

**SAUK CENTRE CITY COUNCIL
REGULAR MEETING
WEDNESDAY, MAY 19, 2010**

1. CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE

The Sauk Centre City Council met in a Regular Meeting on Wednesday, May 19, 2010 at 6:30 p.m. in the City Hall Council Chambers pursuant to due notice being given thereof. Present were Mayor Brad Kirckof, Council Members David Thomas, Keith Johnson, Warren Stone and Al Coenen. Also present were City Administrator Vicki Willer, City Planner Sarah Morton, Public Works Director Wessel, Police Chief Friedrichs, Ambulance Director Struffert and Administrative Assistant Nicki Vogt. Mayor Kirckof presided thereat.

2. APPROVAL OF AGENDA

A motion was made by Council Member Coenen and was seconded by Council Member Thomas to approve the agenda with addition of 11c – June Meeting. A vote being recorded as follows: For: Council Members Coenen, Thomas, Johnson, Stone and Mayor Kirckof. Against: None. The motion passed.

3. APPROVAL OF MINUTES

The May 5, 2010 Regular Meeting Minute and May 5, 2010 Special Meeting Minutes were approved as presented.

4. PUBLIC OPEN FORUM

None.

5. PUBLIC HEARINGS

None.

6. REPORTS/PRESENTATIONS

- a. Police Chief Friedrichs reported that there were 516 calls in the month of April with 281 ICR's and 235 Warnings. He also reported that he attended the Chief of Police Conference April 12-15, 2010.
- b. Public Works Director Wessel reported on the May 17, 2010 Airport Commission meeting as follows:
 - A bill for tree removal in the Airport is currently being disputed.
 - Update on T-Hangar construction and T-Hangar rental.
 - Discussion on maintenance of the grass runway.
- c. The EDA met on Tuesday, May 11, 2010 for a regular meeting. The items on the Agenda include:
 1. Report from Chamber by Dennis Heinen
 2. Report from Sauk Centre Opportunities by Kevin Uphoff
 3. Report from Small Business Development Corporation on Quarterly Activity

4. Financial Reports for all funds under oversight of EDA
5. Preliminary options to assist existing business to expand or relocate
6. Discussion on grant funds from Klick Foundation.
7. EDA Brochure
8. SBA - ARC Loan availability
9. Update on Guest House International (formerly Palms Motel) Revolving Loan
10. Reviewed various Grant offerings from DEED.
11. Reviewed Sauk Centre Opportunities new Brochure
12. Discussed Mainstreet USA kickoff event

7. ACTION ITEMS

- a. John Olmscheid from the Sauk Centre Snow Cleats has requested on behalf of the snowmobile club that the snowmobile trail be extended over Hoboken Hill to allow better snowmobile access for snowmobiles wishing to go southwest of the City past the freeway.

The proposed new portion of the trail would travel along 2nd Street from its intersection with the Wobegon Trail to the west of the freeway.

Mr. Olmscheid was present and stated that the club obtained landowners signatures in favor of the trail.

It was the general consent of the Council to request that the Snow Cleats search for alternatives from going on 2nd Street. City Planner Morton will provide them with a map listing property lines and property owners.

A motion was made by Council Member Johnson and was seconded by Council Member Stone to table action on this item. A vote being recorded as follows: For: Council Members Johnson, Stone, Thomas, Coenen and Mayor Kirckof. Against: None. The motion passed.

- b. The Sauk Centre Police Department proposes to enter into an agreement with the MN Department of Public Safety for the Central MN Reduction of Accidents for Safe Highways (C.R.A.S.H) Project from October 1, 2010 through September 30, 2011.

Most of the Police Departments within the County are coordinating the program under one grant application which will be administered by the St. Cloud Police Department.

Council Member Stone introduced Resolution No. 2010-26 Authorizing Execution of Agreement. The motion was seconded by Council Member Johnson. A vote being recorded as follows: For: Council Members Stone, Johnson, Thomas, Coenen and Mayor Kirckof. Against: None. The motion passed.

