

**SAUK CENTRE CITY COUNCIL  
REGULAR MEETING  
WEDNESDAY, JUNE 1, 2022**

**1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE**

The Sauk Centre City Council met in a Regular Meeting on Wednesday, June 1, 2022 at 6:30 p.m. due notice being given thereof. Present were Mayor Warren Stone, Council Members Diane Kelly, Joe Fuechtmann, Shalon Wilber and Heidi Leach. Also present were Engineer Chuck Boser, Public Works Supervisor Ben Clink, Police Chief Bryon Friedrichs and City Planner Sarah Morton. Mayor Stone presided thereat.

**2. APPROVAL OF AGENDA**

A motion was made by Council Member Wilber and was seconded by Council Member Leach to approve the agenda with additions of 7j and 7k. A vote being recorded as follows: For: Council Members Wilber, Leach, Fuechtmann, Kelly and Mayor Stone. Against: None. The motion passed.

**3. APPROVAL OF MINUTES**

A motion was made by Council Member Fuechtmann and was seconded by Council Member Kelly to approved the May 18, 2022 Regular Meeting Minutes as presented. A vote being recorded as follows: For: Council Members Fuechtmann, Kelly, Leach, Wilber and Mayor Stone. Against: None. The motion passed.

**4. PUBLIC OPEN FORUM (Comments Limited to 3 Minutes)**

None.

**5. PUBLIC HEARINGS**

- a. Truckers Inn, Inc. – 3.2 Off-Sale Beer Application

Mayor Stone opened the Public Hearing and read the Public Hearing Procedure.

Truckers Inn submitted the following to be effective July 1, 2022:

- City Application for a new Off-Sale 3.2 Beer Liquor License
- \$100.00 public hearing fee
- Certificate of Insurance Liability
- Workers Compensation documents
- Liquor License Fee
- Background check has been completed

Mayor Stone called three times for persons to speak in favor or opposition. No one spoke. Mayor Stone closed the Public Hearing. See 7a.

**6. REPORTS/PRESENTATIONS**

- a. City Engineer Chuck Boser updated the Council on the following Projects:

2022 Capital Improvement Project

- Project ahead of schedule
- Wrapped up utilities on Phase 1
- Started utilities on Phase 2
- Street construction on Phase 1 to start week of June 6

Industrial Park Project

- Mobilization began May 31

Interpretive Center Project

- Final wear course paving remains

b. The Park Board met on May 31 and discussed the following:

- Park Board recommended Council proceed with Camper Cabin quote – see 7h
- Discussed tree planting program/reimbursement of up to \$50.00 for those with trees removed during City improvement projects
- Recommendation from Youth Baseball Association for Jaycee Park Improvements
- Campground signage to be placed in campground stating “For Registered Campers and Guests Only”
- Discussion of Sauk Centre Youth Hockey Association Contract

**7. ACTION ITEMS**

a. See 5a.

A motion was made by Council Member Leach and was seconded by Council Member Fuechtmann to approve Resolution No. 2022-47, Resolution Approving the Application of Truckers Inn, Inc. DBA Truckers Inn for a New 3.2 Off-Sale Liquor License to be Located at 1420 Main Street South. A vote being recorded as follows: For: Council Members Leach, Fuechtmann, Kelly, Wilber and Mayor Stone. Against: None. The motion passed.

b. The City has offered for sale via the online bidding process, old vending machines that are no longer in service with the following results:

<b><u>BIDDER</u></b>	<b><u>PROPERTY</u></b>	<b><u>AMOUNT</u></b>
Mustafe Mahdi	Vending Machines	\$455.00

A motion was made by Council Member Kelly and was seconded by Council Member Leach to approve Resolution No. 2022-48, Resolution Authorizing Sale of Excess Property. A vote being recorded as follows: For: Council Members Kelly, Leach, Wilber, Fuechtmann and Mayor Stone. Against: None. The motion passed.

c. The City will soon be taking possession of the new Fire Tanker that was ordered in 2021. This will result in the old tanker, a 1996 Ford, to no longer be needed or used. The City of Elrosa has expressed interest in purchasing the vehicle.

