

**SAUK CENTRE CITY COUNCIL
REGULAR MEETING
WEDNESDAY, JANUARY 17, 2018**

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

The Sauk Centre City Council met in a Regular Meeting on Wednesday, January 17, 2018 at 6:30 p.m. in the City Hall Council Chambers pursuant to due notice being given thereof. Present were Council Members Diane Kelly, Keith Johnson, Dave Thomas, Heidi Leach and Mayor Warren Stone. Also present was City Administrator Vicki Willer, Police Chief Bryon Friedrichs, Public Works Director Matt Zinniel, City Engineer Chuck Boser, Administrative Assistant Nicki Vogt and City Planner Sarah Morton. Mayor Stone presided thereat.

2. APPROVAL OF AGENDA

A motion was made by Council Member Leach and was seconded by Council Member Thomas to approve the agenda as presented. A vote being recorded as follows: For: Council Members Leach, Thomas, Johnson, Kelly and Mayor Stone. Against: None. The motion passed.

3. APPROVAL OF MINUTES

A motion was made by Council Member Kelly and was seconded by Council Member Thomas to approve the January 3, 2018 Regular Meeting Minutes as presented. A vote being recorded as follows: For: Council Members Kelly, Thomas, Johnson, Leach and Mayor Stone. Against: None. The motion passed.

4. PUBLIC OPEN FORUM (Comments Limited to 3 Minutes)

None.

5. PUBLIC HEARINGS

None.

6. REPORTS/PRESENTATIONS

- a. Police Chief Friedrichs presented the December 2017 Police Report stating that there were 195 Verbal Warnings and 422 ICRs for a monthly total of 617.
- b. City Planner Sarah Morton stated that the Planning Commission met on Tuesday, February 9th and discussed the following:
 - Elected Heidi Leach as Chairperson
 - 2010-2017 Building Permit Total Report. 132 permits were issued totaling 6.32 million in 2017.
 - 2017 Monthly Building Permit Report
 - 2017 Monthly Zoning Permit Report totaling \$1,550
 - 2017 New Home Report with a total building value of \$1,060,000.00
- c. The Airport Board met in regular session on Wednesday, January 10, 2018 and discussed the following:

- Elected Tom Wenker as Chairman and Mike Bouchard as Vice Chair
- Discussed repairs to various hangar doors
- Reviewed Construction Progress for 2017 Runway Rehab Project – A few punch list items to be completed in Spring of 2018
- Received Update on Application for 2018 Project (Pave Entrance Road)
- Discussed Process for Updating Airport Zoning Ordinance – Grant App has been submitted.
- Reviewed Progress of Relocation of Farm Road at 32 end of Runway
- Reviewed 5010 Report. 2 obstructions (tree and grading) – Will be relocating turf taxiway
- Seeking member for Board Vacancy

7. ACTION ITEMS

- a. Interviews for the Full-Time Police Officer took place on Friday, January 12th. The Interview Committee is recommending the Council hire Dean Jungles at Step II.

A motion was made by Council Member Johnson and was seconded by Council Member Kelly to approve the hiring of Officer Dean Jungles as a Full-Time Police Officer for the City of Sauk Centre at Step II. A vote being recorded as follows: For: Council Members Johnson, Kelly, Thomas, Leach and Mayor Stone. Against: None. The motion passed.

When Officer Jungles completes 2,080 hours, he will be moved to Step III.

It was the general consent of the Council to refer back to the Part-Time Hiring list to fill the vacant position.

8. UNFINISHED BUSINESS

- a. The Policy Committee met and reviewed the proposed Small Cell Wireless Lease Agreement with Verizon Wireless and made recommended changes.

The amended Lease Agreement has been sent to City Attorney Mayer for his review/recommendation.

- b. Information has been gathered for review by the Policy Committee regarding a proposed change to the membership requirements for the CVB Board.

Staff suggested opening membership to a wider base and eliminating term limits.

The Policy Committee will meet and make a recommendation for a future Council meeting.

- c. Received update of 2018 Capital Improvement Project. Potential bidding will take place in March.

- d. The Comprehensive Plan Task Force Meeting is scheduled for Tuesday, February 6th. At that time, the Committee will review the draft plan and begin work on the formation of goals and objectives.

9. NEW BUSINESS

- a. A request has been received for a Storm Water Utility Credit.

At the time of adoption of the City Storm Water Utility, language was included that the City could adopt provisions for allowing for credits when a user provided for his/her own treatment or control of storm water.

§ 53.06 CREDITS.

The City Council may upon proper notice and action implement a process to grant Stormwater credits through the installation of Best Management Practices (BMPs). (Ord. 717, passed 4-4-2012)

The Policy Committee should meet to discuss how that should be implemented.

10. CONSENT AGENDA

The Council considered the following Consent Agenda Items:

a.	Schedule of Claims	Unpaid Claims	\$50,158.30
		Paid Claims	<u>\$378.00</u>
		Total	<u>\$50,536.30</u>

It was noted that the Stearns County Municipal League has increased their dues from \$20 to \$40, making unpaid claims \$50,178.30 and the total Schedule of Claims \$50,556.30

b.	List of Checks	December 2017 Checks	<u>\$582,230.23</u>
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- c. Gambling Application for Exempt Permit request from Holy Family School for a raffle on March 4, 2018 at Holy Family School.

- d. Gambling Application for Exempt Permit request from the Stearns County Pheasants Forever for a raffle on March 3, 2018 at Elmerz Restaurant, Bar & Event Center.

- e. 2017 Contribution List. These organizations, individuals have contributed money or in-kind services to the City in 2017. The list was published in the Sauk Centre Herald on January 18, 2018.

- f. Resolution No. 2018-06, Resolution Accepting Contributions. The contribution is as follows:

Community Connection of Sauk Centre	\$2,000	Ambulance Dept.
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A motion was made by Council Member Thomas and was seconded by Council Member Leach to approve the Consent Agenda, with changes. A vote being recorded as follows: For: Council Members Thomas, Leach, Johnson, Kelly and Mayor Stone. Against: None. The motion passed.

11. INFORMATIONAL ITEMS

None.

12. ADJOURNMENT

A motion was made by Council Member Thomas and was seconded by Council Member Johnson to adjourn the meeting. A vote being recorded as follows: For: Council Members Thomas, Johnson, Leach, Kelly and Mayor Stone. Against: None. The motion passed.

With no further business to come before the Council, Mayor Stone adjourned the meeting at 6:50 p.m.

Respectfully submitted,

Mayor Warren Stone

City Administrator Vicki Willer