- c. The City Council requested that the Policy Committee work to establish criteria or stipulations to be attached to the proposed sale of the Information Center property. The proposals are as follows:

1. Property to be marketed for Retail Commercial purposes only.
2. Development of the property to begin within one year of closing.
3. Must be completed and open within two years of closing date of sale. (May be adjusted with Council approval).
4. Developer to donate to Chamber and Sinclair Lewis Foundation for relocation costs.
5. Stipulations will transfer to new owner if sold prior to development.
6. City retain .5 acres for right of way purposes.

Following adoption of the Resolution the property can then be advertised for sale. As discussed, the property will initially be marketed on the DEED website.

Council Member Coenen stated that he feels the sale of the Interpretive Center property should be voted on by the citizens of Sauk Centre.

The Council discussed that they would like to change No. 4 to read as follows: "Developer to consider assisting the Chamber and Sinclair Lewis Foundation for relocation costs".

Council Member Stone introduced Resolution No. 2010-27 Establishing Criteria for Sale of Property with the above noted changes. The motion was seconded by Council Member Thomas. A vote being recorded as follows: For: Council Members Stone, Thomas, Johnson and Mayor Kirckof. Against: Council Member Coenen. The motion passed.

- d. Requests from Melanie Roering, dba: M & M's Corner Bar and Ruth Elfering, dba: Sportsman's Bar for a Temporary Extension of Out-Door Liquor License Permit for an outdoor event with a DJ and bean bag tournament on Saturday, June 19, 2010 from 8 a.m. until 1:00 a.m. Ms. Roering and Ms. Elfering propose to fence an area behind M & M's Corner Bar to behind Sportsman's bar to provide a secure area for the event. They each will have 2 security personnel on hand to insure liquor does not leave the fenced area. Neighboring business owners Sauk Centre Herald and Kyle Wolbeck have been informed of the event with no objection. The following requested items have been provided: Temporary Extension of Out-Door Liquor Permit Application and the \$50.00 Application Fee was paid.

Recommended conditions are:

1. Liquor Liability Coverage that extends outside to the proposed area behind the bars and a signed agreement from Kyle Wolbeck and Sauk Centre Herald.
2. Alcoholic beverages to be dispensed in non-glass containers.
3. Area to be completely fenced with no alcohol outside the fenced area.
4. Debris on street and related areas to be cleaned up.
5. Sidewalk to remain one half open during permitted hours.
6. Outside music to be turned off at 12:30 a.m. on Sunday morning.

A motion was made by Council Member Thomas and was seconded by Council Member Stone to approve the 2 Temporary Extensions of Premise Permits for June 19, 2010. A vote being recorded as follows: For: Council Members Thomas, Stone, Johnson, Coenen and Mayor Kirckof. Against: None. The motion passed.

- e. A request was received from the downtown bars for a Temporary Extension of Premise Permit and road closure for a Sinclair Lewis Days Street Dance on July 17, 2010. The road closure request is a one block area from Main Street (stoplights) to Oak Street. The bars plan to close the road at 5:00 P.M. for set-up and re-open at 2:00 A.M. following clean-up. The fenced area will be from the east side of the Red Carpet across to Main Street Drug and at the intersection of Oak Street. The following requested items were provided: Out-Door Liquor Permit Application, Proof of Liability Insurance coverage that extends unto the street (Sinclair Lewis Avenue) and the \$50.00 fee was paid.

Recommended conditions are:

1. Street dance is limited to ages 18 and above.
2. Alcoholic beverages to be dispensed in non-glass containers.
3. The area of the event to be completely fenced with no alcohol permitted outside of the fenced area.
4. Appropriate receptacles for rubbish, garbage, cigarette paraphernalia, etc. must be provided. Debris within the designated area shall be cleaned within one hour after the closing of the area, and all debris located within that area, or debris located adjacent to the area but originating from the designated outside area, shall be picked up and removed within that time period.
5. Sufficient bathroom facilities.
6. Four security personnel will be provided (one at each end at street entrance points and two roving).