Minnesota State Statute §471.64 authorizes governmental units dispose of property to other governmental units without regard to statutory provisions thereby allowing direct sale of the vehicle

Both the Fire Departments have agreed on a price of \$25,000. If the City of Sauk Centre agrees to the Sale, the City of Elrosa will consider the final purchase at its June 6 meeting.

A motion was made by Council Member Wilber and was seconded by Council Member Leach to approve Resolution No. 2022-49, Resolution Authorizing Sale of Excess Property. A vote being recorded as follows: For: Council Members Wilber, Leach, Kelly, and Mayor Stone. Against: None. Abstain: Council Member Fuechtmann. The motion passed.

- d. Chris Blank submitted his resignation from the Sauk Centre Fire Department. Due to other commitments, he is unable to meet the demands of the Department.

Blank has been a firefighter with the Department since June of 2009.

A motion was made by Council Member Kelly and was seconded by Council Member Wilber to accept the resignation of Chris Blank from the Sauk Centre Fire Department. A vote being recorded as follows: For: Council Members Kelly, Wilber, Leach, Fuechtmann and Mayor Stone. Against: None. The motion passed.

- e. The Sauk Centre Ambulance Department has Mutual Aid Agreements with other jurisdictions. The Agreement with the City of Melrose is up for renewal.

Ambulance Director Struffert has submitted the renewal for Council Authorization to Execute.

A motion was made by Council Member Leach and was seconded by Council Member Kelly to authorize Ambulance Director Struffert to execute Mutual Aid Agreement with Melrose Ambulance Service. A vote being recorded as follows: For: Council Members Leach, Kelly, Wilber, Fuechtmann and Mayor Stone. Against: None. The motion passed.

- f. The City has been awarded a State Grant from MnDot Aeronautics to update the fueling system at Sauk Centre Municipal Airport to be chip reader compliant. This will include replacement of the fuel pump system and Card Reader.

The Grant is for a total cost of \$45,089.55. The City Share is \$13,526.87. The Airport Fund has existing funds to cover the City's share.

A motion was made by Council Member Wilber and was seconded by Council Member Fuechtmann to approve Resolution No. 2022-50, Resolution Approving Authorization to Execute MNDOT Grant Agreement for Airport Improvement Excluding Land Acquisition. A vote being recorded as follows: For: Council Members Wilber, Fuechtmann, Leach, Kelly and Mayor Stone. Against: None. The motion passed.

- g. The Park Board and Committee have met regarding the Civic Arena Ice Time Rental Agreements with SCYHA and ISD 743. Each organization has now agreed to the terms and conditions recommended by the Park Board.

The Agreements are each for a total of five years with ice time rental rates starting at \$120.00 per hour with a two percent increase each year for five years.

SCYHA rates are:

Year 1.	\$120.00/hr @ 400 hours	\$48,000
Year 2.	\$122.40/hr @ 400 hours	\$48,960
Year 3.	\$124.85/hr @ 400 hours	\$49,940
Year 4.	\$127.34/hr @ 400 hours	\$50,936
Year 5.	\$129.89/hr @ 400 hours	\$51,956

This is a minimum that have been agreed to be purchased.

The rates for the school are the same, with less hours to be purchased.

A motion was made by Council Member Kelly and was seconded by Council Member Fuechtmann to approve Ice Time Rental Agreements. A vote being recorded as follows: For: Council Members Kelly, Fuechtmann, Leach, Wilber and Mayor Stone. Against: None. The motion passed.

- h. The Park Board met and recommend that the City proceed with the construction of one Camper Cabin for Sinclair Lewis Campground.

The cabin will be 12X18 including a 6' covered front porch. There will be no water/sewer, but will have electric. The City will obtain a Lodging Permit from Stearns County so that it can be rented.

