

**SAUK CENTRE CITY COUNCIL  
REGULAR MEETING  
WEDNESDAY, MARCH 5, 2014**

**1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE**

The Sauk Centre City Council met in a Regular Meeting on Wednesday, March 5, 2014 at 6:30 p.m. in the City Hall Council Chambers pursuant to due notice being given thereof. Present were Council Members Keith Johnson, Dave Thomas, Warren Stone and Mayor Kirckof. Also present were City Administrator Vicki Willer, Police Chief Bryon Friedrichs, City Planner Sarah Morton and Administrative Assistant Nicki Vogt. Mayor Kirckof presided thereat. Council Member Olson was absent.

**2. APPROVAL OF AGENDA**

A motion was made by Council Member Thomas and was seconded by Council Member Stone to approve the Agenda, with the removal of 7c and 7d. A vote being recorded as follows: For: Council Members Thomas, Stone, Johnson and Mayor Kirckof. Against: None. Absent: Council Member Olson. The motion passed.

**3. APPROVAL OF MINUTES**

A motion was made by Council Member Stone and was seconded by Council Member Thomas to approve the February 19, 2014 Regular Meeting Minutes as presented. A vote being recorded as follows: For: Council Members Stone, Thomas, Johnson and Mayor Kirckof. Against: None. Absent: Council Member Olson. The motion passed.

**4. PUBLIC OPEN FORUM (Comments Limited to 3 Minutes)**

None.

**5. PUBLIC HEARINGS**

None.

**6. REPORTS/PRESENTATIONS**

a. The EDA met on Wednesday, March 5<sup>th</sup> and discussed/reviewed the following:

- Reviewed the prior Small Cities Grant with Stearns HRA Representative Bob Swanburg. It was noted that there is a possibility to apply for another Small Cities Grant in 2015. It was also noted that HRA no longer administers these grants.
- Discussed future projects including grant application opportunities.
- Discussed holding a joint meeting with the Council to discuss potential real estate acquisition negotiation.

b. The Finance Committee met on Friday, February 28<sup>th</sup> and their discussion was centered around fund allocation for the Splash Pad project. See 7e.

**7. ACTION ITEMS**

a. A vacancy remains on the Planning Commission. The Planning Commission shall consist of five (5) members which are appointed by the City Council from among the

residents of Sauk Centre, one (1) will be appointed from the City Council and four (4) shall be residents of the City. The term of Marty Sunderman expired December 31, 2013. Sunderman has request to be considered for appointment for the remainder of 2014.

A motion was made by Council Member Johnson and was seconded by Council Member Stone to appoint Marty Sunderman to the Planning Commission for a one year term effective January 1, 2014 and expiring December 31, 2014. A vote being recorded as follows: For: Council Members Johnson, Stone, Thomas and Mayor Kirckof. Against: None. Absent: Council Member Olson. The motion passed.

- b. The Stearns County Board has recommended the sale of a tax forfeited property located within the corporate limits of Sauk Centre. The property is located at 535 Birch Street South.

A motion was made by Council Member Thomas and was seconded by Council Member Stone to approve the sale of the tax forfeited property. A vote being recorded as follows: For: Council Members Thomas, Stone, Johnson and Mayor Kirckof. Against: None. Absent: Council Member Olson. The motion passed.

This sale approval will be forwarded to the State of MN for their approval and then offered at an upcoming public auction.

- c. Removed from agenda.
- d. Removed from agenda.
- e. The Park Board has been working with its Committee on the development of the Multi-Purpose Park. The process is now to the point where the City Council should consider making a more formal fund allocation. This formality will then be able to be used as official City “match” for grant applications and will also allow the Park Board to continue moving forward with the plan.

The Finance Committee met on Friday, February 28<sup>th</sup> and discussed funding options.

The Committee recommends that the Park Board take the lead on the development of the supporting elements in the Multi-Purpose Park outside of the Splash Pad. These items include irrigation, trail, trees, shelter, etc. which are to be funded through allocation of the Park Dedication Fund and campground profits, with potential of funding from other sources at the Council’s discretion.

The Splash Pad Committee will continue with its fundraising campaign for the splash pad component with the Council proposing to match dollar for dollar, up to \$50,000.

Each element of the park would come to the Council for their approval prior to development.

A motion was made by Council Member Thomas and was seconded by Council Member Johnson to approve funding allocations for the Multi-Purpose Park improvements through a combination of Park Dedication funds and campground profits for supporting elements of the park and also to approve a dollar for dollar match up to \$50,000 for the splash pad component. A vote being recorded as follows: For: Council Members Thomas, Johnson, Stone and Mayor Kirckof. Against: None. Absent: Council Member Olson. The motion passed.

**8. UNFINISHED BUSINESS**

None.

**9. NEW BUSINESS**

None.

**10. CONSENT AGENDA**

The Council to consider the following Consent Agenda Items:

a. Schedule of Claims -	Unpaid Claims	\$91,045.85
	Paid Claims	<u>\$1,530.19</u>
	Total	<u>\$92,576.04</u>

b. Resolution No. 2014-08, Resolution Accepting Contribution. The contributions are as follows:

The Men’s Card Playing Group	\$213.21	Senior Center
Anonymous Donor	\$45.00	Ambulance

c. Request from Lori Rahn, DBA Palace Bar & Grill for a Temporary Extension of Premise Permit for a dance on June 14, 2014.

A motion was made by Council Member Stone and was seconded by Council Member Thomas to approve the Consent Agenda as presented. A vote being recorded as follows: For: Council Members Stone, Thomas, Johnson and Mayor Kirckof. Against: None. Absent: Council Member Olson. The motion passed.

**11. INFORMATIONAL ITEMS**

- a. Annual Bridge Inspection for Hoboken Creek Bridge over Hickman Drive.
- b. Final Tax Rate for 2014. The City’s rate was further reduced due to the decertification of Tax Increment Financing District 1-5. This is a 1.7% reduction in the City share of property taxes from the proposed final budget and a 3.3% reduction in the City share from 2013.

**12. ADJOURNMENT**

A motion was made by Council Member Stone and was seconded by Council Member Johnson to adjourn the meeting. A vote being recorded as follows: For: Council Members Stone, Johnson, Thomas and Mayor Kirckof. Against: None. Absent: Council Member Olson. The motion passed.

With no further business to come before the Council, Mayor Kirckof adjourned the meeting at 6:50 p.m.

Respectfully submitted,

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Mayor Brad Kirckof

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City Administrator Vicki Willer