

**SAUK CENTRE CITY COUNCIL  
REGULAR MEETING  
WEDNESDAY, JANUARY 2, 2018**

**1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE**

The Sauk Centre City Council met in a Regular Meeting on Wednesday, January 2, 2018 at 6:30 p.m. in the City Hall Council Chambers pursuant to due notice being given thereof. Present were Council Members Diane Kelly, Dave Thomas, Joseph Fuechtmann, Heidi Leach and Mayor Warren Stone. Also present was City Administrator Vicki Willer, City Planner Sarah Morton, Police Chief Bryon Friedrichs, City Engineer Keith Yapp, Public Works Supervisor Ben Clink and Administrative Assistant Nicki Vogt. Mayor Stone presided thereat.

**2. APPROVAL OF AGENDA**

A motion was made by Council Member Leach and was seconded by Council Member Thomas to approve the agenda as presented. A vote being recorded as follows: For: Council Members Leach, Thomas, Fuechtmann, Kelly and Mayor Stone. Against: None. The motion passed.

**3. APPROVAL OF MINUTES**

A motion was made by Council Member Kelly and was seconded by Council Member Thomas to approve the December 19, 2019 Regular Meeting Minutes as presented. A vote being recorded as follows: For: Council Members Kelly, Thomas, Leach, Fuechtmann and Mayor Stone. Against: None. The motion passed.

**4. PUBLIC OPEN FORUM (Comments Limited to 3 Minutes)**

None.

**5. PUBLIC HEARINGS**

None.

**6. REPORTS/PRESENTATIONS/AWARDS**

None.

**7. ACTION ITEMS**

- a. At the first meeting in January of each year, the Council must adopt the Rules of Order.

Council Member Thomas introduced Resolution No. 2019-01, Resolution Adopting Rules of Order for City Council Meetings. The motion was seconded by Council Member Kelly. A vote being recorded as follows: For: Council Members Thomas, Kelly, Leach, Fuechtmann and Mayor Stone. Against: None. The motion passed.

- b. Mayor Stone submitted the following Mayoral Appointments for 2019:

Acting Mayor	<u>David Thomas</u>
Engineer	<u>Stantec</u>
City Attorney	<u>Thomas Mayer</u>
HRA Board Liaison	<u>David Thomas</u>

Park Board	<u>Diane Kelly</u>
Planning Commission	<u>Warren Stone</u>
EDA (1) Expires 2020	<u>Heidi Leach</u>
(2) Expires 2018	<u>Joe Fuechtmann</u>
Senior Center Liaison	<u>Diane Kelly</u>
Airport Commission	<u>David Thomas</u>
CVB Board	<u>Warren Stone</u>
Policy/Planning Committee	<u>Joe Fuechtmann</u>
	<u>David Thomas</u>
Operations Committee	<u>David Thomas</u>
	<u>Diane Kelly</u>
Personnel/Finance Committee	<u>Warren Stone</u>
	<u>Heidi Leach</u>
Official Newspaper	<u>Sauk Centre Herald</u>
Depositories	<u>MN National Bank-Sauk Centre</u>
	<u>First State Bank-Sauk Centre</u>
	<u>Central MN Credit Union</u>
	<u>4M Fund</u>
	<u>Morgan Stanley Smith Barney</u>
	<u>Multi Bank Securities (MBS)</u>
	<u>Bremer Bank</u>
Official Signatories	<u>Vicki Willer</u>
	<u>Jacquelyn Kirckof</u>
	<u>Warren Stone</u>
Fire Chief	<u>Steve Moritz</u>
1 <sup>st</sup> Assistant	<u>Ron Moritz</u>
2 <sup>nd</sup> Assistant	<u>Jeff Bromenshenkel</u>
Secretary/Treasurer	<u>Dave Moritz</u>
Training/Safety Officer	<u>Wayne Senst</u>

Council Member Fuechtmann introduced Resolution No. 2019-02, Resolution Appointing Members to Serve on Various Boards and Commissions and Also Making Annual Appointments. The motion was seconded by Council Member Thomas. A vote being recorded as follows: For: Council Members Fuechtmann, Leach, Kelly, Thomas and Mayor Stone. Against: None. The motion passed.

