

Amended
SAUK CENTRE CITY COUNCIL
REGULAR MEETING
WEDNESDAY, MAY 20, 2009 – 6:30 P.M.

AGENDA

1. Call to Order/Roll Call/Pledge of Allegiance
2. Approval of Agenda
3. Approval of Minutes
 - a. May 1, 2009 – Special Meeting
 - b. May 6, 2009 – Regular Meeting
4. Public Open Forum (Comments Limited to 3 Minutes)
5. Public Hearings
6. Reports/Presentations
 - a. 2009A Bond Sale – Northland Securities
 - b. Standard and Poor’s Bond Rating Report – Northland Securities
 - c. Police Department Monthly Reports, Police Chief
7. Action Items
 - a. Resolution 2009-26, 2009A Bond Sale
 - b. Appointment of Sauk Centre Chamber of Commerce Representative for EDA
 - c. Ordinance 678 Amending City Code (Re Aggregation of Demand)
 - d. Ordinance 679 Authorizing Summary Publication of 678
 - e. Contract for Standby Services – I94 Speedway
 - f. Approval of Step Adjustments – Ambulance Volunteers
 - g. *Appointment of Volunteer Fire Fighters*
8. Unfinished Business
 - a. Ash Street Appeals
 - b. Ash Street Completion
 - c. TIF Reporting Services – RFP
9. New Business
10. Consent Agenda
 - a. Schedule of Claims
 - b. List of Checks
 - c. Application for Exempt Permit – Sauk Centre Country Club, Inc.
 - d. Application for Exempt Permit – Knights of Columbus #4863

e. Resolution No. 2009-27, Accepting Contribution for the Adopt-A-Pole Program

11. Informational Items

a. Middle Sauk Water Festival 2009

12. Adjournment

**SAUK CENTRE CITY COUNCIL
REGULAR MEETING
WEDNESDAY, MAY 20, 2009 – 6:30 P.M.**

1. CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE

The Sauk Centre City Council met in a Regular Meeting on Wednesday, May 20, 2009 at 6:30 p.m. in the City Hall Council Chambers pursuant to due notice being given thereof. Present were Mayor Brad Kirckof, Council Members David Thomas, Keith Johnson, Warren Stone and Al Coenen. Also present were City Administrator Vicki Willer, Police Chief Bryon Friedrichs, City Planner Sarah Morton, Public Works Director Butch Wessel and Administrative Assistant Nicki Vogt. Mayor Kirckof presided thereat.

2. APPROVAL OF AGENDA

A motion was made by Council Member Johnson and was seconded by Council Member Thomas to approve the agenda. A vote being recorded as follows: For: Council Members Johnson, Thomas, Stone, Coenen and Mayor Kirckof. Against: None. The motion passed.

3. APPROVAL OF MINUTES

The Council's May 1, 2009 Special Meeting Minutes and May 6, 2009 Regular Meeting Minutes were approved with changes.

4. PUBLIC OPEN FORUM

None.

5. PUBLIC HEARINGS

None.

6. REPORTS/PRESENTATIONS

- a. George Eilertson of Northland Securities stated that if approved, the City will issue the \$2,560,000 General Obligation PIR Refunding Bonds to refund the following six bonds:
1. \$615,000 G.O. PIR Fund Bonds, Series 1997A (Kennicott/Hendrix Phase II)
 2. \$550,000 G.O. PIR Bonds, Series 2000B (12 street improvements)
 3. \$1,295,000 G.O. PIR Bonds, Series 2001A (Morning View 4th & 5th & Daybreak Place)
 4. \$2,995,000 G.O. PIR Bonds, 2002A (Lake Ridge/Oak Ridge/East View Heights, etc.)
 5. \$670,000 G.O. PIR Bonds, Series 2003B (Sinclair Lewis Ave./Oak Street/County Road 186)
 6. \$425,000 G.O. PIR Bonds, Series 2004A (reconstruction of Sinclair Lewis Avenue East)

The average interest rates on the new bonds will be 2.14% with a net debt service reduction of \$111,653 and a net present value savings of \$101,245. The additional paying agent savings is \$9,000.

The City has been assigned an A+ bond rating from Standard & Poors. The final maturity on the bonds is February 1, 2018 and is callable (pre-payable) on February 1, 2014 and any date thereafter.

See action item 7a.

