

**SAUK CENTRE CITY COUNCIL
REGULAR MEETING
WEDNESDAY, APRIL 6, 2016 – 6:30 P.M.**

AGENDA

1. Call to Order/Roll Call/Pledge of Allegiance
2. Approval of Agenda
3. Approval of Minutes
 - a. March 16, 2016 Minutes (P. 1-5)
4. Public Open Forum (Comments Limited to 3 Minutes)
5. Public Hearings
6. Reports/Presentations
 - a. Park Board Report (P. 6)
 - a. EDA Report (P. 7)
7. Action Items
 - a. Approve Chamber Requests for Sinclair Lewis Days including Parade Route (P. 8-9)
 - b. Approve Resolution 2016-29 Approving the Application of Melissa Ann Terres DBA Mustang Bar III, Inc. for a Transfer of an On-Sale, Off-Sale and Sunday Liquor License to be located at 515 Sinclair Lewis Avenue (P. 10-13)
 - c. Approve Cigarette License for Mustang Bar III (P. 14-15)
 - d. Approve Resolution 2016-30 Authorizing Advertisement for Bids for Fire Truck (P. 16-17)
 - e. Approve Appointment of Police Sergeant (P. 18)
 - f. Approve Amendment to Land Lease Agreement – Airport (P. 19)
8. Unfinished Business
 - a. Oak St. Reconstruction Project – Update (P. 20)
9. New Business
10. Consent Agenda (P. 21-26)
 - a. Schedule of Claims
 - b. Resolution No. 2016-31, Resolution Accepting Contributions
 - c. Assembly Permit Application
 - d. Temporary Extension of Out-Door Liquor Permit (Mustang) – April 29, 2016
 - e. Application for Exempt Permit – Sauk Centre Lions Club
 - f. Step Advancement – Andrew Rousslange
11. Informational Items (P. 27-32)
 - a. Tree City USA
 - b. Severe Weather Awareness Week – April 11-15
 - c. Tax Capacity Rates – Final 2016
 - d. Transit Garage Sale of Property
 - e. Reminder – May 2, 2016 – Board of Review and Equalization 1:00 p.m.

CLOSED SESSION:

12. Consider Letter of Intent for Sale of Information Center Property (P. 33)
13. Adjournment

**SAUK CENTRE CITY COUNCIL
REGULAR MEETING
WEDNESDAY, MARCH 16, 2016**

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

The Sauk Centre City Council met in a Regular Meeting on Wednesday, March 16, 2016 at 6:30 p.m. in the City Hall Council Chambers pursuant to due notice being given thereof. Present were Council Members Dave Thomas, Keith Johnson, Diane Kelly, Heidi Leach and Mayor Warren Stone. Also present were City Administrator Vicki Willer, City Planner Sarah Morton, City Engineer Keith Yapp, Public Works Director Matt Zinniel and City Engineer Keith Yapp. Mayor Stone presided thereat.

2. APPROVAL OF AGENDA

A motion was made by Council Member Leach and was seconded by Council Member Thomas to approve the agenda, with changes. A vote being recorded as follows: For: Council Members Leach, Thomas, Johnson, Kelly and Mayor Stone. Against: None. The motion passed.

3. APPROVAL OF MINUTES

A motion was made by Council Member Kelly and was seconded by Council Member Thomas to approve the March 2, 2016 Regular Meeting Minutes as presented. A vote being recorded as follows: For: Council Members Kelly, Thomas, Johnson, Leach and Mayor Stone. Against: None. The motion passed.

4. PUBLIC OPEN FORUM (Comments Limited to 3 Minutes)

None.

5. PUBLIC HEARINGS

None.

6. REPORTS/PRESENTATIONS

- a. Removed from agenda.
- b. The Planning Commission met on March 8, 2016 and discussed the following:
 - Recommend Council approval of an Ordinance establishing a moratorium on cargo containers. See 7b.
 - Received information regarding cost estimates for the completion of a comprehensive plan. Time frame for completion is 12-18 months and prices vary between \$5,000-\$25,000.
- c. The Airport Commission met on March 9, 2016 and discussed the following:
 - Authorized final payment for the fuel pump upgrade.
 - Received updated information on the proposed runway improvements for the 2016/2017 project. Final design is expected for approval in May with the Grant Agreement expected in July.

- Received the closeout report for the Environmental Assessment project for the runway.
 - Discussed impact on farm land rental agreements due to the new property tax provision.
 - Invited members to the MCOA conference.
- d. The Operations Committee met on March 10, 2016 and discussed the following:
- Reviewed bids for the Mill and Overlay Project for State Street. See 7c.
 - Reviewed bids for the Crack Fill Project for various streets and trails. See 7d.
 - Discussed the proposed purchase of a Pumper Truck for the Fire Department. See 7e.

7. ACTION ITEMS

- a. The Council considered the appointment to the HRA Board. One position is to be appointed for a 5 year term. The term of Mike Felling expires on March 31, 2016 and he has submitted a nomination to continue his term.

A motion was made by Council Member Johnson and was seconded by Council Member Kelly to appoint Mike Felling to the HRA Board for a five year term effective April 1, 2016 and ending March 31, 2021. A vote being recorded as follows: For: Council Members Johnson, Kelly, Thomas, Leach and Mayor Stone. Against: None. The motion passed.

- b. At the Planning Commission's March 8th meeting, they recommended that the Council adopt a Moratorium on the placement of cargo containers in the City.

The usage of cargo containers for storage, garages and homes has recently become popular. The City does not have an Ordinance in place to effectively manage how and where these containers can be utilized; therefore, the Moratorium is recommended while the Planning Commission works to determine what management, if any, is necessary.

Council Member Johnson introduced Ordinance No. 766, An Ordinance Establishing a One-Year Moratorium on Locating or the Placing of Cargo Containers and the like within the City of Sauk Centre. The motion was seconded by Council Member Thomas. A vote being recorded as follows: For: Council Members Johnson, Thomas, Leach, Kelly and Mayor Stone. Against: None. The motion passed.

- c. According to previous Council action, bids were obtained for the mill and overlay of State Road from the north intersection with Lilac Drive to the previous overlay work done south of the Wobegon Trail.

The following bids were opened on March 10, 2016 and reviewed by the Operations Committee:

Central Specialties	\$73,321.94
Dunnick	\$121,062.00

Harddrives	\$92,986.45
Howards	\$91,668.60
Knife River	\$102,427.00
Mark Lee Const	\$71,719.00
Riley Bros.	\$90,909.20
Tri-City	\$86,162.00

After review of the bids for accuracy, the bid from Mark Lee Const. is the apparent low bidder and the Operations Committee is recommending that the City Council award the bid to Mark Lee Construction.

Council Member Leach introduced Resolution No. 2016-25, Resolution Accepting Bid and Authorizing Execution of Contract for Mill and Overlay Project. The motion was seconded by Council Member Kelly. A vote being recorded as follows: For: Council Members Leach, Kelly, Johnson, Thomas and Mayor Stone. Against: None. The motion passed.

- d. According to previous Council action, bids were obtained 2016 Crack filling for various streets and the Park Road trail.

