e. Request from Eric Hellermann dba Next Door Bar & Lounge VIII, LLC for Temporary Extension of Premise Permits for a 12th Anniversary Party with music on July 31, 2021 in the back parking lots (Next Door's & Food Shelf's) from 6:00 p.m. – 3 a.m.

f. Request from Jessica Massmann dba Crazy J's Bar & Grill for Temporary Extension of Premise Permit and alley closure for a June Jam on June 19, 2021 from noon to 2 a.m. The alley closure request is for the area behind Crazy J's and Sauk Centre Herald.

A motion was made by Council Member Leach and was seconded by Council Member Wilber to approve the Consent Agenda as presented. A vote being recorded as follows: For: Council Members Leach, Wilber, Fuechtmann, Kelly and Mayor Stone. Against: None. The motion passed.

The Council thanked the Men's Card Playing Group, Community Connections and the Lions Club of Sauk Centre for their donations.

11. INFORMATIONAL ITEMS

None.

12. ADJOURNMENT

A motion was made by Council Member Fuechtmann and was seconded by Council Member Kelly to adjourn the meeting. A vote being recorded as follows: For: Council Members Fuechtmann, Kelly, Leach, Wilber and Mayor Stone. Against: None. The motion passed.

With no further business to come before the Council, Mayor Stone adjourned the meeting.

Respectfully submitted,

Mayor Warren Stone

City Administrator Vicki Willer