- b. As a part of the refunding process the City requested and received an A+ bond rating from Standard & Poors. The A+ long term rating assigned to Sauk Centre series 2009A General Obligation permanent improvement revolving fund refunding bond reflects the following characteristics in Standard & Poor's Service opinion:
- A stable local economy based in manufacturing with a growing retail sector
 - Adequate income levels coupled with strong tax base on a per capita basis
 - Strong and stable finances
- c. Police Chief Friedrichs stated that there were a total of 462 calls in April 2009.

7. ACTION ITEMS

- a. See 6a

Council Member Stone introduced Resolution No. 2009-26, Resolution Accepting Proposal on the Negotiated Sale of \$2,560,000 General Obligation Permanent Improvement Revolving Fund Bonds, Series 2009A, Providing for their Issuance, Pledging Special Assessment for the Security Thereof and Levying a Tax for the Payment thereof. The motion was seconded by Council Member Thomas. A vote being recorded as follows: For: Council Member Stone, Thomas, Johnson, Coenen and Mayor Kirckof. Against: None. The motion passed.

- b. At the Chamber of Commerce May meeting Dennis Heinen was nominated to fill Terry Schreiner's vacated position.

A motion was made by Council Member Johnson and was seconded by Council Member Thomas to appoint Dennis Heinen as the Chamber of Commerce EDA representative. A vote being recorded as follows: Council Member Johnson, Thomas, Stone, Coenen and Mayor Kirckof. Against: None. The motion passed.

This term will expire December 31, 2009.

- c. Due to new regulations enacted by the Federal Energy Regulatory Commission regarding aggregation of demand response, the Sauk Centre Public Utilities proposed Ordinance No. 678, An Ordinance of the City of Sauk Centre Adding Sections 50.03 and 50.04 to the Sauk Centre City Code Dealing with Authority of the Sauk Centre Public Utility to Make Provisions with Respect to the Aggregation of Demand Response on Behalf of Retail Customers Within the Service Area of the Sauk Centre Public Utility.

A motion was made by Council Member Johnson and was seconded by Council Member Thomas to approve Ordinance No. 678 adding sections to the Sauk Centre City Code dealing with authority of the Sauk Centre Public Utility Commission to make provisions with respect to Aggregation of Demand. A vote being recorded as follows: For: Council Members Johnson, Thomas, Stone, Coenen and Mayor Kirckof. Against: None. The motion passed.

- d. Council Member Johnson introduced Ordinance No. 679, An Ordinance of the City of Sauk Centre Authorizing Summary Publication of Ordinance No. 678 Dealing with Authority of the Sauk Centre Public Utility to Make Provisions with Respect to the Aggregation of Demand Response on Behalf of Retail Customers Within the Service Area of the Sauk Centre Public Utility in the City of Sauk Centre. The motion was seconded by Council Member Stone. A vote being recorded as follows: Council Members Johnson, Stone, Thomas, Coenen and Mayor Kirckof. Against: None. The motion passed.

This Ordinance authorizes the City to publish Ordinance No. 678 in summary form rather than in its full form.

- e. Dick Johaneck DBA I94 Speedway (the original owner/builder of the speedway) has purchased the race track from I94 Race Promotions. Since his purchase of the track he has removed the tar and will be operating a dirt track.

I94 Speedway has requested ambulance standby services for their races beginning Friday, May 29, 2009 at 6:00 p.m. They will pay a \$750 deposit and \$60 per hour.

Tom Mayer reviewed the contract and recommended its approval. I94 Speedway has also agreed to this contract.

A motion was made by Council Member Stone and was seconded by Council Member Thomas to approve the Ambulance Standby Agreement with I94 Speedway. A vote being recorded as follows: For: Council Members Stone, Thomas, Johnson, Coenen and Mayor Kirckof. Against: None. The motion passed.

- f. According to the Policy of the City and the Ambulance Service, EMT's are afforded the opportunity to advance in run time pay commensurate with years of service, patient contact and demonstration of leadership.

The following three EMT's have recently been reviewed and are recommended for advancement to the next EMT pay step (\$11.99 to \$13.25)

Scott Tullis	April 13, 2009 (retroactive back to that date)
Jo Weir	June 5, 2009
Jeff Bromenshenkel	June 1, 2009

A motion was made by Council Member Johnson and was seconded by Council Member Thomas to approve the step increases to \$13.25 per run time hour for Scott Tullis (April 13, 2009), Jo Weir (June 5, 2009) and Jeff Bromenshenkel (June 1, 2009). A vote being recorded as follows: For: Council Members Johnson, Thomas, Stone, Coenen and Mayor Kirckof. Against: None. The motion passed.