Bids were opened on March 10, 2016 and reviewed by the Operations Committee:

All Things Asphalt	\$1.35	\$6,700.00
Astech	\$1.80	\$9,500.00
Bargen	\$3.50	\$17,501.00
Midwest	\$1.58	\$7,925.00
Northwest	\$2.57	\$13,850.00

After review of the bids for accuracy, the bid from All Things Asphalt is the apparent low bidder and is recommended to the City Council for award.

Council Member Thomas introduced Resolution No. 2016-26, Resolution Accepting Bid and Authorizing Execution of Contract for Crack filling Project. The motion was seconded by Council Member Leach. A vote being recorded as follows: For: Council Members Thomas, Leach, Johnson, Kelly and Mayor Stone. Against: None. The motion passed.

- e. The City Fire Department has seven trucks that it utilizes for Fire and Rescue Purposes.

- No. 1 2008 Chevy 5500 Rescue
- No. 2 1981 Ford Pumper
- No. 3 1999 Pierce Pumper
- No. 4 1996 Ford Tanker
- No. 5 2005 Kenworth Rescue Truck
- No. 6 1990 Chevy Gas Rig
- No. 7 2008 Freightliner Tanker

Unit No. 2 is a 1981 Pumper and has been in service for thirty five years and is recommended to be replaced by the Department. The replacement vehicle is expected to be in service for the next thirty five years.

Fire Chief John Egan met with the Operations Committee. The proposal is to firm up specifications for the truck and get estimated costs. Following that, they will bring the Plans and Specifications to the City Council for approval and will be asking to solicit formal bids both through Competitive Bidding and Cooperative Purchasing. At that time the Finance Committee will meet to discuss how funding could occur. The Preliminary Cost estimate is \$400K.

Council Member Johnson introduced Resolution No. 2016-27, Resolution Ordering Development of Plans and Specifications for a Fire Pumper Truck. The motion was seconded by Council Member Kelly. A vote being recorded as follows: For: Council Members Johnson, Kelly, Thomas, Leach and Mayor Stone. Against: None. The motion passed.

- f. Mike Poepping has submitted his resignation from the Ambulance Department effective March 31, 2016. Mr. Poepping has been a part of the Ambulance Department for 30 years.

A motion was made by Council Member Thomas and was seconded by Council Member Leach to approve the resignation of Mike Poepping from the Ambulance Department effective March 31, 2016. A vote being recorded as follows: For: Council Members Thomas, Leach, Johnson, Kelly and Mayor Stone. Against: None. The motion passed.

The Council thanked Mr. Poepping for his dedication and 30 years of service.

8. UNFINISHED BUSINESS

- a. Great Regional Library System, who operates the Library on behalf of the City, raised concerns regarding some bubbling stucco in the lower level of the library. They were concerned it could contain mold and requested the City have it inspected.

The City contracted to have it tested with Resource Training and Solutions and have been verbally told no mold was detected and expect the written report within the week.

The stucco is bubbling in the area of a previous repair which was done as a result of prior damage. From preliminary investigation it appears that the previous repair is spalling off the concrete wall. It will be repaired and a copy of the report will be forwarded to GRRL once it is received.

9. NEW BUSINESS

None.

10. CONSENT AGENDA

The Council considered the following Consent Agenda Items:

- | | | | |
|----|--|---|---------------------|
| a. | Schedule of Claims - | Unpaid Claims | \$159,705.55 |
| | | Paid Claims | \$499.90 |
| | | Total: | <u>\$160,205.45</u> |
| | | | |
| b. | February Checks | EFT0029-EFT0059
#37090-#37166
3 Payroll | <u>\$351,883.61</u> |
| | | | |
| c. | Resolution No. 2016-28, Resolution Accepting Contribution. The contribution is as follows: | | |
| | Men's Card Playing Group | \$199.46 | Senior Center |
| | | | |
| d. | Gambling Application for Exempt Permit request from Knights of Columbus #4863 for a raffle and bingo to be held on July 27-31, 2016 at the Stearns County Fairgrounds. | | |

A motion was made by Council Member Kelly and was seconded by Council Member Thomas to approve the Consent Agenda as presented. A vote being recorded as follows: For: Council Members Kelly, Thomas, Johnson, Leach and Mayor Stone. Against: None. The motion passed.

11. INFORMATIONAL ITEMS

- a. Clifton, Larson, Allen was at City Hall the week of March 7th conducting its annual audit of the City's financial statements. A formal report will come before the Council in May.

12. ADJOURNMENT

A motion was made by Council Member Thomas and was seconded by Council Member Leach to adjourn the meeting. A vote being recorded as follows: For: Council Members Thomas, Leach, Johnson, Kelly and Mayor Stone. Against: None. The motion passed.

With no further business to come before the Council, Mayor Stone adjourned the meeting at 7:00 p.m.

Respectfully submitted,

Mayor Warren Stone

City Administrator Vicki Willer

City of Sauk Centre
Staff Report

Meeting Date: April 6, 2016
Subject: Park Board Report
Agenda Item: 6a

Description/Summary

- Park Board to meet in regular session on Tuesday, April 5, 2016 at 5:00 p.m

Action Requested:

Information Only.

Action Taken:

Motion:

Second:

City of Sauk Centre
Staff Report

Meeting Date: April 6, 2016

Subject: EDA Report

Agenda Item: 6b

Description/Summary

- EDA to meet in regular session on Wednesday, April 6, 2016.

Action Requested:

Information Only.

Action Taken:

Motion:

Second:

City of Sauk Centre Staff Report

Meeting Date: April 6, 2016
Subject: Chamber Requests - Sinclair Lewis Days
Agenda Item: 7a

Description/Summary

The Chamber has also requested uses of various City parking lots, parks, and streets for Sinclair Lewis Days.

1. Lunch at City Hall - Wed., July 13 - 10:00 a.m. - 1:30 p.m.
2. Turtle Races/Wacky Water Night- SL Park & Parking Lot - Wed., July 13 - 5:30 p.m. - 6:30 p.m.
3. Kiddie/Pet Parade, Magician/Balloon Twister & DJ - Close Park Road & Use of SL Park - Wed., July 13 - 6:30 p.m. to 9:00 p.m.
4. Yoga in the Park - Use of SL Park - Fri., July 15 - 7 a.m.
5. Fireworks/Music - Close Park Road & Use of SL Park for Fireworks Permit - Fri., July 15 - 6:00 p.m. to dusk. (Map attached regarding Fireworks).
6. Crazy Days - Use of Downtown Sidewalks for Crazy Days Sale, Sat. July 16.
7. Craft Fair/Family Fun Festival - Close Park Rd & Use of SL Park - Sat., July 16, 7:30 a.m. to 4 p.m.
8. Approval of Parade Road - State - 9th - Ash - 6th - Main (Hwy. 71)- 10th to Fairgrounds - Sat, July 16, 7:00 p.m.
9. Fly In Breakfast - Sauk Centre Airport - Sunday, July 17 - 7:00 a.m. - 1:00 p.m.

