

**SAUK CENTRE CITY COUNCIL
REGULAR MEETING
WEDNESDAY, MARCH 2, 2022**

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

The Sauk Centre City Council met in a Regular Meeting on Wednesday, March 2, 2022 at 6:30 p.m. due notice being given thereof. Present were Mayor Warren Stone, Council Members Diane Kelly, Joe Fuechtmann, Shalon Wilber and Heidi Leach. Also present were Engineers Keith Yapp and Chuck Boser, Police Chief Bryon Friedrichs, City Administrator Vicki Willer, Public Works Supervisor Ben Clink and City Planner Sarah Morton. Mayor Stone presided thereat.

2. APPROVAL OF AGENDA

A motion was made by Council Member Wilber and was seconded by Council Member Kelly to approve the agenda with the addition of 7g. A vote being recorded as follows: For: Council Members Wilber, Kelly, Leach, Fuechtmann, and Mayor Stone. Against: None. The motion passed.

3. APPROVAL OF MINUTES

A motion was made by Council Member Kelly and was seconded by Council Member Leach to approve the February 16, 2022 Regular Meeting Minutes as presented. A vote being recorded as follows: For: Council Members Kelly, Leach, Fuechtmann and Mayor Stone. Against: None. Abstain: Council Member Wilber. The motion passed.

4. PUBLIC OPEN FORUM (Comments Limited to 3 Minutes)

Dana Boschee – 519 Elm St. S. Mr. Boschee stated that in April 2020 as the city was preparing for the road reconstruct project, he and his wife requested that they not have sewer connection at their property located at 518 Elm St. At that time, they were told that there would be no exceptions to installing a stub on a City property. On February 2, 2022 the Council reviewed a similar request that a property owner on a current Second Street Project be exempt from installing sewer connections. Their request was granted. Boschee noted that neither his property, nor the property on second street have plumbing facilities. Boschee did not ask the Council to revisit the February motion, however, he did ask that the Council move forward making consistent and uniform decisions in matters. Boschee then requested that the Council retroactively give the Boschee's the same opportunity that was granted to the property on Second Street, and exempt them from the \$1,122.98.

Elizabeth Templin – 315 Sinclair Lewis Avenue. Ms. Templin stated she was present to discuss Ordinance No. 809. She stated there is no place for parking on their property, and requiring her to park in the parking lot across the street, or several blocks away would be a hardship. She also expressed frustration that the Ordinance is no parking year-round. She asked the Council consider alternative options.

Keith Clark – 207 Sinclair Lewis Avenue. Mr. Clark stated he is in opposition to Ordinance No. 809.

5. PUBLIC HEARINGS

None.

6. REPORTS/PRESENTATIONS

- a. The Park Board met on Tuesday, March 1, 2022 and discussed the following:
- Set up Committee to review playground equipment for Hickman Park
 - Appointed Barry Johnson to committee to review/negotiate Arena ice rental contracts, along with City Administrator Willer, Council Member, etc.
 - Recommend Council proceed with purchase of Flo Dock – see 7f
 - Reviewed potential purchase of a camper cabin
 - Reviewed security camera options for Challenge Park
- b. The EDA met on Wednesday, March 2, 2022 and discussed the following:
- Met with the owner of the Old Course regarding a potential project
 - Received update from interpretive center hotel developer
 - Recommended Council purchase of residential development property – see 7e

7. ACTION ITEMS

- a. **Senior Center Board – 1 Member to be appointed for a 3 year term.** According to the City Code Section 32.03, the Senior Center Board shall consist of 5 to 15 members. Two-thirds of the members shall be citizens of the City and one-third shall be residents of the greater Sauk Centre area. Currently, there are 6 members on the board plus a Council Representative and staff member. The Code states that the Board may be expanded to fifteen members at any time. The following submitted a nomination:

Myrna Bowman

A motion was made by Council Member Fuechtmann and was seconded by Council Member Kelly to appoint Myrna Bowman to the Senior Center Board for a three year terms effective March 2, 2022, and expiring December 31, 2024. A vote being recorded as follows: For: Council Members Fuechtmann, Kelly, Leach, Wilber, and Mayor Stone. Against: None. The motion passed.

- b. **Park Board – 1 position vacant to be appointed for a 2-year term.** According to City Code Section 37.21, the Park Board shall consist of five members, appointed by the council for two-year terms. The term of Logan Gruber has expired December 31, 2021. The following submitted a nomination:

John Vornbrock

A motion was made by Council Member Wilber and was seconded by Council Member Kelly to appoint John Vornbrock to the Park Board for a two year term effective March 2, 2022, and expiring December 31, 2023. A vote being recorded as follows: For: Council

Members Wilber, Kelly, Leach, Fuechtmann, and Mayor Stone. Against: None. The motion passed.