Quotes were obtained as follows:

<b>Bidder</b>	<b>Project</b>	<b>Bid</b>
Essler Electric	Electric	\$3,500.00
B.E.A.M. Electric	Electric	\$3,500.00
Steiner Lumber	Materials	\$11,720.00
Steve Moritz Construction	Labor	\$6,850.00

Total Bid price is \$22,070.00.

Public Works Director Clink noted the following:

- One window A/C unit
- One light/ceiling fan
- One outlet
- Not handicap accessible

Council Member Leach suggested having Sauk Centre Public Schools build one for the campground as an alternative option to the above.

A motion was made by Council Member Kelly and was seconded by Council Member Leach to deny acceptance of the quote for camper cabins. A vote being recorded as follows: For: Council Members Kelly, Leach, Fuechtmann and Mayor Stone. Against: Council Member Wilber. The motion passed.

- i. Mainstreet Dental at 304 Main St. S. has requested that a parking stall in front of their establishment be designated as handicap parking for their patrons. The City cannot designate handicap parking if the stall is not accessible due to lack of a pedestrian ramp. The stall directly to the north in front of 304 Main St. S. (Geyermans) is located adjacent to the ped ramp at the stoplight and could be so designated.

The Council also considered pedestrian safety when designating handicap parking and also review how many such stalls are already designated in the area.

By general consent, action on this item was tabled to allow staff time to communicate with MNDOT and the police department regarding this.

- j. With the recent resignation from the Fire Department an opening exists. Fire Chief Moritz recommends that the City appoint the next applicant on the hiring list.

The applicant is Eugene Wyttenback II.

A motion was made by Council Member Kelly and was seconded by Council Member Wilber to approve appointment of Eugene Wyttenback II to the Fire Department, contingent upon successful background check. A vote being recorded as follows: For: Council Members Kelly, Wilber, Leach and Mayor Stone. Against: None. Abstain: Council Member Fuechtmann. The motion passed.

- k. The following employees will advance to the next step on the pay scale on the following dates according to the Labor Agreement:

Jackson Zenzen	Step 3	June 8, 2022
Dean Jungles	Step 7	June 13, 2022
Nathan Reynolds	Step 2	June 15, 2022

A motion was made by Council Member Fuechtmann and was seconded by Council Member Kelly to approve step advancements. A vote being recorded as follows: For: Council Members Fuechtmann, Kelly, Leach, Wilber and Mayor Stone. Against: None. The motion passed.

## **8. UNFINISHED BUSINESS**

None.

**9. NEW BUSINESS**

- a. The City Road Right of Way on 8<sup>th</sup> St. S. at the intersection of Getty Street is half width. The owner of the property at the SW corner of the intersection is selling the property and has approached the City with the idea of the City purchasing 15 to 20 feet of the property. This would help defray his cost of purchasing property to the south of his for driveway purposes.

The price would be \$2.90 per square foot with the total dependent upon how much property the City would want.



By general consent, the Council agreed to move forward with the potential acquisition. Formal action would take place at a future meeting.

**10. CONSENT AGENDA**

The Council considered the following Consent Agenda Items:

a.	Schedule of Claims - Unpaid Claims	\$82,620.35
	Paid Claims	<u>\$1,264.73</u>
	Total	<u>\$83,885.08</u>

A motion was made by Council Member Kelly and was seconded by Council Member Fuechtmann to approve the Consent Agenda as presented. A vote being recorded as follows: For: Council

Members Kelly, Fuechtmann, Leach, Wilber and Mayor Stone. Against: None. The motion passed.

**11. INFORMATIONAL ITEMS**

- a. Spectrum/Charter Lineup Changes

**12. ADJOURNMENT**

A motion was made by Council Member Wilber and was seconded by Council Member Kelly to adjourn the meeting. A vote being recorded as follows: For: Council Members Wilber, Kelly, Leach, Fuechtmann and Mayor Stone. Against: None. The motion passed.

With no further business to come before the Council, Mayor Stone adjourned the meeting.

Respectfully submitted,

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Mayor Warren Stone

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City Administrator Vicki Willer