Action Requested:

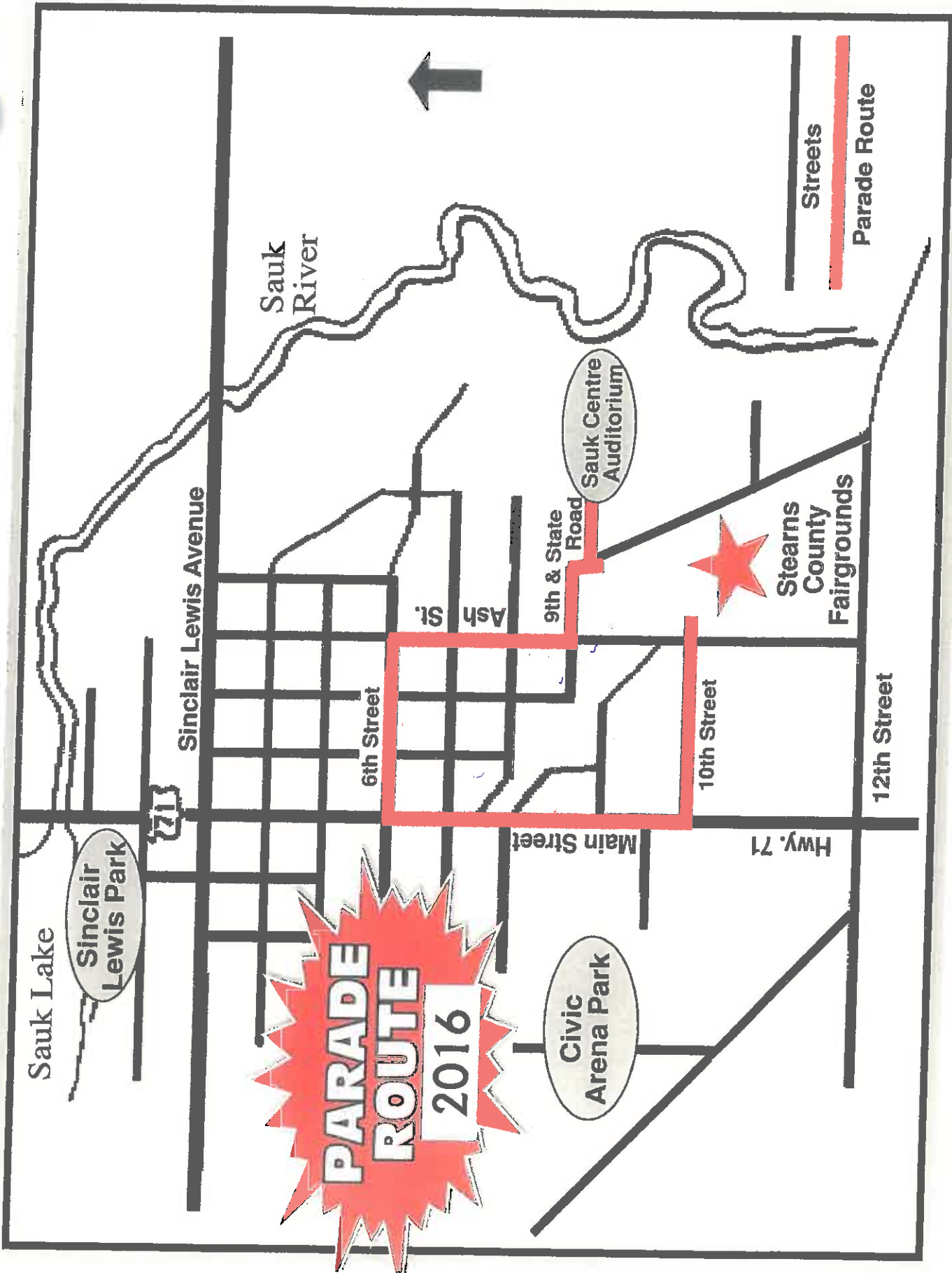
Approve Uses as Requested including Road Closures and Parade Route.

Action Taken:

Motion:

Second:

Sinclair Lewis Days



City of Sauk Centre
Staff Report

Meeting Date: April 6, 2016

Subject: Resolution No. 2016-29, Resolution Approving the Application of Melissa Ann Terres DBA Mustang Bar III, Inc. for a Transfer of an On-Sale, Off-Sale and Sunday Liquor License to be Located at 515 Sinclair Lewis Avenue

Agenda Item: 7b

Description/Summary

See attachment 7b - Resolution No. 2016-29, Resolution Approving the Application of Melissa Ann Terres DBA Mustang Bar III, Inc. for a Transfer of an On-Sale, Off-Sale and Sunday License to be located at 515 Sinclair Lewis Avenue. License in currently issued to Tina Rohde-Olson DBA Mustang Bar.

An application for transfer of an On-Sale, Off-Sale and Sunday liquor license, \$100.00 for transfer of liquor license fee and Workers Compensation have been submitted and the Insurance Liability is forthcoming. The liquor license annual license fee will be pro-rated between the buyer and the seller at closing. The effective transfer date to become effective May 1, 2016

Action Requested:

Approve Resolution No. 2016-29 Approving the Application of Melissa Ann Terres DBA Mustang Bar III, Inc. for a Transfer of an On-Sale, Off-Sale and Sunday Liquor License to be Located at 515 Sinclair Lewis Avenue.

Action Taken: _____

Motion: _____

Second: _____



320 Oak Street South
 Sauk Centre, MN 56378
 Phone: (320) 352-2203 ext. 2313 FAX: (320) 352-2205

CITY OF SAUK CENTRE LIQUOR APPLICATION
 (THIS FORM MUST BE FILLED OUT COMPLETELY IN ORDER TO BE CONSIDERED)

Type of License: On-Sale Intoxicating Sunday Liquor Off-Sale
 3.2 On-Sale 3.2 Off-Sale Wine
 Other _____

Workers Compensation Insurance Company _____ Policy # _____
 LICENSEE'S SALES & USE TAX ID # 4430754 To apply for MN sales tax number call 651-296-6181
 LICENSEE'S FEDERAL TAX ID # 81-1818089

Applicant's name (Sole Proprietor, partnership, LLC, Corporation) <u>Melissa Ann Terres</u>		DOB <u>7/9/75</u>	Social Security #	DBA or trade name <u>Mustang Bar III Inc.</u>
License address <u>515 Sinclair Lewis Ave</u>		Business phone <u>320-351-5469</u>		Applicant's home phone <u>320-250-5913</u>
City <u>Sauk Centre</u>	County <u>Stearns</u>	State <u>MN</u>	Zip Code <u>56378</u>	License period From <u>5/1/16</u> To <u>6/30/16</u>

Give name, residence, DOB, Social Security #, title and age for all partners, or the officers and directors of a partnership or corporation and the percent of stock held by each officer if applicable.

Name <u>Melissa Ann Terres</u>	Social Security #	Title <u>owner</u>	DOB <u>7/9/75</u>	Percent stock or partnership interest <u>100%</u>
Address <u>516 lakeshore Dr</u>		City <u>Sauk Centre</u>		State <u>MN</u>
Name	Social Security #	Title	DOB	Percent stock or partnership interest
Address		City		State
Name	Social Security #	Title	DOB	Percent stock or partnership interest
Address		City		State
Date of Incorporation	State of incorporation	Certificate Number	Is corporation authorized to do business in Minnesota? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Purpose of corporation		If a subsidiary of another corporation, give name		

1. Describe premises to be licensed (location, facilities). Description shall include the physical address and legal description of the licensed property along with a narrative describing portions of buildings on the property and "compact and contiguous" areas located on the property outside of the building that are included in the premise.

