

**SAUK CENTRE CITY COUNCIL
REGULAR MEETING
WEDNESDAY, MARCH 6, 2019**

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

The Sauk Centre City Council met in a Regular Meeting on Wednesday, March 6, 2019 at 6:30 p.m. in the City Hall Council Chambers pursuant to due notice being given thereof. Present were Council Members Diane Kelly, Joe Fuechtmann, David Thomas, Heidi Leach and Mayor Warren Stone. Also present was City Administrator Vicki Willer, Administrative Assistant Nicki Vogt, City Planner Sarah Morton, Police Chief Bryon Friedrichs, and City Engineer Chuck Boser. Mayor Stone presided thereat.

2. APPROVAL OF AGENDA

A motion was made by Council Member Thomas and was seconded by Council Member Kelly to approve the agenda, with changes. A vote being recorded as follows: For: Council Members Thomas, Kelly, Leach, Fuechtmann and Mayor Stone. Against: None. The motion passed.

3. APPROVAL OF MINUTES

A motion was made by Council Member Leach and was seconded by Council Member Fuechtmann to approve the February 20, 2019 Regular Meeting Minutes as presented. A vote being recorded as follows: For: Council Members Leach, Fuechtmann, Thomas, Kelly and Mayor Stone. Against: None. The motion passed.

4. PUBLIC OPEN FORUM (Comments Limited to 3 Minutes)

None.

5. PUBLIC HEARINGS

None.

6. REPORTS/PRESENTATIONS/AWARDS

- a. Removed from agenda.
- b. Removed from agenda.
- c. Removed from agenda.

7. ACTION ITEMS

- a. The Council considered the following board opening:

HRA Board – 1 position to be appointed for a 5 year term. The term of Robert Polipnick expires on March 31, 2019. Pat Robischon submitted a nomination.

A motion was made by Council Member Thomas and was seconded by Council Member Leach to appoint Pat Robischon to the position on the HRA Board for a five year term, effective April 1, 2019 and ending March 31, 2024. A vote being recorded as follows:

For: Council Members Thomas, Leach, Kelly, Fuechtmann and Mayor Stone. Against: None. The motion passed.

- b. Pam Borgmann, representing Visit Sauk Centre has requested that the City Council approve the closure of Sinclair Lewis Avenue from Main Street to Elm Street on May 18, 2019 for an Art Event.

A copy of her request was presented to the Council for their review. The City could consider Crazy Days and Sinclair Lewis Days one event to allow for the closure within the existing guidelines.

The City Code states:

§ 96.066 ENCUMBERING PUBLIC WAYS.

No person shall encumber, block or otherwise obstruct any street, sidewalk or public alley within the city by the placement of themselves, another person or any other item (1985 Code, § 304.02) Penalty, see § 10.99.

§ 96.067 EXCEPTIONS.

The foregoing shall not apply to a maximum of 3 annual civic celebrations, 2 of which will be sponsored by the Sauk Centre Chamber of Commerce and will commonly be known as "Crazy Days," and 1 of which will be an event held during the celebration commonly known as "Sinclair Lewis Days" and 1 celebration to be held every fifth year commonly known as the "All School Reunion." The dates of the celebrations as established by the Sauk Centre Chamber of Commerce and the organization promoting Sinclair Lewis Days and the organization promoting the All School Reunion shall be submitted to the City Council for approval. (1985 Code, § 304.03) (Am. Ord. 687, passed 1-6-2010).

A motion was made by Council Member Thomas and was seconded by Council Member Kelly to table action on this item. A vote being recorded as follows: For: Council Members Thomas, Kelly, Johnson, Fuechtmann and Mayor Stone. Against: None. The motion passed.

- c. At the Council's February 20th meeting, Public Works Supervisor Ben Clink discussed a potential purchase of an updated equipment trailer for use by the Department.

The trailer currently being used is not the proper size or weight and does not have trailer brakes. The proposed trailer is a 20-foot, 14,000 lb., tilt bed with electric brakes.

Council Member Leach introduced Resolution No. 2019-15, Resolution Authorizing the Solicitation of Quotes for Equipment Trailer. The motion was seconded by Council Member Kelly. A vote being recorded as follows: For: Council Members Leach, Kelly, Thomas, Fuechtmann and Mayor Stone. Against: None. The motion passed.

- d. Ambulance Director Struffert is requesting Council approval to advertise for EMTs.

A motion was made by Council Member Thomas and was seconded by Council Member Fuechtmann to approve advertisement for EMT Candidates. A vote being recorded as follows: For: Council Members Thomas, Fuecthmann, Kelly, Leach and Mayor Stone. Against: None. The motion passed.

8. UNFINISHED BUSINESS

- a. The database is nearing completion of potential rental properties that could be affected by a newly proposed Rental Regulation Ordinance.

The Policy Committee will review the types of properties and recommend criteria to include in the Ordinance, as well as the Licensing Procedure.

- b. The Property Tax Committee at the House of Representatives heard the City’s sales tax proposal at their February 29th meeting. Representative Paul Anderson and City Administrator Willer testified and were present to answer questions.

The bill will potentially be included in an overall Property Tax Bill along with other requests with a vote in April or May.

On the Senate side, the bill was forwarded to its property tax Committee; however, a hearing date has not been set.

- c. Sauk Centre Township has provided the City with a Feasibility Report they had commissions for road and stormwater work in their Southview Addition which is the industrial area from Felling Trailers south to Ag Tech Industries.

At the same time, the City is looking at ways to work on its contribution to the stormwater issue by diverting some of the truck stop area to the west.

The City may want to consider meeting and reviewing each entities plans which could possibly become a joint venture.

9. NEW BUSINESS

- a. None.

10. CONSENT AGENDA

The Council considered the following Consent Agenda Items:

a. Schedule of Claims -	Unpaid Claims	\$58,234.80
	Paid Claims	<u>\$0.00</u>
	Total	<u>\$58,234.80</u>

- b. Resolution No. 2019-16, Resolution Accepting Contributions.

Men’s Card Playing Group	\$143.84	Senior Center
--------------------------	----------	---------------

A motion was made by Council Member Thomas and was seconded by Council Member Kelly to approve the Consent Agenda as presented. A vote being recorded as follows: For: Council Members Thomas, Kelly, Leach, Fuechtmann and Mayor Stone. Against: None. The motion passed.

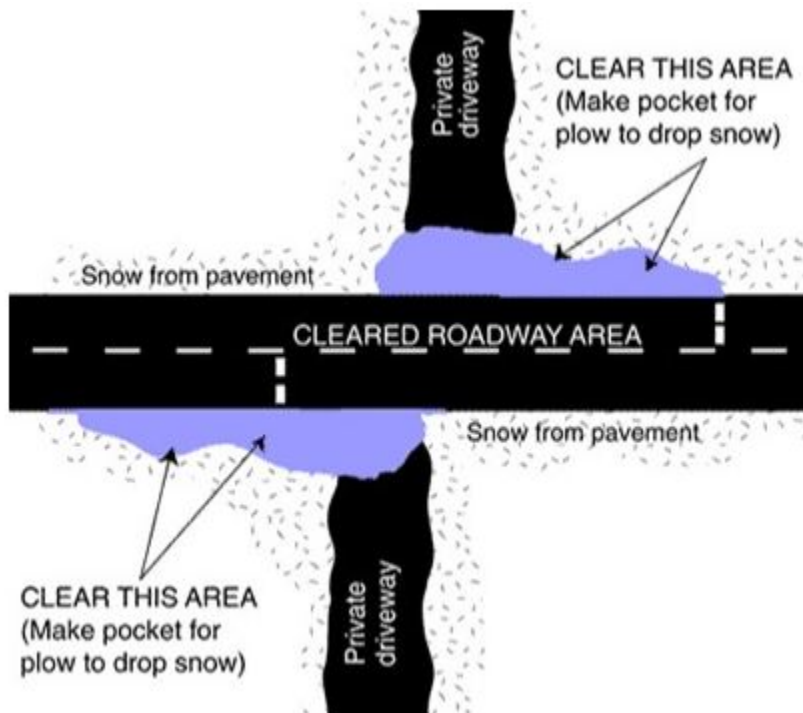
The Council thanked the Men’s Card Playing Group for their donation.

11. INFORMATIONAL ITEMS

a. The City crews are working to keep the roads open.

The City requests that citizens assist with keeping roads open by following recommended procedures.

- Don’t push snow onto the roadway.
- Put sidewalk snow onto your yard and not in the boulevard. This leaves more room for snow from the street.
- Clean around your mailbox and fire hydrant.
- To help minimize the snow ridge at the end of your driveway, put your snow to the left side of the driveway (when looking in) and make a “pocket” in the snow ridge on the right side. The snow that is moving along with the blade will drop in the pocket and not in your driveway.



b. Legislative Updates:

Laws:

- It is now a crime to misrepresent an animal as a service animal.
- Several changes to how a City could develop Organized Solid Waste Collection
- Changes to pension plans including increasing contribution rates for Police and Fire PERA Fund, and freezing COLA rates.

Bills:

- Accessing Federal Funding to help with Election Security. Minnesota is last state to implement legislation to access the funding.
 - Voting rights restoration for convicted felons.
 - Professional Services Contracting updates when using professionals to comment and work on projects where those costs may be passed on to an applicant
 - Relaxation of Interactive TV Requirements of Open Meeting Law
 - Data Breach Notification Bills
 - Paid Family Leave
 - New “Sick and Safe” time earning for anyone who works 80 hours in a year.
 - Infrastructure fees found to be outside the law in some instances.
 - General Authority for City Sales Tax Bills
 - Bill for Local Cost Share of Trunk Highway Projects
- c. Representative Paul Anderson and Senator Torrey Westrom will be conducting a series of Town Hall Meeting in the area on March 8, 2019.

- 9:15 a.m., Albany City Hall
- 10:30 a.m. Melrose City Hall
- 11:45 a.m. Sauk Centre City Hall
- 2:00 p.m. Glenwood Pizza Ranch

- d. The Planning Commission will continue is discussion on changing the City Code to allow Off Premise Advertising (Billboards) in the City.

Currently, the City allow signs to advertise for the business on the premise only. The request is for the City to allow signs to be used to advertise for businesses etc. that are not on the premise.

- e. Clifton Larson Allen will be at City Hall the week of March 11, 2019 conducting a review and audit of the City’s Financial Statements for 2018. During that time one or two of the Councilpersons will be asked to meet and discuss.

The Final Report will be presented to the City Council in April or May.

12. ADJOURN

A motion was made by Council Member Thomas and was seconded by Council Member Fuechtmann to adjourn the meeting. A vote being recorded as follows: For: Council Members Thomas, Fuechtmann, Leach, Kelly and Mayor Stone. Against: None. The motion passed.

With no further business to come before the Council, Mayor Stone adjourned the meeting at 7:00 p.m.

Respectfully submitted,

Mayor Warren Stone

City Administrator Vicki Willer