- g. The Council, at their March 18, 2009 meeting authorized proceeding forward with the hiring process for volunteer firefighters due to several volunteer firefighters retiring/resigning (Al Meyer, Pat Robischon, Tim Proell, Mark Tomsche and Marty Sunderman). The City received 22 eligible applications. The Interview Committee (John Egan, Bruce Westbrook, Joe Deters, Don John and Jamie Kleinschmidt) rated the applications and conducted the interviews and the physical agility test on May 12 and 13 and narrowed the candidate pool to the following seven finalists:

- Chris Blank
- Andrew Rousslange
- Adam Moritz
- William Friedrichs
- Matt Wessel
- Derek Essler
- Zach Chapman

The Committee recommends that the Council approve all seven candidates to attend Firefighter I training.

The Committee further recommends that the City Council appoint five members to the department contingent upon a successful physical background check with the remaining two candidates to be appointed at a later date pending further requirements.

A motion was made by Council Member Johnson and was seconded by Council Member Stone to approve the seven firefighter candidates for firefighter training and appoint Chris Blank, Andrew Rousslange, Adam Moritz, William Friedrichs

and Matt Wessel as Firefighters with the Sauk Centre Fire Department. A vote being recorded as follows: For: Council Members Johnson, Stone, Thomas and Coenen. Against: None. Abstain: Mayor Kirckof (reason: current Firefighter). The motion passed.

8. UNFINISHED BUSINESS

- a. Two items remain unfinished to the appeals on the Ash Street Special Assessments.

The Fairgrounds appeal has been agreed to with the new balance to be certified at a later date.

The Swedenburg appeal was withdrawn after the Operations Committee met with him with a proposal to resolve it in the spring with some modifications to the drainage on his property. The Committee will reconvene to make final recommendations.

- b. The City Engineer and staff will be working to finalize the Ash Street project. Items which need to be resolved are being identified.

Final list is scheduled for June.

- c. Requests for providing TIF reporting services have been distributed.

9. NEW BUSINESS

None.

10. CONSENT AGENDA

The Council then considered the following consent agenda:

- a. Schedule of Claims – Total of unpaid claims \$66,219.76 and paid claims \$1,209.89 for a total of \$67,429.65.
- b. List of April checks totaling \$1,209,324.95.
- c. Gambling application for exempt permit request from the Sauk Centre County Club, Inc. for a raffle on September 19, 2009 at the Sauk Centre Country Club, Inc.
- d. Gambling application for exempt permit request from the Knights of Columbus #4863 for bingo on July 29 through August 2, 2009 at the Stearns County Fair.
- e. Resolution No. 2009-27, Resolution Accepting Contribution for the Adopt A Pole Program. The contribution totaled \$500 from American Legion Post 67.

A motion was made by Council Member Johnson and was seconded by Council Member Thomas to approve the Consent Agenda. A vote being recorded as follows: For: Council Members Johnson, Thomas, Stone, Coenen and Mayor Kirckof. Against: None. The motion passed.

Mayor Kirckof thanked the American Legion Post 67 for their contribution to the Adopt A Pole program.

11. INFORMATION ITEMS

- a. The 6th annual Middle Sauk Water Festival was held in Sinclair Lewis Park on Wednesday, May 13, 2009 and was a success. There were approximately 498 kids from the middle sauk area in attendance. Thanks go out to the Sauk Centre Public Works, Melrose Public Works and the PUC for their help in setting up and take down of the tents.

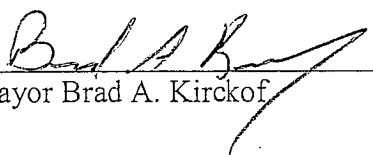
- b. Staff has received notification that the balance of the 2009 Airport hangar federal funding is being allocated at this time.

12. ADJOURNMENT

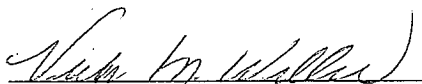
A motion was made by Council Member Stone and was seconded by Council Member Thomas to adjourn the meeting. A vote being recorded as follows: For: Council Members Stone, Thomas, Johnson, Coenen and Mayor Kirckof. Against: None. The motion passed.

With no further business to come before the Council, Mayor Kirckof adjourned the meeting at 7:30 p.m.

Respectfully submitted,



Mayor Brad A. Kirckof



City Administrator Vicki M. Willer