1st floor of 515 Sinclair Lewis Ave include outside patio 25x30 fenced in area

Floor establishment is located on	Seating capacity 75	Hours food will be available open to close	Number of people restaurant employs 4 including myself
Number of months per year establishment will be open 12	Name of manager manager		

2. If this restaurant is in conjunction with any other business (resort, etc.) describe this business and attach copy of Food & Beverage License issued by the Commissioner.

3. Has applicant, partners, officers or employees ever had any Felony Convictions or Liquor Law violations in Minnesota or elsewhere, including State Liquor Control Penalties? YES NO If yes, give date, charges and final outcome.

4. Is the applicant or any of the associates in this application a member of the City Council in which the license will be issued? YES NO If yes, in what capacity? (If applicant for this license or any of the associates is the spouse of a member of the governing body or where a family relationship exists, the member shall not vote on this application. Yes No

5. Have the applicants any interest, directly or indirectly, in any other liquor establishment in the city, county or any city in the county issuing this license. If yes, give the name and address of the establishment.

Yes No 6. During the past license year, has a summons been issued under the Liquor Civil Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons.

Yes No 7. Will you serve liquor on Sunday? Amount of Sunday License Fee. 200

Yes No 8. Has a restaurant license been issued by the state or local health department for this establishment? Applied for

I certify that I have read the above questions and that the answers are true and correct to the best of my own knowledge.

Melissa Ann Terres Melissa Terres 3/10/16
 Name of applicant (please print or type) Applicant's signature Date

The Licensee must have one of the following:
 Check one

A. Liquor Liability Insurance (Dram Shop) - \$50,000 per person; \$100,000 more than one person; \$10,000 property destruction; \$50,000 and \$100,000 for loss of means of support. ATTACH "CERTIFICATE OF INSURANCE" TO THIS FORM.

or

B. A Surety bond from a surety company with minimum coverage as specified above in A.

or

C. A certificate from the State Treasurer that the licensee has deposited with the State, Trust Funds having a market value of \$10,000 \$100,000 in cash or securities.

REPORT BY POLICE CHIEF OF SAUK CENTRE

I certify that to the best of my knowledge, the applicants named above have not been convicted within the last five years for any violations of State law or municipal ordinance relating to the sale of liquor, except as follows:

Signature of Police Chief City Date

IMPORTANT NOTICE

ALL RETAIL LIQUOR LICENSEES MUST HAVE A CURRENT FEDERAL SPECIAL OCCUPATIONAL STAMP. THE BUREAU OF ALCOHOL, TOBACCO AND FIREARMS ISSUES THIS STAMP. FOR INFORMATION CALL (651) 726-0220

NOTICE

A \$30.00 service charge will be added to all dishonored checks. You may also be subjected to a civil penalty of \$100.00 or 100% of the value of the check, whichever is greater, plus interest and attorney fees. MS 604.113

RESOLUTION NO. 2016-29

**RESOLUTION APPROVING THE APPLICATION OF
MELISSA ANN TERRES DBA MUSTANG BAR III, INC.
FOR A TRANSFER OF AN ON-SALE, OFF-SALE AND
SUNDAY LIQUOR LICENSE
LOCATED AT 515 SINCLAIR LEWIS AVENUE**

WHEREAS, the Sauk Centre City Council to consider the application of Melissa Ann Terres DBA Mustang Bar III, Inc. for a on-sale, off-sale and Sunday liquor license transfer to be utilized at 515 Sinclair Lewis Avenue, Sauk Centre; and

WHEREAS, the City Council, now being fully advised, is prepared to render a decision on said application; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF SAUK CENTRE, MINNESOTA:

Pursuant to the requirements set forth in Minnesota Statute Chapter 340A and Sauk Centre City Code, the application of Melissa Ann Terres DBA Mustang Bar III, Inc. for an on-sale, off-sale and Sunday liquor license to be located at 515 Sinclair Lewis Avenue effective May 1, 2016 is approved.

Adopted this 6th day of April, 2016.

Mayor Warren Stone

ATTEST: _____
City Administrator Vicki M. Willer

SEAL

City of Sauk Centre
Staff Report

Meeting Date: April 6, 2016
Subject: Cigarette License Application
Agenda Item: 7c

Description/Summary

An application and fee has been submitted by Melissa Ann Terres DBA Mustang Bar III, Inc. to sell cigarettes at 515 Sinclair Lewis Avenue.

Action Requested:

Approve Request for a Cigarette License to Melissa Ann Terres DBA Mustang Bar III, Inc.

Action Taken:

Motion:

Second:



License # _____
Amount Paid: 75 #20440
Date Paid: 3/23/10

CIGARETTE LICENSE APPLICATION

FOR THE LICENSING YEAR OF JULY 1, 2015 TO JUNE 30, 2016

I, Melissa Terres of Mustang Bar III Inc.
(Agent) (Name of Corp./LLC/Partnership/Individual)

the undersigned, hereby applies for a license to manufacture, sell, exchange, barter, dispose of, or give away tobacco products, and/or keep paper made or prepared for the purpose of being filled with tobacco for smoking, during the license year ending June 30, 2016. Said Business to be conducted on the following described premises within the City of Sauk Centre.

Trade Name of Business: Mustang Bar III Inc.

Owner/Corporation Name: Melissa Terres

Location Address: 515 Sinclair Lewis Ave Sauk Centre MN 563

Telephone No.: 320-351-5469

Business ID, FEIN OR SSN: 81-1818089

Melissa Terres 3/14/16
Signature Date

Sales:
Over the Counter X Vending Machine _____ Both _____

Return this application along with the \$75.00 licensing fee to:

**CITY OF SAUK CENTRE
320 OAK STREET SOUTH
SAUK CENTRE, MN 56378**

City of Sauk Centre Staff Report

Meeting Date: April 6, 2016
Subject: Fire Pumper Proposed Purchase
Agenda Item: 7d

Description/Summary

At the March 16, 2016 regular meeting the City Council authorized preliminary work to begin on the proposed purchase of a new Fire Pumper Truck to replace the existing 1981 Unit.

Staff has been working on developing specifications of needs for the proposed truck that would best suit the needs of the Department.

In addition, the City has joined the HCAG which is a Cooperative Purchasing Program which specializes in Emergency Vehicles.

It is the intent to publicly bid for the purchase and also to determine if a purchase through the Cooperative Purchasing Program would net savings to the City.

The request is to Approve Advertisement for Bids for the Purchase of the Truck.

- March 16, 2016 Authorize Development of Specifications
- April 6, 2016 Authorize Advertisement for Bids
- April 14 & 21, 2015 Advertise Publicly for Bids
- May 9, 2016 Open Bids
- May 18, 2016 Award Bid

The Finance Committee to meet prior to an award to determine finance options. The truck could take up to one year to build and deliver.

Action Requested:

Approve Resolution 2016-30 Authorizing Advertisement for Bids for Pumper Truck

Action Taken: _____

Motion: _____

Second: _____

RESOLUTION NO. 2016-30

**RESOLUTION AUTHORIZING FORMAL SOLICITATION OF BIDS
THROUGH COMPETITIVE BIDDING AND THROUGH
COOPERATIVE PURCHASING A 2015 FIRE PUMPER TRUCK**

WHEREAS, the City of Sauk Centre's Capital Improvement Plan calls for the replacement of the 1981 Ford Pumper Truck; and

WHEREAS, the Operations Committee has met and has recommended that the City proceed with development of specifications for replacement of the truck which was formally accepted by the City Council by Resolution 2016-27 on March 16, 2016; and

WHEREAS, staff has compiled a listing of eligible equipment that meets the criteria required.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Sauk Centre, Minnesota:

That staff proceed with the solicitation of bids through the Competitive Bidding Process through advertisement and through the Cooperative Purchasing Process for a replacement Pumper Truck and bring the solicitation to a future meeting for action.

