

**SAUK CENTRE CITY COUNCIL/ PUBLIC UTILITIES COMMISSION  
JOINT MEETING  
WEDNESDAY, JANUARY 7, 2009 – 5:00 P.M.**

**1. CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE**

The Sauk Centre City Council met in a Joint Meeting with the Sauk Centre Public Utilities Commission on Wednesday, January 7, 2009 at 5:00 p.m. in the City Hall Council Chambers pursuant to due notice being given thereof. Present were Mayor Brad Kirckof, Council Members David Thomas, Warren Stone, Al Coenen, Keith Johnson, PUC Commissioners Roy Walz, Rich Bullard, Dennis Rykken, Michael Bick and Ted Spanier. Also present were City Administrator Vicki Willer, City Planner Morton, Engineers Keith Yapp, Ted Field and Tom Guy of Bonestroo and Administrative Assistant Nicki Vogt. Mayor Kirckof presided thereat.

**2. APPROVAL OF AGENDA**

The agenda was approved with additions

**3. PRESENTATION OF FEASIBILITY REPORT FOR WASTEWATER TREATMENT PLANT PROPOSAL**

PUC President Rykken stated that the aging wastewater treatment plant is in need of repair and changes need to be made to be in compliance with new standards. Their current permit expires in 2011.

Ted Field discussed the following:

**Needs:**

Age: The facility was built in 1971 with an addition being built in 1995. The part that this meeting is focused on was the part built in 1971. Existing problems with that portion include the need for replacement of all things steal. He also noted that the electrical portion of the structure has parts that you can no longer get replacements for.

Peak Flow Capacity: The peak flow (spring run-off and storm drainage) capacity is greater than the existing equipment can handle, which runs the risk of performance upset in regards to treatment.

Future Effluent Discharge Limits: There is a current Ammonia issue in the Sauk River. The current plant was not designed for Ammonia removal and cannot meet the Ammonia limit, which will be added by the Pollution Control Agency as a future condition.

Redundancy: The current plant is a package plant where multiple tanks operate in a series. If one of those tanks is out of service you lose that process entirely. There is a need to provide multiple units to prevent this situation.

Insufficient Lab and Control Room Areas: When the facility was built in 1971 it was built with little office space, lab equipment and file space. The new facility is designed with more space and more function ability for the operators.

**Existing Capacity versus Projected Loads:**

All treatment plans are designed with the future in mind which includes a 20 year plan. The projected 20 year flow and loads are less than the current permit, which allows for discharge of 888,000 gallons/day. The recommendation is to maintain the current facility capacity of 888,000 gallons/day.

Tom Guy discussed the recommended plan as follows:

- Convert existing treatment tank into extended aeration tank
- Add clarifier (there is currently only 1)
- Replace influent pump station (current pumps cannot quite meet peak flow)
- Replace pre-treatment system
- Replace lab and control building
- Utilize existing sludge treatment and storage facility (6 month capacity)
- Utilize existing standby generator

The timeline is as follows:

- Conduct Public Hearing on February 3, 2009
- Submit Facility Plan by March 1, 2009
- List of funded projects comes out August/September 2009
- Once approved, the plan is to proceed with plans/specifications which should be completed by spring 2010.
- Plant should be operational by spring 2012.

City Engineer Yapp stated that the estimate cost of the project is 8.9 million dollars. He then stated that PFA offers low interest loans at rates of 3-4%. He feels that the City/PUC needs to be prepared for an economic stimulus package. If a stimulus package is received there would be a decrease in charges.

**4. DISCUSSION**

It was noted that at the end of the 20 years, this new plant will still have remaining years but it may need some revisions/upgrades.

Sauk Centre's plant is currently rated a B plant.

The City Council will be responsible for bonding for this project.

**5. NEXT JOINT PUC/COUNCIL MEETING**

It was the general consent of the PUC/Council to hold a joint meeting on April 1, 2009 at 5:00 p.m. at the City Hall Council Chambers.

**4. ADJOURNMENT**

A motion was made by Council Member Thomas and was seconded by Council Member Johnson to adjourn the meeting. A vote being recorded as follows: For: Council Members Thomas, Johnson, Coenen, Stone and Mayor Kirckof. Against: None. The motion passed.

With no further business to come before the Council, Mayor Kirckof adjourned the meeting at 6:15 p.m.

Respectfully Submitted,

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Mayor Brad A Kirckof

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City Administrator Vicki M. Willer