A motion was made by Council Member Johnson and was seconded by Council Member Stone to approve the Temporary Extension of Premise Permit and road closure from 5:00 p.m. to 2:00 a.m. on July 17, 2010 with the above noted conditions. A vote being recorded as follows: For: Council Members Johnson, Stone, Thomas, Coenen and Mayor Kirckof. Against: None. The motion passed.

The Street Dance/Road Closure Permit Application will be sent to Jodi Teich at Stearns County for their approval.

- f. A request was received from the downtown bars for a Temporary Extension of Premise Permit and road closure for the All School Reunion Street Dance on August 14, 2010. The road closure request is a one block area from Main Street (stoplights) to Oak Street. The bars plan to close the road at 5:00 P.M. for set-up and re-open at 2:00 A.M. following clean-up. The fenced area will be from the east side of the Red Carpet across to Main Street Drug and at the intersection of Oak Street. The following requested items are being provided: Out-Door Liquor Permit Application and the \$50.00 fee was paid.

Recommended conditions are:

1. Proof of Liability Insurance coverage that extends unto the street (Sinclair Lewis Avenue).
2. Street dance is limited to ages 18 and above.
3. Alcoholic beverages to be dispensed in non-glass containers.
4. The area of the event to be completely fenced with no alcohol permitted outside of the fenced area.
5. Appropriate receptacles for rubbish, garbage, cigarette paraphernalia, etc. must be provided. Debris within the designated area shall be cleaned within one hour after the closing of the area, and all debris located within that area, or debris located adjacent to the area but originating from the designated outside area, shall be picked up and removed within that time period.
6. Sufficient bathroom facilities
7. Four security personnel will be provided (one at each end at street entrance points and two roving).

A motion was made by Council Member Thomas and was seconded by Council Member Stone to approve the Temporary Extension of Premise Permit and road closure from 5:00 p.m. to 2:00 a.m. on August 14, 2010 with the above conditions. A vote being recorded as follows: For: Council Members Thomas, Stone, Johnson, Coenen and Mayor Kirckof. Against: None. The motion passed.

The Street Dance/Road Closure Permit Application will be sent to Jodi Teich at Stearns County for their approval.

- g. At the conclusion of the Special Meeting with the Hospital Board on Wednesday, May 5, 2010, it was understood that a Review Committee would be formed to review all options for a possible restructuring of St. Michaels Hospital and Nursing Home.

This Review Committee will be a committee appointed by the City Council and would be established solely for this purpose. The Committee should contain members from each organization and the community and should contain an odd number of five or seven. In addition, it should be determined who will do the Administrative work and who will be responsible for costs.

Once this is determined, appointments could be made to the Committee as early as the regular Council meeting on June 2nd.

Mayor Kirckof recommended the following:

- 2 members from the Hospital
- 2 members from the Clinic
- 2 members from the Council
- 1 member at large
- City Administrator Willer to coordinate and keep the Committee on schedule
- Committee to provide monthly progress reports to the Council

- Committee to provide the Council with a decision within 6 months
- Costs to be shared with all entities involved

A motion was made by Council Member Thomas and was seconded by Council Member Stone to form the Review Committee with seven members with two from the Hospital, two from the Clinic, two from the Council and one at large committee member, those appointments to be made on June 2 or as soon as possible, with monthly reports back to the Council, with costs to be shared three equal ways with final report to be concluded within six months. A vote being recorded as follows: For: Council Members Thomas, Stone, Johnson, Coenen and Mayor Kirckof. Against: None. The motion passed.

- h. Stearns County Assessor Don Ramler has asked if the City Council would consider re-opening Board of Review to hear one additional request from Kimberly Sperling. The property owner understood that Ramler would present her case to the Board and Ramler understood the owner would send in a letter of appeal. He spoke to her earlier and she had provided him copies of real estate sales.