Adopted this 6th day of April, 2016.

Mayor Warren Stone

ATTEST: _____
City Administrator Vicki M. Willer

City of Sauk Centre
Staff Report

Meeting Date: April 6, 2016
Subject: Police Sergeant Appointment
Agenda Item: 7e

Description/Summary

On March 14, 2016 we held the interviews for the position of Sauk Centre Police Sergeant. We had four officers apply for the position. The interview panel consisted of Chief Bryon Friedrichs, City Administrator Vicki Willer, Mayor Warren Stone, Sartell Police Chief Jim Hughes, and St. Joseph Police Chief Joel Klein.

The interview consisted of each candidate having two scenarios, one being a critical incident scenario and the other a personnel scenario. They had 30 minutes to review and prepare a written and verbal response for the two different scenarios. After giving there verbal response on how to handle each scenario, they had eight addition questions to answer not related to the scenarios.

After careful consideration, Chief Friedrichs along with the interview board recommend Officer Joe Jensen for the position. Officer Jensen is at the highest step (step 8) with a rate of \$28.59 I would suggest starting Officer Jensen at the Sergeant bracket at step 5 at a rate of \$29.97. This would be a \$1.38 raise for advancement to this position.

Action Requested:

Approve Appointment of Officer Joseph Jensen to Police Sergeant with the Sauk Centre Police Department Effective April 7, 2016 at Step 5 of the Union Pay Scale.

Action Taken:

Motion:

Second:

City of Sauk Centre
Staff Report

Meeting Date: April 6, 2016
Subject: Land Lease Agreement Amendment
Agenda Item: 7f

Description/Summary

The City, through the Public Utility, leases acreage at the airport to Dennis Muellner. 2016 is the third year of a three year contract.

The contract includes options for the PUC to determine types of crops to be planted and when they can be planted so that it can utilize the land for sludge application from the wastewater treatment plant.

In 2016, Stearns County will begin collecting Personal Property Tax from the Leasee for land it rents from tax-exempt landowners. Muellner falls into this category.

For 2016, the tax on the property is \$1,166. The Public Utility Commission recommends that the City amend the contract for 2016 to reduce the rental fee by that amount and that the landowner pays the tax. Current 2016 rate of \$6,089.50 would be reduced to \$4,923.50.

Further discussion on how the land lease contracts subject to this same provision will be handled will be a subject of the individual boards that negotiate the contracts with recommendations to come before the Council.

Action Requested:

Approve Amendment to Lease Agreement for Dennis Muellner reducing the 2016 rate by \$1,166 from \$6,089.50 to \$4,923.50 with Muellner retaining responsibility for the property tax.

Action Taken:

Motion:

Second:

City of Sauk Centre
Staff Report

Meeting Date: April 6, 2016
Subject: Oak Street Reconstruct
Agenda Item: 8a

Description/Summary

Current Timeline for Oak St. S.

- March 24 & 31, 2016 Advertised in Finance & Commerce, Inc.
- March 24 & 31, 2016 Advertised in Sauk Herald
- March 31, 2016 Permit Application Submitted to DOH for Waterline
- April 14, 2016 Bid Opening 11:00 a.m. at City Hall
- April 20, 2016 Award of Bid by City Council

Action Requested:

Information Only.

Action Taken:

Motion:

Second:

City of Sauk Centre Staff Report

Meeting Date: April 6, 2016
Subject: Consent Agenda
Agenda Item: 10a-f

Description/Summary

The Council to consider the following Consent Agenda Items:

- a. Schedule of Claims -
- | | |
|---------------|---------------------|
| Unpaid Claims | \$104,028.36 |
| Paid Claims | <u>\$1,496.20</u> |
| Total | <u>\$105,524.56</u> |
- b. See attachment 10b - Resolution No. 2016-31 Resolution Accepting Contributions.

The Men's Card Playing Group	\$225.29	Senior Center
Coborn's, Inc.	\$201.00	Ambulance
Robert & Jeanette Stansbury	\$25.00	Senior Center
Central MN Credit Union	Gloves valued \$450.00	Fire Dept.

It is recommended that the City acknowledge the contributions received and thank the Men's Card Playing Group, Robert & Jeanette Stansbury, Central MN Credit Union and Coborn's, Inc..

- c. An Assembly Permit request from Father Jeremy Theis/Deborah Holt for a Corpus Christi Procession to be held on May 29, 2016 at Our Lady of Angels. About 200 people are expected to attend. The procession will be from Our Lady of Angels Church down Ash Street to St. Paul's Church and back down Birch Street.
- d. Request from Tina Rohde dba Mustang Bar for a Temporary Extension of Premise Permit for a "Going Away" Party on April 29, 2016 from 7:00 p.m. to 1:00 a.m.
- e. Gambling Application for Exempt Permit Request from Sauk Centre Lions Club for a raffle and pull tabs on July 28-31, 2016 at the Stearns County Fair Grounds.
- f. Public Works Employee, Andrew Rousslange will advance from Step 5 of the Union Pay Scale effective March 21, 2016.

Action Requested:

Approve Consent Calendar as Presented.

Action Taken:

Motion:

Second:

Schedule of Claims

City of Sauk Centre

1st Meeting — April 2016

Date of Meeting: 4.6.16

Vendor	Dept.	Purpose	Amount
Aadland, Shannon	Senior Center	refund key deposit	\$ 10.00
Arvig (IT Support)	Various	Monthly IT support	\$ 404.50
Arvig (Monthly service)	Various	Monthly phone and internet service	\$ 1,225.74
Auto Value	Fire	Rig maintenance	\$ 132.90
Auto Value	Park	Repair and maintenance	\$ 2.99
Auto Value	Street	Repair and maintenance	\$ 129.21
Bertelson One Source	Police/Ambulance	toner, envelopes and file folders	\$ 70.47
Big Sauk Lake Assn	GnGvt	BSLA membership	\$ 25.00
Bound Tree	Ambulance	Medical Supplies	\$ 475.85
BP Welding & Fabrication, Inc.	Park	steel for pier	\$ 20.00
CentraCare - Sauk Centre	Ambulance	February ALS Wages	\$ 540.00
CentraCare - Sauk Centre	Street	Random Drug Screening	\$ 24.95
Chase Card Services	Various	GIS charges, ambulance supplies, tvs and mounts for airport and street department	\$ 436.51
Compar	Police	printers and card readers for squads	\$ 1,128.00
CTM Services, Inc.	Arena	Olympia repairs	\$ 265.09
East Side Oil	Waste Oil	3 barrels of filters and 1814 gal of used oil	\$ 150.00
Emergency Response Solutions	Fire	Ultra Elite Face piece, lens Kit	\$ 145.30
Esri, Inc.	Planning and Zoning	ArcGIS software and maintenance	\$ 400.00
Fleet Services	Police	Monthly Squad lease - February 2016	\$ 1,902.69
Friedrichs Tire & Oil	Fire	Oil change	\$ 24.50
Gartner, Evelyn	Ambulance	Patient Refund	\$ 25.00
Granite Electronics	Ambulance	Radio repairs	\$ 141.80
John Wiese Ford, Inc.	Police	Repair window chip	\$ 87.75
Keepsr, Inc.	Police	Uniforms	\$ 51.98
Konica Minolta	Various	Monthly Copier maintenance 3.1.16 - 4.1.16	\$ 485.00
KRIS Engineering, Inc.	Street	plow bolts and heavy duty nuts	\$ 68.07
MacQueen Equipment, Inc.	Street	belt, switch, muffler	\$ 350.54
Menards	Library	tubing, crack sealer, corrugated	\$ 111.07
Midwest Machinery Co	Fire	elbow nozzle and freight	\$ 36.49
Minnesota Department of Health	Oak Street Reconstruct	MDH Plan Review	\$ 150.00
MN National Bank	Finance/audit	Replacement Franker Cartridge	\$ 18.21
Mortenson Outdoor Sign	GnGvt	14X40 Billboard Vinyl Production, Install & Artwork	\$ 770.00
Office Depot	Various	office supplies	\$ 92.31
Petty Cash	Various	replenish petty cash	\$ 57.64
RedWing Software	Finance	March Publish Pay transactions	\$ 40.80
Rihm Kenworth	Street	Purge valve	\$ 38.25
Roberg, Mark	Ambulance	Serviced FL washer	\$ 124.50
Rohde, Gerald	Ambulance	Patient Refund	\$ 100.00
Sauk Centre CVB	Gn/Cmpg	Lodging Tax - February 2016	\$ 3,475.69
Sauk Centre Fire Dept	Gen Fire Svc	City Residents FireSvcAssmt: 1st 1/2 2016	\$ 48,684.48
Sauk Centre Fire Relief	Fire	Retired Fireman Pensions	\$ 4,000.00
Sauk Centre PUC	Various	Utility charges: February 1,2016 to March 1, 2016	\$ 16,594.08
Stantec	2016 CIP Street	Oak Street Reconstruction	\$ 12,246.30
Stantec	Various	CAD drawings and data for city staff	\$ 1,919.05
Star Claims	Ambulance	February 2016 billing fees	\$ 888.00
Steiner Lumber	Park	screws, paint and primer for picnic tables	\$ 1,116.59
Steiner Lumber	Fire	torque screws	\$ 18.75
Tri-County Action Program	Transit	Bus Tokens	\$ 720.00
Verizon	Various	2.21.16 - 3.20.16 Cellphone Charges	\$ 442.31
Vogt, Sally	Various	March 1 - 31 ~ cleaning	\$ 588.00
Webber Recreational Design, Inc.	Park	Splash Pad picnic tables	\$ 3,072.00
Total			\$ 104,028.36
Paid Prior to Meeting			
Cuyuna Medical Center	Ambulance	student First Aid classes/Heartsaver & 1st Aid	\$ 90.00
Bueckers City Sanitation	Various	Monthly refuse hauling - February 2016	\$ 1,264.70
Infinisource	Finance	Monthly Time Keeping Software Charge	\$ 141.50
			1,496.20
Claims Appr by Council			\$104,028.36
Additions			1,496.20
Totals Claims This Batch			\$105,524.56

X _____ Date: _____
 CtyAdmr/Clk

RESOLUTION NO. 2016-31
RESOLUTION ACCEPTING CONTRIBUTION

WHEREAS, a contribution of \$225.29 was received by the City from the Men's Card Playing Group, and

WHEREAS, the Men's Card Playing Group has requested that the City allocate the contribution to the Sauk Centre Senior Center.

WHEREAS, a contribution of \$25.00 was received by the City from Robert & Jeanette Stansbury, and

WHEREAS, Robert & Jeanette Stansbury has requested that the City allocate the contribution to the Sauk Centre Senior Center.

WHEREAS, a contribution of \$201.00 was received by the City from Coborn's, Inc., and

WHEREAS, Coborn's, Inc. has requested that the City allocate the contribution to the Sauk Centre Ambulance Department.

WHEREAS, a contribution of 30 - 3M Thinsulate Gloves valued at \$450.00 was received by the City from Central MN Credit Union, and

WHEREAS, Central MN Credit Union has requested that the City allocate the contribution to the Sauk Centre Fire Department

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SAUK CENTRE, MINNESOTA that the City accept the contribution received and commend the Men's Card Playing Group, Robert & Jeanette Stansbury, Central MN Credit Union and Coborn's Inc. for their generosity.

Adopted by the Sauk Centre City Council this 6th day of April, 2016.

Mayor Warren Stone

ATTEST:

City Administrator Vicki M. Willer

**CITY OF SAUK CENTRE
ASSEMBLY PERMIT APPLICATION**

DATE OF APPLICATION: 11 March 2016 DATE OF ASSEMBLY: May 29, 2016

SPONSORING ORGANIZATION: Our Lady of Angels, St. Pauls, St. Aloysius
Catholic Church

TIME OF ASSEMBLY: BEGINNING Noon ENDING 1 PM

ASSEMBLY COODINATOR: Deborah L. Holt

PURPOSE OF ASSEMBLY: Eucharistic Procession For Corpus Christi
(down Ashst. and return on Birch St.) Sunday

AREA OR LOCATION OF ASSEMBLY: From O.L.A. to St. Pauls + Ball

PUBLIC OR PRIVATE PROPERTY: Public / Private 2 front Yards @ Permiss

NUMBER OF PERSON EXPECTED TO ASSEMBLE: 150 - 200

(ATTACH MAP OF PROPOSED ASSEMBLY AREA TO APPLICATION)

SIGNATURE OF APPLICANT: Fr. Greg Paffel

APPLICANTS FULL NAME AND DATE OF BIRTH: Fr Greg Paffel 5-1-68

APPLICANTS ADDRESS 211 S. 7th STREET SAUK CENTRE, MN

APPLICANTS TELEPHONE NUMBER 320-352-3502

DATE: MARCH 14, 2016



CITY OF SAUK CENTRE

TEMPORARY EXTENSION OF OUT-DOOR LIQUOR PERMIT APPLICATION

Date(s) of Event: Friday April 29th

Applicant: _____

License #: _____

Contact Person: Tina Kehde

Phone Number: 404-805-8520 or 320-351-5469

Address: 515 Sinclair Lewis Ave
Sauk Centre MN 56378

Type/Reason for Event: Band + Going away party

Beginning/Ending Time of Event: 7:00 pm - 1:00 a.m. April 30th

Estimated Number of Participants: 100 people

Describe Area Involved: Back patio + parking area behind me + long

Type of Activities: + fireworks

- Attach site map of area involved.
- Neighbors notified of Event(s) (attach signed approval)
- Number of security personnel that will be on hand. 3