- c. The City has incurred costs for various projects. If the City were to proceed with a project to be financed with a Bond issue and wishes to reimburse itself with costs incurred prior to the issuance, it must declare its intent to do so to comply with IRS Regulations.

At this time, the Council does not foresee the issuance of bonds for 2019; however, this resolution would authorize the Council to reimburse itself if later in the year it decides to do so.

Resolution 2019-03 sets forth the procedures relating to compliance with the IRS regulations.

A motion was made by Council Member Leach and was seconded by Council Member Kelly to approve Resolution NO. 2019-03, Resolution Establishing Procedures Relating to Compliance with Reimbursement Bond Regulations Under the Internal Revenue Code. A vote being recorded as follows: For: Council Members Leach, Kelly, Fuechtmann, Thomas and Mayor Stone. Against: None. The motion passed.

- d. As the City moves through the process of updating the Zoning Ordinance for the Sauk Centre Municipal Airport, various Council actions will be requested.

The City has requested that Sauk Centre Township and Stearns County participate in creating a Joint Airport Zoning Board. Each entity was provided with a request to adopt a resolution indicating participation.

Once the City receives a response from the Township and County regarding membership on the Board, it will formally meet and begin the process.

The City has the right to appoint two members to the JAZB. At the last Airport Board meeting, Mike Bushard and Joe DiVitreo requested to be appointed to the Board.

Council Member Thomas introduced Resolution No. 2019-04, Resolution Authorizing the Creation of a Joint Airport Zoning Board. The motion was seconded by Council Member Fuechtmann. A vote being recorded as follows: For: Council Members Thomas, Fuechtmann, Leach, Kelly and Mayor Stone. Against: None. The motion passed.

## **8. UNFINISHED BUSINESS**

- a. CVB Board – Advertisement for candidates has been sent to the Herald with new language on qualifications.  
  
Park Board – Advertisement for vacant position until filled.
- b. Fee Schedule – Sending to Policy Committee as recommended by City Council.
- c. Scheduling Conference for Thorson Special Assessment Appeal is set for January 14 at Stearns County Court.
- d. New language for Stormwater Utility Credit Policy will be sent to Policy Committee for final recommendation to City Council.
- e. Campground Attendant Position has been advertised. Open until January 31 @ 12:30.
- f. Advertisement for Bids for SCBA Equipment open until January 31 @ 11:00.

**9. NEW BUSINESS**

The City has received two Grievances from Teamsters Local 320 on behalf of the Public Works and Police Unions. The Grievances have been filed on details of the health insurance changeover.

The Personnel Committee is meeting with the Union on January 2.

**10. CONSENT AGENDA**

The Council considered the following Consent Agenda Items:

- a. Schedule of Claims
 

Unpaid Claims	\$644,312.53
Paid Claims	<u>\$92,181.52</u>
Total	<u>\$736,494.05</u>
  
- b. Resolution No. 2019-05, Resolution Accepting Contribution. The Contributions are as follows:

Fire Relief Association	\$60,000.00	Senior Center
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A motion was made by Council Member Kelly and was seconded by Council Member Thomas to approve the Consent Agenda as presented. A vote being recorded as follows: For: Council Members Kelly, Thomas, Leach, Fuechtmann and Mayor Stone. Against: None. The motion passed.

The Council thanked the Fire Relief Association for their donation.

**11. INFORMATIONAL ITEMS**

None.

**12. ADJOURN**

A motion was made by Council Member Thomas and was seconded by Council Member Fuechtmann to adjourn the meeting. A vote being recorded as follows: For: Council Members Thomas, Fuechtmann, Leach, Kelly and Mayor Stone. Against: None. The motion passed.

With no further business to come before the Council, Mayor Stone adjourned the meeting at 6:45 p.m.

Respectfully submitted,

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Mayor Warren Stone

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City Administrator Vicki Willer