- c. Bids were opened for the 2022 Capital Improvement Project (2nd Street Plus) on Thursday, February 24, 2022 at 11:00 a.m. Five bids were received as follows:

Bidder	Amount
C&L Excavating, Inc.	\$6,495,562.69
Central Specialties, Inc.	\$6,879,993.55
Crow River Construction	\$7,790,595.50
Kuechle Underground, Inc.	\$7,237,995.02
Northdale Construction Company, Inc.	\$7,072,669.83

It was noted that bids came in higher than estimated due to a volatile economy, and it was estimated that prices may continue to rise.

The Finance Committee met on Wednesday, March 2, 2022 and reviewed the bids and provided the following options:

Project Breakdown		Project Cost	Feasibility Estimated Project Cost	Option 1 - (Full Project) Project Cost	Option 2 (West of Oak St) Project Cost
O p t i o n 1	RV Dump Station	\$23,947	\$1,354,392	\$1,241,311	\$1,241,311
	Boat Landing Parking Lot	\$42,324	\$1,606,184	\$2,031,581	\$1,795,672
	Truck Stop Storm Sewer	\$453,738	\$2,621,245	\$3,110,405	\$2,576,307
	Reclamation Area	\$1,241,311	\$1,601,211	\$2,085,885	\$1,751,212
	West of Oak Street	\$2,971,369	-	\$453,738	\$453,738
	PUC Sanitary	\$857,233	\$5,828,639	\$7,681,610	\$6,576,929
	PUC Water	\$846,481			
	2nd Street between Oak & Main Streets	\$128,987			
	PUC Sanitary	\$53,311			
	PUC Water	\$42,566			
	East of Main Street	\$779,403			
	PUC Sanitary	\$120,705			
	PUC Water	\$126,058			

Notes: Top 3 items in Project Breakdown are a la carte

In addition, bond counsel is updating the financing plan due to costs and interest rate change projections.

A motion was made by Council Member Kelly and was seconded by Council Member Leach to approve Resolution No. 2022-19, Resolution Accepting Bid for 2022 Street and Utility Construction Project, with potential amendments. A vote being recorded as follows: For: Council Members Kelly, Leach, Fuechtmann, Wilber, and Mayor Stone. Against: None. The motion passed.

It was general consent to go with one year plan, Option 2 less the Truck Stop sewer, and reduce reclamation to Park Road/Hickman only.

- d. The City received 2 applications for Temporary Street Closures from Pam Borgmann representing the 510 Art Lab for a Chalk in Sauk Festival event. The Art Lab is requesting the closures Sinclair Lewis Avenue to Oak Street from Noon on Friday, June 24, 2022 until 5:00 p.m. on Sunday, June 26, 2022, and 6:00 a.m. Saturday to 5:00 p.m. Sunday to close the north side of Oak Street to Second Street.

The closures were amended from the prior meeting. This will allow for traffic on SLA to detour on Oak rather than Elm. Instead of closing Oak by City Hall, the request is to allow food trucks to use part of the parking lot at Oak and SLA.

- Closing Sinclair Lewis Avenue from Main Street to Oak Street & Sinclair Lewis Avenue intersection. (Requires City & County Approvals)
- Closing Oak Street S. from the 2nd Street S. to Sinclair Lewis Avenue and use of Parking Lot at Oak and SLA. (Requires City Approval Only)

There will be food vendors, professional artists, areas for children/amateurs, etc.

A motion was made by Council Member Wilber and was seconded by Council Member Fuechtmann to approve the requested road closures. A vote being recorded as follows: For: Council Members Wilber, Fuechtmann, Leach, Kelly, and Mayor Stone. Against: None. The motion passed.

- e. Due to the lack of residential building lots in the City the EDA has been working to purchase approximately 45 acres to develop into single family or two-family homes. With the commitment of donated funds for part of the purchase, they are now ready to proceed. They have secured an Agreement through the execution of a Letter of Intent that was approved by the City Council at its meeting on February 16.

The property is known as the John Meyer property located between Fairy Lake Road and Hickman Drive.

The intent is for the City to plat the property and install a roadway and utilities. This would be built in phases with the first final plat to be completed in 2022 with utilities and roadway planned for 2023. The City would begin selling lots in the Fall of 2022.

Full details of the Purchase Agreement are available for review and have been reviewed by the Finance Committee.

A motion was made by Council Member Kelly and was seconded by Council Member Fuechtmann to approve Resolution No. 2022-20, Resolution Authorizing Execution of Documents. A vote being recorded as follows: For: Council Members Kelly, Fuechtmann, Leach, Wilber, and Mayor Stone. Against: None. The motion passed.

- f. At the February 2, 2022 City Council meeting the Council approved soliciting bids for the purchase of two new dock extensions for the Day Use Dock.