Tina Kehde
Signature of Applicant

3-28-16
Date

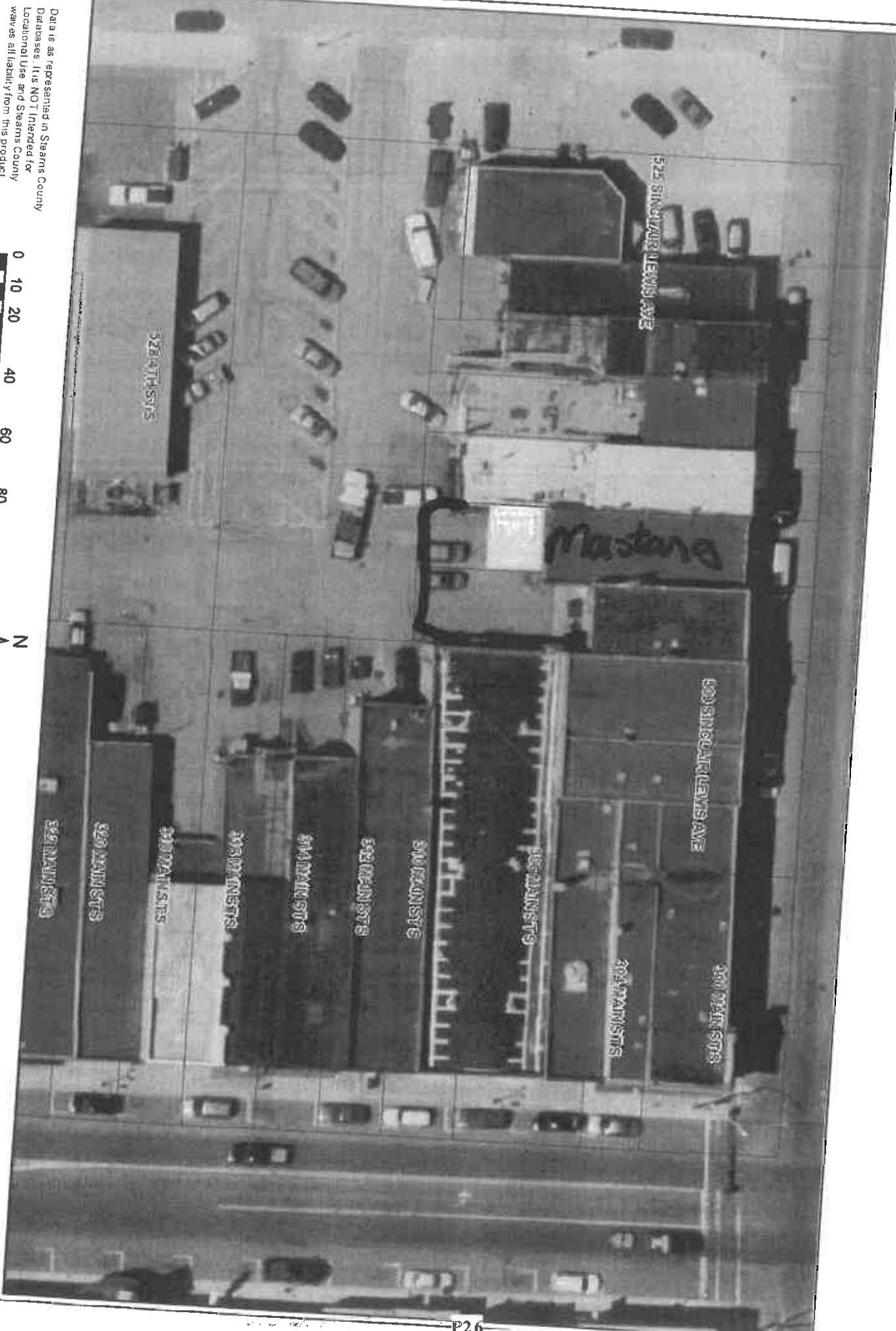
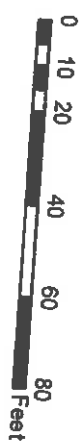
For Office Use Only

- Requirements/Remarks:
- 1) Proof of Liquor Liability Coverage that extends to the area where event is being held listing the City as additional insured.
 - 2) 18+ allowed inside fenced area.
 - 3) Event Area to be contained by contiguous fencing.
 - 4) Alcohol must be dispensed in plastic containers.
 - 5) Security personnel shall be provided by the applicant; a sworn Peace Officer is required for events with over 1,000 participants.
 - 6) Noise to cease at 10:30 p.m. (Sunday - Thursday) & 12:30 a.m. (Friday & Saturday)

Fee Required: \$ 50.00 pd Permit # 20570

Date Approved by Council: _____

Data is as represented in Stearns County Database. It is NOT Intended for Locational Use and Stearns County waives all liability from this product.



Auditor/Treasurer
Division of Land Management



City of Sauk Centre
Staff Report

Meeting Date: April 6, 2016
Subject: Informational Items
Agenda Item: 11

Description/Summary

- a. Tree City – USA Arbor Day Proclamation – April 29, 2016 - See attachment.
- b. Severe Weather Awareness Week – April 11 – 15, 2016. – See attachment
- c. Tax Capacity Rates Final – 2016 - See attachment.
- d. Sale of Transit Garage Complete
- e. Reminder – May 2, 2016 – 1:00 p.m. Board of Review and Equalization

Action Requested:

Informational Only.

Action Taken:

Motion:

Second:

For more information, contact:
Danny Cohn, 402-473-9563
dcohn@arborday.org

FOR IMMEDIATE RELEASE:

Arbor Day Foundation Names Sauk Centre Tree City USA

Sauk Centre, MN was named a 2015 Tree City USA by the Arbor Day Foundation in honor of its commitment to effective urban forest management.

Started in 1976, the Tree City USA program, sponsored by the Arbor Day Foundation, in partnership with the U.S. Forest Service and the National Association of State Foresters is celebrating its 40th Anniversary this year.

Sauk Centre achieved Tree City USA recognition by meeting the program's four requirements: a tree board or department, a tree-care ordinance, an annual community forestry budget of at least \$2 per capita and an Arbor Day observance and proclamation.

"Tree City USA communities see the impact an urban forest has in a community first hand," said Dan Lambe, President of the Arbor Day Foundation. "Additionally, recognition brings residents together and creates a sense of community pride, whether it's through volunteer engagement or public education."

Trees provide multiple benefits to a community when properly planted and maintained. They help to improve the visual appeal of a neighborhood, increase property values, reduce home cooling costs, remove air pollutants and provide wildlife habitat, among many other benefits.

More information on the program is available at arborday.org/TreeCityUSA

About the Arbor Day Foundation: The Arbor Day Foundation is a million member nonprofit conservation and education organization with the mission to inspire people to plant, nurture, and celebrate trees. More information is available at arborday.org.



Whereas, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

Whereas, Arbor Day is now observed throughout the nation and the world, and

Whereas, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

Whereas, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal.

Now, Therefore, I, Warren Stone, Mayor of the City of Sauk Centre, do hereby proclaim April 29, 2016 as

Arbor Day

In the City of Sauk Centre, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Dated this 6th day of April, 2016
Mayor Warren Stone, City of Sauk Centre



Minnesota Severe Weather Awareness Week is April 11 – 15, 2016

Statewide Tornado Drills are Thursday, April 14

During the week, the Department of Public Safety and the National Weather Service will be promoting severe weather safety and emergency preparedness information in the media. In addition, statewide tornado drills will be held Thursday, April 14 at 1:45 p.m. and 6:55 p.m.

This is the perfect time for families, communities, schools, and local businesses to review and talk about their emergency plans and how they can prepare for the upcoming severe weather season.

Each day of the week highlights an important seasonal weather safety topic.

