

**SAUK CENTRE CITY COUNCIL
REGULAR MEETING
WEDNESDAY, APRIL 1, 2020**

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

The Sauk Centre City Council met in a Regular Meeting on Wednesday, April 1, 2020 at 6:30 p.m. in the City Hall Council Chambers pursuant to due notice being given thereof. Present were Council Members Joe Fuechtmann, Heidi Leach, Diane Kelly, Keith Johnson and Mayor Warren Stone. Also present was City Administrator Vicki Willer. Mayor Stone presided thereat.

2. APPROVAL OF AGENDA

A motion was made by Council Member Leach and was seconded by Council Member Kelly to approve the agenda, with changes. A vote being recorded as follows: For: Council Members Leach, Kelly, Johnson, Fuechtmann and Stone. Against: None. The motion passed.

3. APPROVAL OF MINUTES

A motion was made by Council Member Fuechtmann and was seconded by Council Member Leach to approve the March 18, 2020 Regular Meeting Minutes. A vote being recorded as follows: For: Council Members Fuechtmann, Leach, Kelly, Johnson and Mayor Stone. Against: None. The motion passed.

4. PUBLIC OPEN FORUM (Comments Limited to 3 Minutes)

None.

5. PUBLIC HEARINGS

None.

6. REPORTS/PRESENTATIONS

None.

7. ACTION ITEMS

- a. Bids were opened for the 2020 Street Improvement Project on Thursday, March 26, 2020 at 11:00 a.m. The results are as follows:

Breitbach Construction 954,481.34
Larson Excavating Contractors, Inc. 1,016,389.77
Central Specialties, Incorporated 1,046,915.20
RL Larson Excavating, Inc. 1,056,460.30
C&L Excavating, Inc. 1,086,786.90
Molitor Excavating, Inc. 1,148,029.51
Kuechle Underground, Inc. 1,183,404.75
Land Pride Construction 1,185,592.29
J.R. Ferche, Inc. 1,298,197.75
Duininck, Inc. 1,342,238.44

It was noted that the low bid is under the Engineer's estimate of \$1,000,000.

A motion was made by Council Member Kelly and was seconded by Council Member Fuechtmann to approve Resolution No. 2020-30, Resolution Accepting Bid for 2020 Street and Utility Construction Project to Breitbach Construction Company. A vote being recorded as follows: For: Council Members Kelly, Fuechtmann, Leach, Johnson and Mayor Stone. Against: None. The motion passed.

- b. Public Works Supervisor Clink is requesting approval to solicit quotes for the 2020 Crackfilling/Sealcoating Project. Funds have been budgeted in 2020 in the amount of \$150,000. The plan is to start with crackfill, followed by sealcoating.

The streets included in the quotes are Centre Street, one block of Getty (by F&W Exhaust), 9th Street, State Road, Oak Street South (Sinclair Lewis Avenue to Park Road), First Street North (1 block by Riverview Manor), Cates Estates Drive, Timberlane Drive, Ash Street (from light to Wal-Mart parking lot) and Lakeshore Drive (Main Street to Highway 71).

Staff is looking to get bids and may take or remove streets based on bid received.

Council Member Johnson introduced Resolution No. 2020-32 Authorizing Solicitation of Quotes for 2020 Street Maintenance Project. The motion was seconded by Council Member Leach. A vote being recorded as follows: For: Council Members Johnson, Leach, Fuechtmann, Kelly and Mayor Stone. Against: None. The motion passed.

- c. Public Works Supervisor Clink is requesting approval to solicit quotes for the purchase of a lawnmower to replace the City's Kubota mower.

Funds have been budgeted in 2020 for the purchase.

Council Member Kelly introduced Resolution No. 2020-32, Resolution Seeking Quotes for Lawn Maintenance Equipment. The motion was seconded by Council Member Fuechtmann. A vote being recorded as follows: For: Council Members Kelly, Fuechtmann, Leach, Johnson and Mayor Stone. Against: None. The motion passed.

- d. Public Works Supervisor Ben Clink submitted the following requests for appointments for Summer Seasonal in the Public Works Department:

- Dennis Christianson Parks/Streets Maintenance (Returning)
- Andrew Bick Parks/Streets Maintenance (New)
- Ross Greenwaldt Parks/Streets Maintenance (New)
- John S. Willer Campground Manager (Returning)
- Doug/Cindy Rehlinger Campground Manager Backup (New)

A motion was made by Council Member Leach and was seconded by Council Member Kelly to appoint the above noted Seasonal Public Works appointments. A vote being recorded as follows: For: Council Members Leach, Kelly, Johnson, Fuechtmann and Mayor Stone. Against: None. The motion passed.

