

**SAUK CENTRE CITY COUNCIL
REGULAR MEETING
WEDNESDAY, MARCH 4, 2009 – 6:50 P.M.**

1. CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE

The Sauk Centre City Council met in a Regular Meeting on Wednesday, March 4, 2009 at 6:50 p.m. in the City Hall Council Chambers pursuant to due notice being given thereof. Present were Mayor Brad Kirckof, Council Members David Thomas, Keith Johnson and Al Coenen. Also present were City Administrator Vicki Willer, City Planner Sarah Morton, Public Works Director Butch Wessel, City Engineer Yapp of Bonestroo and Administrative Assistant Nicki Vogt. Mayor Kirckof presided thereat. Council Member Stone was absent.

2. APPROVAL OF AGENDA

A motion was made by Thomas and was seconded by Johnson to approve the agenda with additions. A vote being recorded as follows: For: Council Members Thomas, Johnson, Coenen and Mayor Kirckof. Against: None. Absent: Stone. The motion passed.

3. APPROVAL OF MINUTES

The Council's February 18, 2009 Regular Meeting Minutes were approved as presented.

4. PUBLIC OPEN FORUM

None.

5. PUBLIC HEARINGS

None.

6. REPORTS/PRESENTATIONS

- a. The Park Board met at their regular meeting on March 3, 2009 with all members present.

Little League Baseball Association representatives Bryan Zollman and Mike Bick approached the Board with a proposal to lease the Jaycee Park for 2009. After much discussion, the Park Board recommended that staff draft a Lease outlining responsibilities, duties, fees, etc. to be presented to the Council for adoption at a future meeting.

It was the general consent of the Council to have staff conduct research on how much the City generates from rentals of this park, cost savings of not maintaining this park, etc.

The Morning View Park trail and park upgrades were tabled until a site visit can be made.

A community member addressed the Board regarding the possibility of establishing a dog park in the City. He will be forming a Dog Park Association who will survey the community to see if there is a need for this park, determine a site to be approved by the City and also to find funding resources. It was the general consent of the Park Board that this gentleman provide them with more information and/or a proposal/petition for an upcoming meeting.

The campground extension was discussed and the Board directed staff to research costs of expansion, potential revenue, lot sizes, etc. This item will be brought back to the Board at a future meeting for more discussion.

Park Board Member Quistorff noted that he would like to conduct a fundraising event on behalf of the Park Board with proceeds to go to the City. This event would be a bean bag tournament to be held at the Arena on May 2nd. He has spoken with a local bar owner who has stated that they would be interested in selling food/liquor for this event. Mr. Quistorff also requested that the Arena rental fee be waived for this event. He will conduct more research and request approval at a future meeting.

b. The annual Fire Service Meeting was held on February 24, 2009 at which time cities and townships that we provide service to were presented with the changes to their contract. They also discussed the following:

- Fire Department activity report
- Call history and market values
- Current financial data
- 2009 service area assessment worksheet

City Administrator Willer stated that generally, everyone was pleased with their contracts.

7. ACTION ITEMS

a. The Ladies Night Out Committee is requesting to have Gerard's Dining and Banquet utilize their on sale liquor license at Ladies Night Out at the Civic Arena on April 16, 2009.

A motion was made by Council Member Johnson and was seconded by Council Member Thomas to approve the temporary off premise one day on sale intoxicating liquor license to Gerard's Dining and Banquet for Ladies Night Out which is being held at the Civic Arena on April 16, 2009. A vote being recorded as follows: For: Council Members Johnson, Thomas and Coenen. Against: None. Absent: Council Member Stone. Abstain: Mayor Kirckof (Reason: Personal). The motion passed.

- b. Due to recent changes to legislation regarding the keeping of dangerous dogs, amendments were necessary to the City's Animal Control Ordinance. In addition to the amendments necessary to comply with the State law, some provisions of the existing Ordinance were reviewed for amendment. These areas included timelines for impoundment, fee structure, dog nuisances including kennel placement, barking dogs, dogs running at large and penalties for failure to clean litter (feces) from private and public property.

The Policy and Planning Committee along with the City Attorney have reviewed the proposed Ordinance and recommend its adoption.

A motion was made by Council Member Coenen and was seconded by Council Member Thomas to adopt Ordinance No. 677, An Ordinance Amending City Code Section 93 Pertaining to Animals. A vote being recorded as follows: For: Council Members Coenen, Thomas, Johnson and Mayor Kirckof. Against: None. Absent: Council Member Stone. The motion passed.