- **Monday** **Alerts and Warnings**
- **Tuesday** **Severe Weather, Lightning and Hail**
- **Wednesday** **Floods**
- **Thursday** **Tornadoes (with statewide tornado drills)**
- **Friday** **Extreme Heat**

% of Tax Paid to Each Jurisdiction for Average Residential and Commercial Payer

	Commercial	Residential
County	28.80%	35.07%
City	26.86%	32.64%
State	27.19%	NA
School	16.64%	31.37%
HRA	0.22%	0.27%
Watershed	0.44%	0.53%
Regional Rail	0.09%	0.12%

State General Rate - Seasonal 21,167
 State General Rate - Commercial 48,641

2016 TAX CAPACITY RATES FOR STEARNS COUNTY
 (ALL RATES EXPRESSED AS PERCENTAGES)

COUNTY BUILDING.....	0.0723%
COUNTY DEBT SERVICE.....	2.6925%
COUNTY PARKS.....	0.5654%
COUNTY REVENUE.....	22.4830%
COUNTY ROAD & BRIDGE.....	5.2906%
COUNTY SOCIAL SERVICES.....	18.9175%
REGIONAL LIBRARY.....	1.6511%
TOTAL.....	51.6725%

2016 CITY RATES

CITY OF ALBANY	44.5320%	CITY OF LAKE HENRY	#	53.6765%	CITY OF ST. JOSEPH	#	55.0102%
CITY OF AVON	84.5253%	CITY OF MEIRE GROVE	#	39.4910%	CITY OF ST MARTIN	#	76.6771%
CITY OF BELGRADE	@	CITY OF MELROSE	#	71.1994%	CITY OF ST ROSA	#	31.3607%
CITY OF BROOTEN	^	CITY OF NEW MUNICH	#	68.1569%	CITY OF ST STEPHEN	#	47.4201%
CITY OF COLD SPRING	#	CITY OF PAYNESVILLE	^	41.9850%	CITY OF SARTELL	#	40.6090%
CITY OF EDEN VALLEY	#	CITY OF RICHMOND	#	72.4934%	CITY OF SAUK CENTRE	#	48.0484%
CITY OF ELROSA	^ #	CITY OF ROCKVILLE	#	46.9297%	CITY OF SPRING HILL	#	35.8856%
CITY OF FREEPORT	#	CITY OF ROSCOE	#	41.5809%	CITY OF WAITE PARK	#	71.7693%
CITY OF GREENWALD	#	CITY OF ST ANTHONY	#	7.7507%			
CITY OF HOLDINGFORD	#	CITY OF ST AUGUSTA	#	29.8194%			
CITY OF KIMBALL	*	CITY OF ST CLOUD	#	47.5677%			

2016 TOWNSHIP RATES

TOWN OF ALBANY	#	30.2116%	TOWN OF KRAIN	#	18.3508%	TOWN OF RAYMOND	^ #	8.1340%
TOWN OF ASHLEY	#	9.2344%	TOWN OF LAKE GEORGE	^ #	5.9812%	TOWN OF ST JOSEPH	#	16.2382%
TOWN OF AVON	#	20.8781%	TOWN OF LAKE HENRY	^ #	12.0114%	TOWN OF ST MARTIN	#	17.7149%
TOWN OF BROCKWAY	#	22.6235%	TOWN OF LESAUK	#	21.1645%	TOWN OF ST WENDEL	#	23.8959%
TOWN OF COLLEGEVILLE	#	20.1270%	TOWN OF LUXEMBURG	* #	30.1535%	TOWN OF SAUK CENTRE	#	10.9799%
TOWN OF CROW LAKE	^ @	10.7729%	TOWN OF LYNDEN	*	13.2598%	TOWN OF SPRING HILL	^ #	14.7743%
TOWN OF CROW RIVER	^ @	14.8380%	TOWN OF MAINE PRAIRIE	* #	30.3411%	TOWN OF WAKEFIELD	#	19.6320%
TOWN OF EDEN LAKE	^ #	19.2086%	TOWN OF MELROSE	#	13.4219%	TOWN OF ZION	#	25.0458%
TOWN OF FAIR HAVEN	*	24.0216%	TOWN OF MILLWOOD	#	19.7030%			
TOWN OF FARMING	#	21.4809%	TOWN OF MUNSON	#	15.2899%			
TOWN OF GETTY	^ #	10.2487%	TOWN OF NORTH FORK	^	14.3623%			
TOWN OF GROVE	#	13.2183%	TOWN OF OAK	#	21.2811%			
TOWN OF HOLDING	#	31.3059%	TOWN OF PAYNESVILLE	^ #	15.9001%			

2016 SCHOOL DISTRICT RATES

INDEPENDENT SCHOOL DISTRICTS

0463 Eden Valley	29.6790%	0741 Paynesville	18.7826%	0876 Annandale	23.3670%
0485 Royalton	44.8320%	0742 St Cloud	23.6877%	2149 Minnewaska	18.7580%
0487 Upsala	42.3160%	0743 Sauk Centre	16.6472%	2364 BelBroElrosa	7.8106%
0738 Holdingford	32.2733%	0745 Albany	38.0847%	2753 Long Prairie	34.2350%
0739 Kimball	22.0074%	0748 Sartell/StStephen	34.6842%		
0740 Melrose	14.4358%	0750 Rocori	30.4170%		

NOTE: Add County and City or Township tax capacity rate to the School District tax capacity rate in which the property is located.

Multiply this total by the tax capacity to obtain the amount of general tax.
 If there are special assessments, these must be added to your general taxes, and the amount will correspond with the County Treasurer's tax list.

Added tax capacity rate to City of St Cloud for HRA of 0.9326%
 Added tax capacity rate to all other Cities and Townships for HRA of 0.3968%
 Added tax capacity rate to Cities of St Cloud, City of Sartell, and Waite Park for Transit of 3.2882%
 Added tax capacity rate to the City of Brooten for Glacial Ridge Hospital of 2.2600%
 Added tax capacity rate for area in Clearwater Fire District-Lynden Township of 3.7883%
 Added tax capacity rate for Annandale Fire District-Lynden Township of 2.3051%
 Added tax capacity rate for St Cloud Economic Development Authority of 0.8530%
 Added tax capacity rate for Stearns County Regional Rail Authority of 0.1663%
 Any difference could be due to disparity reduction aid.

LEGEND:

^ Added tax capacity rate for area in Northfork-Crow River Watershed District of 2.6204%
 * Added tax capacity rate for area in Clearwater River Watershed District of 2.2632%
 # Added tax capacity rate for area in Sauk River Watershed District of 0.7861%
 @ Added tax capacity rate for area in Middle Fork Crow River Watershed District of 2.5781%

City of Sauk Centre
Staff Report

Meeting Date: April 6, 2016
Subject: CLOSED SESSION – Letter of Intent – Sale of Property
Agenda Item: 12

Description/Summary

1. Mayor to announce that the next Agenda item is for the Council to recess the meeting and convene in closed session to consider a Letter of Intent to Purchase the Information Center Property. MOTION/SECOND to RECESS regular meeting and convene in CLOSED session.
2. After room is cleared Council to consider offer.
3. MOTION/SECOND to adjourn CLOSED SESSION and RECONVENE Regular Meeting.
4. In REGULAR SESSSION, Announce what was discussed and any resulting action.

Action Requested:

Conduct Closed Session.

Action Taken:

Motion:

Second:
