

**SAUK CENTRE CITY COUNCIL
REGULAR MEETING
WEDNESDAY, MAY 1, 2013**

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

The Sauk Centre City Council met in a Regular Meeting on Wednesday, May 1, 2013 at 6:30 p.m. in the City Hall Council Chambers pursuant to due notice being given thereof. Present were Council Members Keith Johnson, Warren Stone, Mike Olson, Dave Thomas and Mayor Kirckof. Also present were City Administrator Vicki Willer, City Planner Sarah Morton, Police Chief Bryon Friedrichs, Ambulance Director Kathy Struffert and Administrative Assistant Nicki Vogt. Mayor Kirckof presided thereat.

2. APPROVAL OF AGENDA

A motion was made by Council Member Stone and was seconded by Council Member Stone to approve the Agenda with the addition of 8b – 4th Street Project Update. A vote being recorded as follows: For: Council Members Stone, Thomas, Olson, Johnson and Mayor Kirckof. Against: None. The motion passed.

3. APPROVAL OF MINUTES

A motion was made by Council Member Thomas and was seconded by Council Member Johnson to approve the April 17, 2013 Regular Meeting Minutes. A vote being recorded as follows: For: Council Members Thomas, Johnson, Olson, Stone and Mayor Kirckof. Against: None. The motion passed.

4. PUBLIC OPEN FORUM (Comments Limited to 3 Minutes)

Andrea Kerfeld, Chamber Director. Mrs. Kerfeld encouraged the Council to invite businesses to be allowed to provide their input at this meeting.

5. PUBLIC HEARINGS

None.

6. REPORTS/PRESENTATIONS

- a. Ambulance Director Struffert presented the Ambulance Department Quarterly Report stating that for the 1st Quarter of 2013 there were 24 No Loads/Cancelled, 27 ALS Transfers, 20 BLS Transfers and 129 Billed Calls for a total of 152, in comparison to the 2012 total of 131. Total billed for the 1st quarter was \$130,864.90.

Struffert also reviewed the 1st Quarter Receiving Facilities, Destination Facilities, Call Volumes and Patients by Age.

Council Member Olson requested that Struffert provide him with a better understanding of the needs of the Ambulance Department in regards to their 5 year CIP.

- b. City Administrator Willer reported that the EDA met on May 1st and discussed the following:

- Working on four different active business expansion/retention projects.
- 1 offer was proposed and the City has made a counteroffer.

Willer also reported that the City is seeing some expansion.

7. ACTION ITEMS

- a. Mike Bolz submitted his resignation as an EMT with the Sauk Centre Ambulance Service effective March 31, 2013. Mike has been with the City since January 23, 1989.

Jo Weir submitted her resignation as EMT with the Sauk Centre Ambulance Service effective April 10, 2013. Jo has been with the City since June 5, 2004.

A motion was made by Council Member Johnson and was seconded by Council Member Thomas to accept the resignations of Mike Bolz and Jo Weir. A vote being recorded as follows: For: Council Members Johnson, Thomas, Stone, Olson and Mayor Kirckof. Against: None. The motion passed.

- b. Over the past year, the City has been working on securing a tax forfeited lot to develop as a sledding hill near the outdoor rink and warming house. The City currently owns the property encircling this parcel.

Prior discussions at the City Council level for this purchase were that the cost would be \$1,000. The County Board has agreed to transfer the lot to the City for \$500 and this would defray their holding costs and fees to the State.

The proposal is for the lot to be developed with City staff removing trees and stumps and grading the site to provide a smooth surface. The site is near the warming house and has ample parking.

Council Member Stone introduced Resolution No. 2013-25, Resolution Authorizing Purchase of Tax Forfeited Property for a Sledding Hill. The motion was seconded by Council Member Thomas. A vote being recorded as follows: For: Council Members Stone, Thomas, Olson, Johnson and Mayor Kirckof. Against: None. The motion passed.

8. UNFINISHED BUSINESS

- a. Staff, with the assistance of Arvig, will now be placing the City Council meetings on YouTube. This is a part of the existing contract so fees will not be raised.

- b. Keith Yapp provided an update on the 4th Street Project as follows:

- Construction is active and off to a good start. He asked that citizens be mindful of what is going on in the area.
- The sewer and water has been placed between the two townhomes.
- The intent is to be done at the end of June