- c. Staff has been informed that Tim Proell will be retiring from the Fire Department after 26 years of service and Mark Tomsche has submitted his resignation from the Fire Department after 8 years of service.

A motion was made by Council Member Johnson and was seconded by Council Member Thomas to accept the resignation/retirement of Mark Tomsche and Tim Proell from the Fire Department. A vote being recorded as follows: Council Members Johnson, Thomas, Coenen and Mayor Kirckof. Against: None. Absent: Council Member Stone. The motion passed.

Mayor Kirckof thanked both men for their years of service on the Fire Department and said they will be missed.

- d. Keith Polipnick has submitted a letter of resignation from the Ambulance Department effective March 5, 2009.

A motion was made by Council Member Thomas and was seconded by Council Member Johnson to accept the resignation of Keith Polipnick from the Ambulance Department. A vote being recorded as follows: For: Council Members Thomas, Johnson, Coenen and Mayor Kirckof. Against: None. Absent: Council Member Stone. The motion passed.

Mayor Kirckof thanked Keith Polipnick for his service to the Ambulance Department.

8. UNFINISHED BUSINESS

- a. City Administrator/Clerk Willer has been with the City for three years as of February 21, 2009. Mayor Kirckof will conduct a performance review on Ms.

Willer and will make a recommendation at the Council's March 18, 2009 meeting.

- b. City Administrator Willer stated that the State of Minnesota's budget is forecasted at a \$6.8 billion deficit leaving the League of MN Cities to forecast no additional cuts. The State's final budget should be released later this month. The City's budget has been provided to department heads which will again be discussed with the Finance Committee and will come to the Council in April for adoption.

9. NEW BUSINESS

None.

10. CONSENT AGENDA

The Council then considered the following consent agenda:

- a. Schedule of Claims – Total of unpaid claims \$27,033.01 and paid claims of \$5,733.88 for a total of \$32,766.89.
- b. Resolution No. 2009-12, Resolution Accepting Contributions. The contribution totaled \$318 from the Men's Card Playing Group to be used towards the Senior Center and \$50.00 from Robin Wensman to be used for the Ambulance Department.

A motion was made by Council Member Thomas and was seconded by Council Member Johnson to approve the Consent Agenda. A vote being recorded as follows: For: Council Members Thomas, Johnson, Coenen and Mayor Kirckof. Against: None. Absent: Council Member Stone. The motion passed.

11. INFORMATIONAL ITEMS

- a. City Administrator Willer and Mayor Kirckof have executed a Lease Agreement for use of the Civic Arena on April 16, 2009 with the Sauk Centre Herald for Ladies Night Out.
- b. Correspondence was received from Stearns County regarding the annual bridge inspection that was carried out in late fall/early winter 2009. No deficiencies were found.
- c. Auditor's have been at City Hall conducting the audit since Monday, March 2, 2009.
- d. The Census Bureau has conducted four days of testing in City Hall since the beginning of 2009. They have also booked the Council Chambers for a week in April for training purposes.
- e. Fairway Pines has submitted their 2009 Minnesota Business Assistance Form.

- f. Sauk Centre Economic Development has signed a Subordination Agreement for a subsequent Lien from the Palmer House to the Central MN Federal Credit Union in the amount of \$270,000.
- g. Stearns County is establishing a new policy effective immediately for any training held in 2009. Listed below are the Council Members that need to recertify and when:
- Al Coenen – December 1, 2009
 - Dave Thomas – December 1, 2010
 - Keith Johnson – December 1, 2010
 - Warren Stone – December 1, 2010
- h. City Administrator Willer wanted to remind the Council that the John Deere show will be held at the Arena on March 17 and 18. The Jose Cole Circus will be held March 23rd.

12. ADJOURNMENT

A motion was made by Council Member Thomas and was seconded by Council Member Johnson to adjourn the meeting. A vote being recorded as follows: For: Council Members Thomas, Johnson, Coenen and Mayor Kirckof. Against: None. Absent: Council Member Stone. The motion passed.

With no further business to come before the Council, Mayor Kirckof adjourned the meeting at 7:18 p.m.

Respectfully Submitted,

Mayor Brad A. Kirckof

City Administrator Vicki M. Willer