

**SAUK CENTRE CITY COUNCIL
REGULAR MEETING
WEDNESDAY, FEBRUARY 2, 2022**

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

The Sauk Centre City Council met in a Regular Meeting on Wednesday, February 2, 2022 at 6:30 p.m. due notice being given thereof. Present were Mayor Warren Stone, Council Members Diane Kelly, Joe Fuechtmann, Heidi Leach and Shalon Wilber. Also present were Engineers Keith Yapp and Chuck Boser, Police Chief Bryon Friedrichs, City Administrator Vicki Willer, Public Works Supervisor Ben Clink and City Planner Sarah Morton. Mayor Stone presided thereat.

2. APPROVAL OF AGENDA

A motion was made by Council Member Fuechtmann and was seconded by Council Member Kelly to approve the agenda as presented. A vote being recorded as follows: For: Council Members Fuechtmann, Kelly, Leach, Wilber and Mayor Stone. Against: None. The motion passed.

3. APPROVAL OF MINUTES

A motion was made by Council Member Wilber and was seconded by Council Member Fuechtmann to approve the January 19, 2022 Regular Meeting Minutes. A vote being recorded as follows: For: Council Members Wilber, Fuechtmann, Kelly and Mayor Stone. Against: None. Abstain: Council Member Leach. The motion passed.

4. PUBLIC OPEN FORUM (Comments Limited to 3 Minutes)

Bill Friedrichs – Friedrichs Tire & Oil. Mr. Friedrichs expressed his following concerns regarding the 2nd Street Project as they are a commercial/business property:

- Concerned about narrowing of the road which will prohibit their product to be delivered to their facility.
- They have no use for water and septic stubs into their cold storage buildings and do not want them. They feel that should be eliminated from the project.

5. PUBLIC HEARINGS

None.

6. REPORTS/PRESENTATIONS

a. The EDA met on February 2, 2022 and discussed the following potential real-estate transactions:

1. Sale of second lot in South Industrial Park
2. Potential purchase of property to develop into housing development

b. City Engineer Chuck Boser presented the 2022 Public Improvement Project as follows:

- Project Areas including Full Reconstruct Area and Reclamation Area
- General goals realized with Reclamation:
 - Replacement of aging roadway

- Lost flexibility
 - Transverse & reflective cracking
 - Cracks extend into aggregate road base
 - No rutting. Well drained road base.
 - Spot curb replacement. Broken curb.
- General goals realized with full-reconstruct
 - Water main – replacement of aging water pipe. Original pipe 1960's, cast iron, 4"-6" size. New 6"-8" size. Increased capacity and fire flows
 - Sanitary sewer – Replacement of aging original clay pipe older than WM. PUC needs to jet and rod pipes for tree root issues early.
 - Storm sewer – Fix flooding issues at 2nd and Birch Street intersection. New system extended to effectively drain areas like LP in Cedar St. New system designed for 10 year rain event (3.99"). Pond sized for 100 year rain event (6.43"). Improve runoff quality to Sauk Lake and Sauk River.
 - Streets – Replacement of aging roadway. Extend and connect pedestrian routes.
- Project phasing – 2022 and 2023 construction areas
- PUC replacing water and sanitary utilities
- Hydrology study areas
- Storm water hydro-CAD models – east of main street
- Storm water hydro-CAD models – west of main street
- 2nd Street wet pond
- Sediment control structure
- Truckers Inn & Truck Stop storm improvements
- Boat landing and RV dump site
- Hickman Drive and Park Road intersection and trail review
- Other pedestrian route improvements
- Street width review
 - 32' wide (f/c to f/c): Cedar and Pacific Streets
 - 36' wide (f/c to f/c): Willow, Walnut, Maple, Elm, all reclamation streets, and 2nd Street (except for downtown)
- New Pacific Street parking
- 2nd Street downtown street parking options (west side of Main Street, east side of Main Street)
- Estimate of probable project costs:
 - Feasibility Report project cost - \$5,282,650.00
 - Current estimated total project cost - \$6,880,000.00

See 7a.

7. ACTION ITEMS

- a. See 6b.

A motion was made by Council Member Kelly and was seconded by Mayor Stone to approve Resolution 2022-12, Resolution Approving Plans and Advertising for Bids for the 2022 Improvement Project, with the following changes:

- Removal of the sidewalk on the north side from Oak St. to Main Street area by Friedrichs Tire & Oil
- Widening road to existing width
- Removal of water/sewer stubs for Friedrichs Tire & Oil warehouse

A vote being recorded as follows: For: Council Member Kelly, Mayor Stone, Council Members Leach, Fuechtmann and Wilber. The motion passed.

- b. The Operations Committee met as directed to review and recommend potential updates to the City’s Winter Parking Regulations. Currently the City does not restrict parking on the streets in the winter months except during a declared snow emergency. The one exception is the downtown district where no parking is allowed from 2:00 a.m. to 7:00 year-round.

The issue at hand is with the volume of cars on the street that seldom move snow removal has become increasingly difficult.

The Committee reviewed three options:

1. Convert to no on street parking from November to April.
2. Convert to Calendar Parking (Odd/Even) November to April
3. Call additional Snow Emergencies

After much discussion, the members recommended that the City amend its City Code by adding Calendar Parking. Snow Emergency criteria to remain in the Code as an option for snow removal during large events.

