

**SAUK CENTRE CITY COUNCIL  
REGULAR MEETING  
WEDNESDAY, APRIL 17, 2019**

**1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE**

The Sauk Centre City Council met in a Regular Meeting on Wednesday, April 17, 2019 at 6:30 p.m. in the City Hall Council Chambers pursuant to due notice being given thereof. Present were Council Members Diane Kelly, Joe Fuechtmann and Heidi Leach. Also present was Public Works Supervisor Ben Clink, Administrative Assistant Nicki Vogt, City Planner Sarah Morton, Police Chief Bryon Friedrichs and City Engineer Chuck Boser. Council Member Leach presided thereat.

**2. APPROVAL OF AGENDA**

A motion was made by Council Member Kelly and was seconded by Council Member Fuechtmann to approve the agenda as presented. A vote being recorded as follows: For: Council Members Kelly, Fuechtmann and Leach. Against: None. Absent: Mayor Stone and Council Member Thomas. The motion passed.

**3. APPROVAL OF MINUTES**

A motion was made by Council Member Fuechtmann and was seconded by Council Member Kelly to approve the April 3, 2019 Regular Meeting Minutes. A vote being recorded as follows: For: Council Members Fuechtmann, Kelly and Leach. Against: None. Absent: Mayor Stone and Council Member Thomas. The motion passed.

**4. PUBLIC OPEN FORUM (Comments Limited to 3 Minutes)**

None.

**5. PUBLIC HEARINGS**

None.

**6. REPORTS/PRESENTATIONS/AWARDS**

- ai. Police Chief Friedrichs presented the March 2019 Police Report stating that there were 481 ICRs and 167 Verbal Warnings for a total of 648. He also noted that there were 11 vehicles towed during the Snow Emergency.
- aii. Council Member Leach presented the reported on the 2018 Stearns County Prosecution Report for the City of Sauk Centre. There was a total of 114 Misdemeanors, 41 Gross Misdemeanors and 56 felonies.

The contract with the County includes adult criminal and juvenile investigative legal advice for all members of Stearns County law enforcement agencies. Their attorneys carry cell phones 24 hours a day, 7 days a week for law enforcement legal advice as needed.

In 2018 Stearns County provided law enforcement with training opportunities (35 hours total law enforcement training) and legal updates at no cost to all members of the Sauk Centre Police Department. Additionally, they assist victims of crime as allowed by law through personal help, referrals and restitution collection.

The City of Sauk Centre had two adults who qualified for the Diversion Program. Both joined and successfully completed that program. There were two juveniles who qualified for diversion and successfully completed their program.

- b. Ambulance Director Kathy Struffert presented the First Quarter Report for 2019 as follows:
- 42 No loads/cancel, 20 BLS transfers, 46 BLS transfers and 144 billed calls
  - Total billed \$169,366.30
  - Special event details included ambulance visit to 2<sup>nd</sup> graders, Senior Center Heart Month to review AED, Coborn's fundraiser delivering valentines, and visit to Gradatim Club
  - Mutual Aid assists including North Ambulance and Melrose Ambulance

Mayor Stone arrived at 6:41.

- c. Public Works Supervisor Ben clink provided the following update:
- Senior Center water line is now thawed and in working order
  - The crew continues to do Ash tree removal with the help of Sauk Centre Public Utilities and Melrose Public Works
  - Neigel Firearms Gun Show was the weekend of April 12-13
  - Arena parking lot is in tough shape and will need attention in the near future
  - Crew will be preparing the campground for its opening May 1<sup>st</sup>
  - Crew will start 10-hour work days beginning the week of April 22<sup>nd</sup>
  - An unexpected expense occurred with the 2012 plow truck. Cost was \$4,900.
- d. City Planner Morton reported on the April 9<sup>th</sup> Planning Commission Meeting as follows:
- Public Hearing – Zoning Map Amendment – See 7a
  - Public Hearing – Home Occupation Code Amendment – tabled for more research
  - March Building Permits issued was 8 totaling \$468,768

## **7. ACTION ITEMS**

- a. At the April 9<sup>th</sup> Planning Commission meeting, a Public Hearing was held at which they voted to recommend Council approval of an Ordinance Amending the Zoning Map which would change the zoning of a residential parcel of land located on Beltline Road from residential to Industrial/Commercial.