- e. The City of Sauk Centre routinely contracts with Northland Securities, Inc. (NSI) for Consultation Services for the creation and development of Tax Increment Financing Districts in the City.

NSI has been requested to provide services for the creation and development of the new Tax Increment Financing District 1-13 (Felling Trailers) for a budgeted amount not to exceed \$7,000.00.

These amounts are reimbursable by the Applicant.

A motion was made by Council Member Johnson and was seconded by Council Member Fuechtmann to approve contract with Northland Securities, Inc. for consulting services. A vote being recorded as follows: For: Council Members Johnson, Fuechtmann, Leach, Kelly and Mayor Stone. Against: None. The motion passed.

- f. The Economic Development Authority met with representatives from Felling Trailers on the proposed construction of a new building on the former racetrack property. This building would support their manufacturing business as a paint and finishing building.

The EDA is recommending that the City Council call for a Public Hearing to Consider the Request for Tax Increment Financing for the Project.

A motion was made by Council Member Kelly and was seconded by Council Member Leach to approve Resolution 2020-33, A Resolution Calling a Public Hearing on the Proposed Modification of Development District No. 1 and the Establishment of Tax Increment Financing District No. 1-13 within the Development District and the Adoption of the Modified Development Program and the Adoption of the Tax Increment Financing Plan Relating Thereto. A vote being recorded as follows: For: Council Members Kelly, Leach, Johnson, Fuechtmann and Mayor Stone. Against: None. The motion passed.

- g. Rose Lorsung, on behalf of Jeffrey Cates, requested that the City Council abate the balance of Special Assessments on a fragment of property he owns.

The fragment is a portion of land that is a vacated portion of road right of way and is encumbered by a utility easement.

The balance of the Special Assessment that remains after payment of the 2020 Property Tax is \$1,469.60.

A motion was made by Council Member Johnson and was seconded by Council Member Fuechtmann to Approve Abatement of Special Assessments in the Amount of \$1,469.60. A vote being recorded as follows: For: Council Members Johnson, Fuechtmann, Leach, Kelly and Mayor Stone. Against: None. The motion passed.

- h. Due to the Covid-19 Pandemic, the City may want to consider a State of Emergency which would allow the Council to conduct meetings virtually.

If approved, the State of Emergency Declaration would also set authority to purchase supplies related to pandemic, etc. without convening the Council.

Council Member Kelly introduced Resolution No. 2020-34, Resolution Declaring a State of Emergency. The motion was seconded by Council Member Leach. A vote being recorded as follows: For: Council Members Kelly, Leach, Johnson, Fuechtmann and Mayor Stone. Against: None. The motion passed.

8. UNFINISHED BUSINESS

None.

9. NEW BUSINESS

- a. By general consent, the Council approved the 2020 Arbor Day Proclamation.

10. CONSENT AGENDA

The Council considered the following Consent Agenda Items:

- a.

Schedule of Claims	Unpaid Claims	\$36,937.43
	Paid Claims	\$4,735.00
	Total	\$41,672.43

- b. Gambling Application for Exempt Permit request from the Knights of Columbus Council 4863 for bingo and a raffle for July 29-August 2, 2020 at the Stearns County Fairgrounds.

A motion was made by Council Member Kelly and was seconded by Council Member Fuechtmann to approve the Consent Agenda as presented. A vote being recorded as follows: For: Council Members Kelly, Fuechtmann, Leach, Johnson and Mayor Stone. Against: None. The motion passed.

11. INFORMATIONAL ITEMS

- a. Local Board of Review and Equalization – April 13, 2020 1:00 p.m. The meeting will be held virtually.

12. ADJOURNMENT

A motion was made by Council Member Kelly and was seconded by Council Member Fuechtmann to adjourn the meeting. A vote being recorded as follows: For: Council Members Kelly, Fuechtmann, Leach, Johnson and Mayor Stone. Against: None. The motion passed

With no further business to come before the Council, Mayor Stone adjourned the meeting.

Respectfully submitted,

Mayor Warren Stone

City Administrator Vicki Willer