In addition, the Committee recommended that the No Parking 2:00 a.m. to 7:00 a.m. parking zone be extended on Sinclair Lewis Avenue from Willow to East Street. (formerly Oak Street to Pine Street) which was approved. The balance of the Ordinance was not approved.

Since the meeting a fourth option was raised by the Police Department

4. Convert to Calendar Parking (Odd/Even) Year Round

A motion was made by Council Member Leach to convert to no on street parking from midnight to 7:00 a.m. from December 1 to March 31, effective December 1, 2022. The motion was seconded by Council Member Kelly. A vote being recorded as follows: For: Council Members Leach, Kelly, Fuechtmann and Mayor Stone. Against: Council Member Wilber. The motion passed.

- c. The Council was presented with Resolution 2022-13, Approving the Application of Northdale Oil, Inc. dba Sister’s Beer Wine & Spirits Sauk Centre for a transfer of an Off-Sale License to be located at 321 Main Street North.

An application for transfer of an Off-Sale liquor license, \$100.00 for transfer of liquor license fee, Insurance Liability and Workers Compensation documents have been received. The liquor license annual license fee will be pro-rated between the buyer and the seller at closing. The effective transfer date to become effective March 1, 2022.

A motion was made by Council Member Leach and was seconded by Council Member Kelly to approve Resolution No. 2022-13, Resolution Approving the Application of Northdale Oil, Inc. DBA Sister's Beer Wine & Spirits Sauk Centre for a transfer of an Off-Sale Liquor License Located at 321 Main Street North. A vote being recorded as follows: For: Council Members Leach, Kelly, Fuechtmann, Wilber and Mayor Stone. Against: none. The motion passed.

d. Two applications and fees has been submitted by Northdale Oil, Inc. to sell Cigarettes at:

- Brothers Market of Sauk Centre
- Sisters Beer Wine & Spirits

A motion was made by Council Member Kelly and was seconded by Council Member Wilber to approve Northdale Oil, Inc. Cigarette License for Brothers Market and Sisters Beer Wine & Spirits. A vote being recorded as follows: For: Council Members Kelly, Wilber, Leach, Fuechtmann and Mayor Stone. Against: None. The motion passed.

e. Ambulance Director, Kathy Struffert, has requested approval to enroll Alyssa Ziemer in EMT courses pending positive criminal history and background checks. Ziemer has been doing ride alongs with the crews for the past several months. A class has become available which is paid for by a grant with Central MN EMS Agency. The class to begin February 7 and run through May 23.

A motion was made by Council Member Wilber and was seconded by Council Member Fuechtmann to authorize enrollment of Alyssa Ziemer in EMT courses. A vote being recorded as follows: For: Council Members Wilber, Fuechtmann, Leach, Kelly and Mayor Stone. Against: None. The motion passed.

f. The 2022 Budget includes the purchase and installation of radar speed signs in various locations throughout the City.

Staff is recommending the City proceed with the purchase of four signs, three of which will be solar powered, and one sign that is battery powered. The battery powered sign will be easily relocated.

The signs are mountable on existing or new sign posts and can be moved by City staff to alternate locations when deemed necessary

The purchase is for a total of \$16,604 from Mobotrex, which is the same company the City works with on the flashing pedestrian signs.

A motion was made by Council Member Kelly and was seconded by Council Member Leach to approve Resolution No. 2022-14, Resolution Authorizing Purchase and Installation of Traffic Control Signs. A vote being recorded as follows: For: Council Members Kelly, Leach, Fuechtmann, Wilber and Mayor Stone. Against: None. The motion passed.

8. UNFINISHED BUSINESS

None.

9. NEW BUSINESS

None.

10. CONSENT AGENDA

The Council considered the following Consent Agenda Items:

- a. Schedule of Claims - Unpaid Claims \$125,426.50
 Paid Claims \$1,030.20
 Total \$126,456.70

- b. Resolution No. 2022-15, Resolution Accepting Contributions.
 - Men’s Card Playing Group \$123.15 Senior Center
 - Big Sauk Lake Association \$680.00 ParkDept. (Day Dock)
 - Stelling Land & Cattle, Inc. \$150.00 Fire Dept.
 - Oscar Jacobson American Legion Post #417 \$1,000.00 Police Dept. (DARE)

A motion was made by Council Member Wilber and was seconded by Council Member Fuechtmann to approve the Consent Agenda as presented. A vote being recorded as follows: For: Council Members Wilber, Fuechtmann, Leach, Kelly and Mayor Stone. Against: None. The motion passed.

The Council thanked the Men's Card Playing Group, Big Sauk Lake Association, Stelling Land & Cattle, Inc. and Oscar Jacobson American Legion Post #417 for their donations.

11. INFORMATIONAL ITEMS

- a. Loss Control Workshops

13. ADJOURNMENT

A motion was made by Council Member Leach and was seconded by Council Member Fuechtmann to adjourn the meeting. A vote being recorded as follows: For: Council Members Leach, Fuechtmann, Kelly, Wilber and Mayor Stone. Against: None. The motion passed.

With no further business to come before the Council, Mayor Stone adjourned the meeting.

Respectfully submitted,

Mayor Warren Stone

City Administrator Vicki Willer