The property in question is in the Lakeside Oaks plat off of Main Street North.

A motion was made by Council Member Stone and was seconded by Council Member Johnson to uphold the evaluation and deny the appeal request of Ms. Sperling. A vote being recorded as follows: For: Council Members Stone, Johnson, Thomas, Coenen and Mayor Kirckof. Against: None. The motion passed.

- i. City Attorney Mayer prepared Resolution No. 2010-28, Order Directing the Removal of a Hazardous Building and Removal and Fill of a Hazardous Excavation and is recommending its approval.

This resolution is for the building located on 606 Birch Street South which was destroyed by a fire on September 14, 2009.

A motion was made by Council Member Johnson and was seconded by Council Member Coenen to approve Resolution No. 2010-28, Order Directing the Removal of a Hazardous Building and Removal and Fill of a Hazardous Excavation. A vote being recorded as follows: For: Council Members Johnson, Coenen, Stone, Thomas and Mayor Kirckof. Against: None. The motion passed.

- j. Christine Valdovinoz has submitted her resignation as an EMT with the Sauk Centre Ambulance Service.

In addition, two licensed individuals have contacted the service about the possibility of being appointed. This has proven to be a cost effective way of maintaining the size of the crew.

Director Struffert has requested to obtain applications from and do background investigations on the individuals for appointment at a future meeting.

A motion was made by Council Member Johnson and was seconded by Council Member Thomas to accept the resignation of Christine Valdovinoz and authorize Ambulance Director Struffert to obtain applications and conduct background investigations on interested individuals. A vote being recorded as follows: For: Council members Johnson, Thomas, Stone, Coenen and Mayor Kirckof. Against: None. The motion passed.

8. UNFINISHED BUSINESS

None.

9. NEW BUSINESS

None.

10. CONSENT AGENDA

The Council then considered the following consent agenda:

- a. Schedule of Claims – Total of unpaid claims \$71,067.66 and paid claims of \$3,397.12 for a total of \$74,464.78.
- b. List of April checks totaling \$724,793.42.
- c. Gambling Application for Exempt Permit request from Knights of Columbus #4863 for Bingo on July 28-August 1, 2010 at the Stearns County Fair.
- d. Gambling Application for Exempt Permit request from Operation Happy Note for a raffle on August 14, 2010 at Gerard's.

City Administrator requested the addition of Woody's Tree Service to the unpaid claims in the amount of \$673.31.

A motion was made by Council Member Stone and was seconded by Council Member Thomas to approve the Consent Agenda with the addition of Woody's Tree Service in the amount of \$673.31. A vote being recorded as follows: For: Council Members Stone, Thomas, Johnson, Coenen and Mayor Kirckof. Against: None. The motion passed.

11. INFORMATION ITEMS

- a. The 7th annual Middle Sauk Water Festival was to be held on May 13, 2010 at Sauk River Park in Melrose this year but was moved to the Civic Arena due to rain. Even with the last minute changes, the Festival was a success. There were approximately 360 kids in attendance from the Middle Sauk area.

Thanks go out to the Sauk Centre Public Works crew and volunteers for their help in setting up and taking down the tables along with clean-up. Their help was greatly appreciated.

- b. Chief Friedrichs has submitted an application for a digital in-squad camera. It is anticipated that the existing VHS cameras which have been in service for nearly 10 years will be requiring replacement soon

12. ADJOURNMENT

A motion was made by Council Member Stone and was seconded by Council Member Thomas to adjourn the meeting. A vote being recorded as follows: For: Council Members Stone, Thomas, Johnson, Coenen and Mayor Kirckof. Against: None. The motion passed.

With no further business to come before the Council, Mayor Kirckof adjourned the meeting at 7:45 p.m.

Respectfully submitted,

Mayor Brad A. Kirckof

City Administrator Vicki M. Willer