

**SAUK CENTRE CITY COUNCIL  
REGULAR MEETING  
WEDNESDAY, FEBRUARY 20, 2013**

**1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE**

The Sauk Centre City Council met in a Regular Meeting on Wednesday, February 20, 2013 at 6:30 p.m. in the City Hall Council Chambers pursuant to due notice being given thereof. Present were Council Members Keith Johnson, Warren Stone, Mike Olson, Dave Thomas and Mayor Kirckof. Also present were City Administrator Vicki Willer, City Planner Sarah Morton, Police Chief Bryon Friedrichs and Administrative Assistant Nicki Vogt. Mayor Kirckof presided thereat.

**2. APPROVAL OF AGENDA**

A motion was made by Council Member Thomas and was seconded by Council Member Johnson to approve the agenda as presented. A vote being recorded as follows: For: Council Members Thomas, Johnson, Stone, Olson and Mayor Kirckof. Against: None. The motion passed.

**3. APPROVAL OF MINUTES**

The January 30, 2013 Special Meeting Minutes and the February 6, 2013 Regular Meeting Minutes were approved as presented.

**4. PUBLIC OPEN FORUM (Comments Limited to 3 Minutes)**

None.

**5. PUBLIC HEARINGS**

None.

**6. REPORTS/PRESENTATIONS**

- a. Police Chief Friedrichs presented the January 2013 report, stating that there were 268 ICR's and 235 Verbal Warnings for a total of 503.
- b. Dawn Shay, Great River Regional/Bryant Library Branch Manager, provide the Council with a letter summarizing 2012 activities at the Library.

The Council commended Dawn for her work at the library.

- c. The Policy Committee (Thomas and Olson) met on February 19<sup>th</sup> and reviewed the following:
  - Board/Commission pay – no recommendation
  - Technology Policy as it pertains to Social Media – no recommendation
  - Liquor Club Fees – will address during Fee Schedule discussions
  - Snow Removal Policy
  - Stormwater Pond Maintenance Policy – develop timeline, inventory, etc.

**7. ACTION ITEMS**

- a. An application was submitted by Ronald Winters of Isaac’s North Star, Inc. to sell cigarettes, effective March 1, 2013. He has submitted the appropriate paperwork.

A motion was made by Council Member Johnson and was seconded by Council Member Stone to approve the Cigarette License for Ronald Winters of Isaac’s North Star, Inc. A vote being recorded as follows: For: Council Members Johnson, Stone, Olson, Thomas and Mayor Kirckof. Against: None. The motion passed.

- b. At the February 6, 2013 City Council Meeting, the Council voted on an amended fee for the Stormwater Utility. The vote was to amend the rate for the second tier charge from \$2.50/unit to \$1.00/unit. The second tier charge is the per unit fee for all units over ten on a parcel.

*(D) Each developed single-family residential parcel shall pay one REU at \$4.00. Each multi-family or commercially developed property shall pay a rate of \$4.00 per REU for the first ten REUs and then ~~\$2.50~~ \$1.00 for each subsequent REU on a parcel of land. This rate may be amended from time to time by the City Council.*

This fee adjustment was presented to the Council in Ordinance format to formally adopt.

A motion was made by Council Member Thomas and was seconded by Council Member Johnson to approve Ordinance No. 736, Amending City Code Section 53.04 Modifying the Stormwater Utility Fee. A vote being recorded as follows: For: Council Members Thomas, Johnson, Stone and Mayor Kirckof. Against: Council Member Olson. The motion passed.

**8. UNFINISHED BUSINESS**

None.

**9. NEW BUSINESS**

None.

**10. CONSENT AGENDA**

The Council considered the following Consent Agenda Items:

a. Schedule of Claims - Unpaid Claims		\$226,571.14
	Paid Claims	\$0.00
	Total	\$226,581.14

b. January Checks	#1764E-1785E	\$1,304,277.74
	#033547-#033615	
	2 Payroll ACH	

- c. Resolution No. 2013-12, Resolution Accepting Contributions. The contribution totaled \$1,000 from Community Connections of Sauk Centre to be used for the Ambulance Department.

A motion was made by Council Member Stone and was seconded by Council Member Thomas to approve the Consent Agenda as presented. A vote being recorded as follows: For: Council Members Stone, Thomas, Johnson, Olson and Mayor Kirckof. Against: None. The motion passed.

**11. INFORMATIONAL ITEMS**

- a. Notice of Board of Equalization Meeting on Monday, May 6, 2013 at 1:00 p.m.
- b. Fire Service Meeting on February 26, 2013 at 7:30 p.m.
- c. Hazardous Waste Collection on June 15, 2013 from 9:00 a.m. to 1:00 p.m.
- d. Waterfest in Sinclair Lewis Park on May 16, 2013 from 9:00 a.m. to 1:45 p.m.

**12. ADJOURNMENT**

A motion was made by Council Member Olson and was seconded by Council Member Johnson to adjourn the meeting. A vote being recorded as follows: For: Council Members Olson, Johnson, Stone, Thomas and Mayor Kirckof. Against: None. The motion passed.

With no further business to come before the Council, Mayor Kirckof adjourned the meeting at 6:45 p.m.

Respectfully submitted,

---

Mayor Brad Kirckof

---

City Administrator Vicki Willer