Requests were sent to companies known to supply docks, and was also advertised and posted on the City Website. The Closing was set for March 1, 2022 at 11:00 a.m.

The following bids were received:

Floe Dock \$6,195.00

The bid was presented to the Park Board on March 1, 2022 at 5:00 p.m., and their recommendation was Council approval of a resolution for purchase from Floe Dock at an approximate price of \$6,195.00.

A motion was made by Council Member Leach and was seconded by Council Member Kelly to approve Resolution No. 2022-21, Resolution Accepting Quote for Day Use Dock. A vote being recorded as follows: For: Council Members Leach, Kelly, Fuechtmann, Wilber, and Mayor Stone. Against: none. The motion passed.

- g. The Council was presented with Resolution No. 2022-23 Approving Gambling Premises Permit for the Melrose Lions. The site is for South Meats North BBQ located at the former JT's Bar & Grill at 322 12th St. S. The permit is for a 10 month period from March 2, 2022 through December 31, 2022 which renews every year in January.

A motion was made by Council Member Wilber and was seconded by Council Member Fuechtmann to approve Resolution No. 2022-23, Resolution Approving Gambling Premise Permit for the Melrose Lions. A vote being recorded as follows: For: Council Members Wilber, Fuechtmann, Leach, Kelly, and Mayor Stone. Against: None. The motion passed.

8. UNFINISHED BUSINESS

- a. Outstanding Quotes – Crackfilling – Bids to be opened on Monday, March 14
- b. Outstanding Quotes – Sealcoating – Bids to be opened on Monday, March 14
- c. Outstanding Quotes – Conservation Park Upgrades – Bids Tuesday, March 22
- d. Big Sauk Lake Association Proposal to Spray Curly leaf Pondweed – 2022

BSLA met on February 26, 2022 to discuss the 2022 proposal. Diane Kelly reported that they want to keep the center area of the lake open for navigation.

9. NEW BUSINESS

- a. On January 19, 2022 the City Council adopted Ordinance 809 which extended the 2-7 Overnight Parking Restrictions on Sinclair Lewis Avenue. The Ordinance extended the restrictions from Pine St. to East Street and from Oak to Willow.

The Ordinance was published and posted on the City Website and letters were also sent to affected property owners. City staff has received comments from three affected owners, one of which does not have a driveway and only parks on the street.

In addition, it is understood that the Council members have also received comments and concerns. At the time that the Council adopted this Ordinance the overnight winter parking restriction had not been passed. Since that has since happened, the Council may want to revisit whether the extension of the Sinclair Lewis Avenue 2-7 Zone through the residential area is necessary.

A motion was made by Council Member Wilber and was seconded by Council Member Kelly repealing Ordinance No. 809. A vote being recorded as follows: For: Council Members Wilber, Kelly, Leach, Fuechtmann, and Mayor Stone. Against: None. The motion passed.

10. CONSENT AGENDA

The Council considered the following Consent Agenda Items:

a.	Schedule of Claims -	Unpaid Claims	\$256,365.70
		Paid Claims	<u>\$165.00</u>
		Total	<u>\$256,530.70</u>

b. Resolution No. 2022-22, Resolution Accepting Contributions.

Men’s Card Playing Group	\$146.95	Senior Center
MN National Bank	\$300.00	Police Dept. (DARE)
Sauk Centre CVB	\$200.00	Fire Dept.
Steven Beuning in Memory of Jerry Beuning	\$100.00	Fire Dept.
Scott & Lindsay Beuning in Memory of J. Beuning	\$100.00	Fire Dept.
Roger Beuning in Memory of Jerry Beuning	\$100.00	Fire Dept.
Eric Beuning in Memory of Jerry Beuning	\$100.00	Fire Dept.
Patton Schad Funeral Home	\$50.00	Fire Dept.
Coborn’s Inc.	\$320.00	Amb. Dept.

A motion was made by Council Member Leach and was seconded by Council Member Kelly to approve the Consent Agenda as presented. A vote being recorded as follows: For: Council Members Leach, Kelly, Wilber, Fuechtmann, and Mayor Stone. Against: None. The motion passed.

The Council thanked the Men’s Card Playing Group, MN National Bank, Steven Beuning, Scott & Lindsay Beuning, Roger Beuning, Eric Beuning, Patton Schad Funeral Home and Coborn’s Inc. for their donations.

11. INFORMATIONAL ITEMS

None.

12. ADJOURNMENT

A motion was made by Council Member Wilber and was seconded by Council Member Fuechtmann to adjourn the meeting. A vote being recorded as follows: For: Council Members Wilber, Fuechtmann, Leach, Kelly, and Mayor Stone. Against: None. The motion passed.

With no further business to come before the Council, Mayor Stone adjourned the meeting.

Respectfully submitted,

Mayor Warren Stone

City Administrator Vicki Willer