The Council was presented with the zoning map amendment for review.

Council Member Leach introduced Ordinance No. 789, An Ordinance of the City of Sauk Centre Amending the Official Zoning Map of the City of Sauk Centre as Outlined in Section 156.036 of the City Code. The motion was seconded by Council Member Fuechtmann. A vote being recorded as follows: For: Council Members Leach, Fuechtmann, Kelly and Mayor Stone. Against: None. The motion passed.

b. Sauk Centre Fire Chief Steve Moritz presented the following two resignations from the Fire Department:

1. Mark Sprengeler – Mark has been with the Department since July 1, 1996
2. Mark Roberg – Mark has been with the Department since January 1, 1989

A motion was made by Council Member Kelly and was seconded by Council Member Leach to accept the resignations of Sprengeler and Roberg from the Sauk Centre volunteer Fire Department. A vote being recorded as follows: For: Council Members Kelly, Leach, Fuechtmann and mayor Stone. Against: None. Absent: Thomas. The motion passed.

c. The Local Board of Appeal met on Monday April 15<sup>th</sup> and made final adjustments at that meeting. No action taken.

## **8. UNFINISHED BUSINESS**

a. City Engineer Chuck Boser provided the following information for the North Area Project:

- Construction will begin April 22 with anticipated completion date of September 22<sup>nd</sup>
- Phase 2 of the project will include reconstruction of sanitary sewer, water main, storm sewer, services and streets
- Engineers met with bus director, John Fevig to discuss school bus detour routes
- June 10<sup>th</sup> is the date planned for the hospital corner reconstruction

b. The 2019 bid openings for the reclamation and overlay project and the crackfilling project is 11 a.m. on April 25<sup>th</sup> at City Hall. These items are planned to come before the Council on May 1<sup>st</sup>.

c. Interviews were conducted for the Public Works seasonal position. Appointment to be made on May 1<sup>st</sup>.

d. Public Works Supervisor Ben Clink reported on the Emerald Ash Borer infestation stating that the main areas affected is the 800-900 block of Ash Street, Riverview Townhomes and Getty Street intersection near Subway. The crew is focusing their efforts on tree removal at this time as it needs to be completed prior to May 1<sup>st</sup>. They are chipping as many trees as possible. A total of 70 trees were removed at the time of the meeting.

There will be an informational meeting on Thursday, May 9<sup>th</sup> from 6-8 p.m. This meeting is being held by MN Department of Agriculture.

Going forward, Public Works plans to inventory Ash trees and create a plan for treatment/removal. Treatment of trees will be costly and will need to be completed annually until their removal.

A list of acceptable trees is available at City Hall.

**9. NEW BUSINESS**

None.

**10. CONSENT AGENDA**

The Council considered the following Consent Agenda Items:

- |    |                      |               |                    |
|----|----------------------|---------------|--------------------|
| a. | Schedule of Claims - | Unpaid Claims | \$51,466.04        |
|    |                      | Paid Claims   | \$0.00             |
|    |                      | Total         | <u>\$51,466.04</u> |
- b. February Checks                      Paid Claims/Payroll                      \$453,867.55
- c. Gambling Application for Exempt Permit request from Sauk Centre Chamber of Commerce for a raffle on July 19<sup>th</sup> at Sinclair Lewis Park.
- d. Arbor Day Proclamation.

A motion was made by Council Member Kelly and was seconded by Council Member Fuecthmann to approve the Consent Agenda as presented. A vote being recorded as follows: For: Council Members Kelly, Fuecthmann, Leach and Mayor Stone. Against: None. Absent: Council Member Thomas. The motion passed.

**11. INFORMATIONAL ITEMS**

- a. Household Hazardous Waste Collection Day – June 12, 2019
- b. Metal Recycling Day – May 18, 2019
- c. Safe Routes to School Planning Grant - approved

**12. ADJOURN**

A motion was made by Council Member Leach and was seconded by Council Member Kelly to adjourn the meeting. A vote being recorded as follows: For: Council Members Leach, Kelly, Fuecthmann and Mayor Stone. Against: None. Absent: Council Member Thomas. The motion passed.

With no further business to come before the Council, Mayor Stone adjourned the meeting at 7:00 p.m.

Respectfully submitted,

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Mayor Warren Stone

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City Administrator Vicki Willer